



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

29th November 2016

Dear Councillor,

You are required to attend a meeting of the Council to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL at **7.30pm on Tuesday 6th December 2016**. The meeting is open to the press and public.

Yours sincerely

Russell Reeve

Town Clerk

Presentation – Victor Nicholls and Veryon Lyons (BFC) will provide a development of the town centre progress update.

A G E N D A

1. A **minute's silence** to be held at the start of the meeting for Ian Mihell, who was a Town Councillor from 2003-07
2. **To receive apologies**
3. **Declarations of Interest**
Members are asked to declare any Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of this agenda.
4. **Minutes**
To approve as a correct record the minutes of the meeting held on 11th October 2016, pages 1 to 2 (attached).
5. **To consider any business arising out of the Minutes**
6. **Mayor's Announcements**
7. **COMMITTEE REPORTS**

Planning Committee	Cllr A Finch
18 th October	Pages 3 - 6
8 th November	Pages 11 - 13
22 nd November	Pages 16
29 th November	Pages to follow

Environmental Services Committee
18th October

Cllr C Harrison
Pages 7 - 8

Strategy and Finance Committee
8th November

Cllr C Turrell
Pages 9 - 10

Staffing Committee
1st November

Cllr C Turrell
Pages 14 - 15

8. Received Income Transactions

To note received income transactions for the period 1 September – 31st October 2016 inclusive, (available for inspection at Brooke House).

Paid Expenditure Transactions

To note paid expenditure transactions for the period 1 September 2016 - 31st October 2016 inclusive, (available for inspection at Brooke House).

To authorise the Mayor to sign these as a correct record.

9. Nominated representatives – updates and additional nomination:

1. To receive available updates from councillors for activities of organisations for which they are the BTC nominated representative (refer list).

2. Councillors to provide a nomination for a ‘single hatted’ Councillor to serve on the BFC Governance and Audit Committee (refer attached).

10. Appointment of a new Town Clerk

To confirm the establishment of an Appointment Committee for the Town Clerk appointment, with nominations to be agreed. .

11. Complaints and Compliments Registers

No complaints in this period. See attached for compliments received.

12. Other items (in consultation with the Leader of the Council)

1. To note a change in the Chairman of the Great Hollands Pavilion WG

2. To mandate the introduction of a better device for protecting Lone Workers, currently being rolled out by BFC Forest Care.

13. Date of next meeting: 21st February 2017 at 7.30pm at Brooke House

Notes on Declaration of Interest: *Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*