



Bracknell Town Council

Jackie Burgess, Town Clerk

To: Cllrs: Cllrs Gill Birch, Diane Finch Sandra Ingham, **Clive Harrison**, Roger Meakes, Paula-Elizabeth Pooler, Michael Skinner, Mary Temperton, Jo Woodcock
Substitutes Cllrs: Tina McKenzie-Boyle, Jennie McCracken, Paul Bidwell.

Dear Councillors,

17th May 2017

Members of the Environmental Services Committee are required to attend a meeting of the **Environmental Services Committee** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 23rd May 2017 at 7.30pm.

The meeting is open to the press and the public.

Yours sincerely
Jackie Burgess

Town Clerk

A G E N D A

1. **To Receive Apologies**
2. **Declarations of Interest**
 - 2.1 To receive declarations of interest from Councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensation as appropriate
3. **Minutes** - To approve as a correct record the minutes of the Environmental Services Committee meeting held on 28th March 2017 and 9th May 2017.
4. **Matters Arising from the Minutes** not considered elsewhere on Agenda
 - **1684 Great Hollands Pavilion** – Both Planning Applications have now been approved and we are awaiting the tender responses. It is hoped to start work on the new Depot area asap with work scheduled to start on the demolition of the current pavilion mid to late September 2017. Further details will be presented at the Strategy and Finance Committee meeting on 20th June 2017.
 - **Spring Event Jocks Lane.** The event was well attended
 - **1689 Birch Hill Pre School.** Work is proceeding well and the Solicitor is currently drafting a sub-lease between BTC and the preschool (there will be no cost to the council for this work). BTC is currently awaiting confirmation from BFC on the legal details on the signing of a sub-lease.

Officers Report

1. Brooke House
2. Braybrooke Pavilion
3. Elms Park
4. Birch Hill
5. Events
6. Bracknell In Bloom
7. Street Trading Consent
8. Unauthorised Encampments
9. Fire Damage at Play area

Date of next meeting: 25th July 2017

Notes on Declaration of Interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.