



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

12th May 2015

Dear Councillor,

You are required to attend the Annual Meeting of the Council to be held in the Braybrooke Recreation Ground Hall, Makepiece Road, Bracknell RG42 2HF, immediately following the Annual Town Meeting on **Tuesday 19th May 2015**. The meeting is open to the press and public.

The Annual Town Meeting will start at 7.30pm.

Yours sincerely

Russell Reeve

Town Clerk

A G E N D A

1. **To receive apologies**
2. **APPOINTMENT OF TOWN MAYOR 2015/16**
Cllr Mark Phillips - Deputy Town Mayor 2014/15 will request nominations. On appointment the Town Mayor 2015/16 will receive the Chain of Office and read and complete the Declaration of Acceptance of Office.
3. **APPOINTMENT OF DEPUTY TOWN MAYOR 2015/16**
The incoming Mayor will request nominations - on appointment the Deputy Mayor will receive the Chain of Office.
4. **Declarations of Interest**
 - 4.1 To receive declarations of interest from Councillors on items on the agenda
 - 4.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 4.3 To grant any requests for dispensation as appropriate
5. **COMMITTEE AND WORKING GROUP APPOINTMENTS**
To receive nominations and appoint to the various Committees and Working Groups of the Town Council.

Committees

Strategy and Finance Committee – nominations

Cllr Chris Turrell <i>chairman</i>	<i>Substitutes:</i>
Cllr Peter Heydon <i>vice chairman</i>	<i>Cllr Michael Skinner</i>
Cllr Mark Phillips	<i>Cllr Ash Merry</i>
Cllr Sanjeev Prasad	<i>Cllr Jennie McCracken</i>
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Gill Birch	
Cllr Marc Brunel-Walker	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

Environmental Services Committee – nominations

Cllr Clive Harrison <i>chairman</i>	<i>Substitutes:</i>
Cllr Paula-Elizabeth Pooler <i>vice chairman</i>	<i>Cllr Roger Meakes</i>
Cllr Sandra Ingham	<i>Cllr Tina McKenzie-Boyle</i>
Cllr Mark Phillips	<i>Cllr Jennie McCracken</i>
Cllr Diane Finch	
Cllr Ash Merry	
Cllr Jo Woodcock	
Cllr Michael Skinner	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

Staffing Committee – nominations

Cllr Chris Turrell <i>chairman</i>	<i>Substitutes:</i>
Cllr Gill Birch <i>vice chairman</i>	<i>Cllr Malcolm Tullett</i>
Cllr Graham Birch	<i>Cllr Clive Harrison</i>
Cllr Diane Finch	<i>Cllr Paula-Elizabeth Pooler</i>
Cllr Isabel Mattick	
Cllr Jennie McCracken	
Cllr Jo Woodcock	
Cllr Roger Meakes	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

Planning Committee – nominations

Cllr Alvin Finch <i>chairman</i>	<i>Substitutes:</i>
Cllr Dee Hamilton <i>vice chairman</i>	<i>Cllr Mark Phillips</i>
Cllr Ash Merry	<i>Cllr Jennie McCracken</i>
Cllr Roger Meakes	<i>Cllr Gareth Barnard</i>
Cllr Clive Harrison	
Cllr Jo Woodcock	
Cllr Marc Brunel-Walker	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

Working Groups

Budget Monitoring

Cllr Peter Heydon <i>chairman</i>	<i>Substitutes:</i>
Cllr Diana Henfrey	<i>Cllr Clive Harrison</i>
Cllr Iain McCracken	<i>Cllr Jennie McCracken</i>
Cllr Peter Hill	

Neighbourhood Planning

Cllr Chris Turrell <i>chairman</i>	
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Jennie McCracken	
Cllr Diana Henfrey	

Great Hollands Pavilion

Cllr Iain McCracken <i>chairman</i>	
Cllr Roger Meakes	
Cllr Jo Woodcock	
Cllr Jennie McCracken	
Cllr Gill Birch	
Cllr Mary Temperton	

Website Renewal

Cllr Graham Birch	
Cllr Ash Merry	
Cllr Alvin Finch	
Cllr Michael Skinner	
Cllr Marc Brunel-Walker	

6. OUTSIDE BODIES

To receive nominations and appoint representatives of the Town Council to:

<i>South Hill Park Trust Board:</i> <i>2 representatives</i>	Cllr Peter Heydon: now to Nov 2018 Cllr Michael Skinner: Nov 2015-19
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<i>Community Associations:</i>	
Birch Hill	Cllr Malcolm Tullett
Bullbrook	Cllr Gareth Barnard
Crown Wood	Cllr Clive Harrison
Easthampstead & Wildridings	Cllr Sanjeev Prasad
Great Hollands	Cllr Jo Woodcock
Hanworth	Cllr Mark Phillips
The Parks	Cllr Isabel Mattick
New Priestwood	Cllr Graham Birch
Jennetts Park	Cllr Jennie McCracken

<i>BFC :</i>	
Borough/Parish Liaison Committee <i>2 representatives</i>	Cllr Clive Harrison Cllr Chris Turrell
Lily Hill Park Steering Committee	Cllr Ash Merry
South Hill Park Management Group <i>2 representatives</i>	Cllr Jennie McCracken Cllr Gill Birch <i>Sub: Cllr Sanjeev Prasad</i>
Standards Committee	Cllr Mark Phillips

<i>Local Organisations:</i>	
Age Concern	Cllr Roger Meakes
Berkshire Assn of Local Councils <i>2 representatives</i>	Cllr Iain McCracken Cllr Isabel Mattick
Bracknell Armed Forces Day Committee	Cllr Ash Merry Cllr Peter Hill
Bracknell Twinning Association <i>Mayor + 3 representatives</i>	Cllr Alvin Finch Cllr Diana Henfrey Cllr tba
Easthampstead Parish Charities	Cllr Isabel Mattick
Bracknell Voluntary Car Service	Cllr Ash Merry
Pre-School Learning Alliance	Cllr Gill Birch
Youthline	Cllr Paula-Elizabeth Pooler
Citizens Advice Bureau	Cllr Alvin Finch
Bracknell in Bloom	Cllr Isabel Mattick
Jealotts Hill Landshare	Cllr Alvin Finch Cllr Graham Birch

7. **Minutes**
To approve as a correct record the minutes of the meeting held on 24th February 2015 (pages 4-5)
8. **To consider any business arising out of the Minutes**
9. **Mayor's Announcements**
10. **Presentation from Philip Cook, General Manager of Involve on the service provided by Involve and plans for the future**
11. **COMMITTEE REPORTS**

Planning Committee	
24 th February 2015	Pages 1 - 3
17 th March 2015	Pages 6 - 8
7 th April 2015	Pages 9 - 12
28 th April 2015	Pages 16 - 18
Environmental Services Committee	
14 th April 2015	Pages 13 - 15
12. **Received Income Transactions**
To note received income transactions from the 1st January to 31st March 2015 (available for inspection at Brooke House).
13. **Paid Expenditure Transactions**
To agree paid expenditure transactions from the 1st January to 31st March 2015 inclusive (available for inspection at Brooke House) a

To authorise the Mayor to sign these as a correct record.
14. **Meetings Schedule for 2015/2016 year**
Attached for information

Meetings of all Committees

Agendas attached

Notes on Declaration of interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.