



# Bracknell Town Council

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TO: ALL TOWN COUNCILLORS

3rd May 2016

Dear Councillor,

You are required to attend the Annual Meeting of the Council to be held in the Braybrooke Recreation Ground Hall, Makepiece Road, Bracknell RG42 2HF, immediately following the Annual Town Meeting on **Tuesday 10<sup>th</sup> May 2016**. The meeting is open to the press and public.

The Annual Town Meeting will start at 7.30pm.

Yours sincerely

*Russell Reeve*

**Town Clerk**

## A G E N D A

1. **To receive apologies**
2. **APPOINTMENT OF TOWN MAYOR 2016/17**  
Cllr Mark Phillips - Town Mayor 2015/16 will request nominations.  
On appointment the Town Mayor 2016/17 will receive the Chain of Office and read and complete the Declaration of Acceptance of Office.
3. **APPOINTMENT OF DEPUTY TOWN MAYOR 2016/17**  
The incoming Mayor will request nominations - on appointment the Deputy Mayor will receive the Chain of Office.
4. **The Town Mayor to propose Loyal Greetings to H M The Queen for her 90th birthday**
5. **Declarations of Interest**
  - 4.1 To receive declarations of interest from Councillors on items on the agenda
  - 4.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 4.3 To grant any requests for dispensation as appropriate
6. **COMMITTEE AND WORKING GROUP APPOINTMENTS**  
To receive nominations and appoint to the various Committees and Working Groups of the Town Council.

**Committees**  
**Strategy and Finance Committee – nominations**

Cllr Chris Turrell <i>chairman</i>	<i>Substitutes:</i>
Cllr Peter Heydon <i>vice chairman</i>	<i>Cllr Michael Skinner</i>
Cllr Jennie McCracken	<i>Cllr Ash Merry</i>
Cllr Sanjeev Prasad	<i>Cllr Mark Phillips</i>
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Gill Birch	
Cllr Marc Brunel-Walker	
Cllr Malcolm Tullett	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

**Environmental Services Committee – nominations**

Cllr Clive Harrison <i>chairman</i>	<i>Substitutes:</i>
Cllr Paula-Elizabeth Pooler <i>vice chairman</i>	<i>Cllr Roger Meakes</i>
Cllr Sandra Ingham	<i>Cllr Tina McKenzie-Boyle</i>
Cllr Gill Birch	<i>Cllr Jennie McCracken</i>
Cllr Diane Finch	
Cllr Roger Meakes	
Cllr Jo Woodcock	
Cllr Michael Skinner	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

**Staffing Committee – nominations**

Cllr Chris Turrell <i>chairman</i>	<i>Substitutes:</i>
Cllr Gill Birch <i>vice chairman</i>	<i>Cllr Malcolm Tullett</i>
Cllr Graham Birch	<i>Cllr Clive Harrison</i>
Cllr Diane Finch	<i>Cllr Paula-Elizabeth Pooler</i>
Cllr Isabel Mattick	
Cllr Jennie McCracken	
Cllr Jo Woodcock	
Cllr Roger Meakes	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

**Planning Committee – nominations**

Cllr Alvin Finch <i>chairman</i>	<i>Substitutes:</i>
Cllr Dee Hamilton <i>vice chairman</i>	<i>Cllr Mark Phillips</i>
Cllr Ash Merry	<i>Cllr Jennie McCracken</i>
Cllr Roger Meakes	<i>Cllr Marc Brunel-Walker</i>
Cllr Clive Harrison	<i>Cllr Jo Woodcock</i>
Cllr TBA	
Cllr Gareth Barnard	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

## **Working Groups**

### ***Budget Monitoring***

Cllr Peter Heydon <i>chairman</i>	<i>Substitutes:</i>
Cllr Diana Henfrey	<i>Cllr Clive Harrison</i>
Cllr Iain McCracken	<i>Cllr Jennie McCracken</i>
Cllr Peter Hill	

### ***Neighbourhood Planning***

Cllr Chris Turrell <i>chairman</i>	
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Jennie McCracken	
Cllr Diana Henfrey	
Cllr Tina McKenzie-Boyle	
Cllr Jo Woodcock	

