



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

16th June 2015

Dear Councillor,

You are required to attend a meeting of the Council to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL **at 7.30pm on Tuesday 23rd June 2015**. The meeting is open to the press and public.

Yours sincerely

Russell Reeve

Town Clerk

A G E N D A

Presentation – Cllr Chris Turrell on the preparation of a Bracknell Neighbourhood Plan

1. **To receive apologies**
2. **Declarations of Interest**
Members are asked to declare any Disclosable Pecuniary Interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of this agenda.
3. **Minutes**
To approve as a correct record the minutes of the meeting held on 19th May 2015, pages 1 to 5 (attached).
4. **To consider any business arising out of the Minutes**
5. **Mayor's Announcements**
6. **COMMITTEE REPORTS**

Planning Committee	Cllr A Finch
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Environmental Services Committee

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Cllr C Harrison

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Staffing Committee

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Cllr C Turrell

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Strategy and Finance Committee

19th May 2015

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Cllr C Turrell

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Received Income Transactions

To note received income transactions for the period 1 April 2015 – 31st May 2015 inclusive, (available for inspection at Brooke House).

8. Paid Expenditure Transactions

To note paid expenditure transactions for the period 1 April 2015 - 31st May 2015 inclusive, (available for inspection at Brooke House).

To authorise the Mayor to sign these as a correct record.

9. To approve the Financial Statements for 2014/ 15 (attached)

These Statements have been scrutinised by the Strategy and Finance Committee and are recommended for approval.

10. To approve the 2014/15 Annual Return for submission for audit

(attached). This Return has been scrutinised by the Strategy and Finance Committee and is recommended for approval.

11. Complaints and Compliments Registers – see attached.

Councillors are asked to note the complaints and compliments received.

12. Update on any other matters from the Town Clerk.

Date of next meeting: 6th October 2015 7.30pm at Brooke House

Notes on Declaration of Interest

Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.