



Bracknell Town Council

Russell Reeve, Town Clerk

To: Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Peter Heydon, Isabel Mattick, Iain McCracken Mark Phillips, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.
Substitutes: Cllrs Ash Merry, Mrs J McCracken, M Skinner, Mary Temperton

All Councillors for information

3rd November 2015

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held **at 7.30pm on Tuesday 10th November**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely
Russell Reeve
Town Clerk

A G E N D A

1. **To receive apologies for absence.**
2. **Declarations of Interest.**
To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensations for disclosable pecuniary interests
3. **To approve as a correct record the Minutes of the meeting held on 15th September** (attached).
4. **Matters arising out of the Minutes not to be discussed elsewhere.**
5. **Financial Report for 2015/16 financial year**
Receipt of a report of Income and Expenditure against Budget for months 1 to 7 of the 2015/16 year. Attached (5.1) shows a satisfactory overall spending position over this period and notes of the Budget Monitoring Group meeting held on 3rd November are attached at 5.2.
6. **Fees and Charges – 2016/17 year**
To consider fees and charges for the 2016/17 year, with reference to comparisons and costings provided, along with suggestions in report attached (6)
7. **Grants – 2016/17 year**
To consider 2016/17 grant applications and agree sums to be awarded. Refer schedule attached for applications received.

8. Risk Management and Health and Safety

The Corporate Risks assessment is unchanged since the 15th September meeting. An update on Health and Safety matters is as follows:

1. Amended terms of reference for the Health and Safety Champion is attached (8.1), updated as discussed at last meeting.
2. A progress update on actions following our review of BTC Health and Safety arrangements in August is attached (8.2).

Councillors to note/ review progress made.

9. Power of competence

To consider passing a resolution stating that BTC remains eligible to use the General Power of Competence, and adopt this as a power of first resort, which needs to be done afresh following the May elections, attached (9)

10. Quality Council application

To resolve whether the Council should submit itself for benchmarking against the Local Council Quality Standard at 'Foundation Level' – see attached (10)

11. Business Plan

In support of above, a draft business plan is attached (11). This can be further developed with input from Councillors prior to or maybe following its adoption as a draft plan, to provide a framework within which BTC can operate in future years.

12. Small Grant applications

Up to £200 is requested towards parking/ access provision at a scout campsite, in Earleywood (East of Bracknell Forest), a site visited by Bracknell scouts (12).

13. Confidential Business

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.

14. Clerks Report

1. Great Hollands pavilion (attachment 14.1)
2. IT plans
3. Brooke House
4. Internal audit – 2015/16
5. Town Guide etc. (attachments 14.5)
6. Staff Christmas lunch

15. Next Meeting

The next meeting of the Strategy and Finance Committee will take place at 7.30pm on Tuesday 2nd February 2016 in the Council Chamber at Brooke House, High Street, Bracknell RG12 1LL.

Guidance on declaration of interests

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.