### ***Great Hollands Pavilion***

Cllr Peter Hill <i>chairman</i>	
Cllr Iain McCracken	
Cllr Roger Meakes	
Cllr Jo Woodcock	
Cllr Jennie McCracken	
Cllr Gill Birch	
Cllr Malcolm Tullett	
Cllr Chris Turrell	
Cllr Mary Temperton	

## 7. OUTSIDE BODIES

To receive nominations and appoint representatives of the Town Council to:

<b><i>South Hill Park Trust Board:</i></b> <i>2 representatives</i>	Cllr Diana Henfrey (Mr W Davison is trustee to November 18)
<b><i>Community Associations:</i></b>	
Birch Hill	Cllr Malcolm Tullett
Bullbrook	Cllr Gareth Barnard
Crown Wood	Cllr Clive Harrison
Easthampstead & Wildridings	Cllr Sanjeev Prasad
Great Hollands	Cllr Jo Woodcock
Hanworth	Cllr Mark Phillips
The Parks	Cllr Isabel Mattick
New Priestwood	Cllr Graham Birch or Councillor Paul Bidwell (contested)
Jennetts Park	Cllr Mary Temperton
<b><i>BFC :</i></b>	
Borough/Parish Liaison Committee <i>2 representatives</i>	Cllr Clive Harrison Cllr Chris Turrell
Lily Hill Park Steering Committee	Cllr Ash Merry
South Hill Park Management Group <i>2 representatives</i>	Cllr Sanjeev Prasad Cllr Gill Birch <i>Sub: Cllr Peter Hill</i>
Standards Committee	Cllr Isabel Mattick
<b><i>Local Organisations:</i></b>	
Age Concern	Cllr Roger Meakes
Berkshire Assn of Local Councils <i>2 representatives</i>	Cllr Iain McCracken Cllr Isabel Mattick
Bracknell Armed Forces Day Committee	Cllr Ash Merry Cllr Peter Hill
Biodiversity Forum	Cllr Jo Woodcock Cllr Tina McKenzie-Boyle
Easthampstead Parish Charities	Cllr Isabel Mattick
Bracknell Voluntary Car Service	Cllr Ash Merry
Pre-School Learning Alliance	Cllr Gill Birch
Youthline	Cllr Paula-Elizabeth Pooler
Citizens Advice Bureau	Cllr Alvin Finch
Bracknell in Bloom	Cllr Isabel Mattick Cllr Tina McKenzie-Boyle
Jealotts Hill Landshare	Cllr Alvin Finch Cllr Roger Meakes

- 8. Minutes**  
To approve as a correct record the minutes of the meeting held on 23<sup>rd</sup> February 2016 (pages 4-6)
- 9. To consider any business arising out of the Minutes**
- 10. Mayor's Announcements**
- 11. COMMITTEE REPORTS**
- Planning Committee**
- |                                |               |
|--------------------------------|---------------|
| 23 <sup>rd</sup> February 2016 | Pages 1 - 3   |
| 15 <sup>th</sup> March 2016    | Pages 7 - 10  |
| 5 <sup>th</sup> April 2016     | Pages 11 - 13 |
| 3 <sup>rd</sup> May 2016       | To follow     |
- Staffing Committee**
- |                            |               |
|----------------------------|---------------|
| 5 <sup>th</sup> April 2016 | Pages 14 – 15 |
|----------------------------|---------------|
- Environmental Services Committee**
- |                             |               |
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| 12 <sup>th</sup> April 2016 | Pages 16 – 18 |
|-----------------------------|---------------|
- Strategy and Finance Committee**
- |                             |               |
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| 26 <sup>th</sup> April 2016 | Pages 19 - 20 |
|-----------------------------|---------------|
- 12. Received Income Transactions**  
To note received income transactions from the 1<sup>st</sup> January to 31<sup>st</sup> March 2016 (available for inspection at Brooke House).
- 13. Paid Expenditure Transactions**  
To agree paid expenditure transactions from the 1<sup>st</sup> January to 31<sup>st</sup> March 2016 inclusive (available for inspection at Brooke House) a
- To authorise the Mayor to sign these as a correct record.
- 14. Meetings Schedule for 2016/2017 year**  
Attached for information

## **Meetings of all Committees**

Agendas attached

### **Notes on Declaration of interest**

*Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

*It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*