



Bracknell Town Council

Russell Reeve, Town Clerk

To: Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Peter Heydon, Isabel Mattick, Iain McCracken Mark Phillips, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.
Substitutes: Cllrs Ash Merry, Mrs J McCracken, M Skinner, Mary Temperton

All Councillors for information

26th January 2016

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held **at 7.30pm on Tuesday 2nd February**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely

Russell Reeve

Town Clerk

A G E N D A

- 1. To receive apologies for absence.**
- 2. Declarations of Interest.**
To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensations for disclosable pecuniary interests
- 3. To approve as a correct record the Minutes of the meeting held on 10th November** (attached).
- 4. Matters arising out of the Minutes not to be discussed elsewhere.**
- 5. Financial Report for 2015/16 financial year**
To receive a report (attached) of Income and Expenditure against Budget for months 1 to 9 of the 2015/16 year. This shows a satisfactory overall spending position over this period. Notes of the Budget Monitoring Group meeting held on 12th January are also attached for review.
Councillors to note/ review position.
- 6. Fees and Charges – 2016/17 year**
To agree fees and charges for the 2016/17 year, as set out in report attached.
Councillors to consider and approve.
- 7. Budget – 2016/17 year**
To consider and approve the Councils spending plans for the 2016/17 year and beyond. To follow..
Councillors to consider and recommend budget proposal to Full Council.

8. Risk Management and Health and Safety

The current Corporate Risks assessment is attached. An updated action plan for the most recent H&S review is also attached. A brief update on Health and Safety matters to be provided

Councillors to note current position.

9. Quality Council application

To note the positive result of the Council submitting itself for benchmarking against the Local Council Quality Standard at 'Foundation Level' and actions now proposed. See report.

10. Standing Orders and Financial Regulations

Councillors to review and agree (updated) Standing Orders for adoption at full Council and also to consider the need for any Financial Regulations revisions. See report.

11. Information items/ Clerks Report

12. Next Meeting

The next meeting of the Strategy and Finance Committee will take place at 7.30pm on Tuesday 26th April 2016 in the Council Chamber at Brooke House, High Street, Bracknell RG12 1LL.

Guidance on declaration of interests

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.