

BRACKNELL TOWN COUNCIL  
STRATEGY AND FINANCE COMMITTEE  
15<sup>th</sup> September 2015

Present: Chairman Cllr: Chris Turrell.  
Cllrs: Paul Bidwell, Gill Birch, Diana Henfrey (Co-Opted), Peter Heydon,  
Isabel Mattick, Iain McCracken, Mark Phillips, Malcolm Tullett.  
Apologies: Cllrs: Marc Brunel-Walker, Sanjeev Prasad.  
In Attendance J Burgess (OSM), R Reeve (TC).

**1112 Declarations of Interest.**

None

**1113 Minutes**

The minutes of the meeting held on 14<sup>th</sup> July were accepted as a true record of the meeting and signed by the Chairman.

**1114 Matters arising out of the minutes not to be discussed elsewhere**

There were no matters arising

**1115 Audit.**

**External Auditor:-** The committee NOTED the unqualified ('clean') opinion from the External Auditor for the year ended 31<sup>st</sup> March 2015.

**1116 Internal Auditor:** The committee AGREED to re-appoint Claire Connell as the Internal Auditor for the financial year 2015/16

**1117 Budget Monitor Group Report.**

The Committee NOTED the minutes of the BMG of 3<sup>rd</sup> September 2015. The list of cheque signatories is due to be discussed at the next working group meeting to ensure that this remains appropriate. The chairman proposed the opening of an account at Makro to allow the Pavilion Supervisor to get bulk buy items for the pavilions delivered. This was AGREED by the Committee.

The levels of reserves/ balances were considered. It was explained that the overall level reflected current uncertainty over the level of Precept/LCTRS Grant and that funds could be needed for a Great Hollands Pavilion rebuild once a Business Case was approved. The schedule of MIF projects outstanding was also looked at and officers would be ensuring remaining MIF funds (£4k A Finch, ca. £11k Hamilton/ Barnard, £2k I McCracken/ Heydon and £2.5k other) were promptly applied. The Chairman of the meeting thanked the Budget Monitoring Group for their diligent work in reviewing the finances.

**1118 Corporate and Business Service Risks.**

This document had been reviewed by the Budget Monitoring Group and was AGREED by the committee as a fair representation of the Councils risk position.

**1119 Health and Safety.**

The Committee agreed Councillor Tullett as Health and Safety Champion. **Terms of Reference** were agreed with one change to the draft wording to emphasise him acting in an advisory role only.

**Health and Safety Review** –A further review had been carried out by the Councils Broker. This was an overall a positive report, with non-green areas being tackled through an action plan since drawn up.

**Health and Safety Policy:** Committee were asked to agree an updated Health and Safety Policy. The Policy was AGREED. Councillor Tullett mentioned changes to legislation regarding use of contractors.

**1120 Great Hollands Pavilion**

Following a review of progress made, it was AGREED a fuller Business Case was needed.

This needed to include projections of revenue position to be achieved, reflecting a range of possible outcomes. Further input from facilities users regarding possible configuration and design was needed.

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**1121 Bowls Club**

New ditch infills are required around the Bowling Green. The cost is estimated to be around £1600, and suppliers will be investigated. This work would be in addition to the budgeted maintenance costs. Councillors AGREED this additional expenditure. Councillors also requested the Town Clerk investigate reinstating the challenge match between the Town Council and the Bowling Club for the Mayors Charity.

**1122 CIL receipts**

Whilst the anticipated BTC share of funds generated from the Community Infrastructure Levy is not expected to be significant, BTC had been asked to contribute to the Bracknell Forest Councils 'S123 list' for anticipated use of CIL contributions. The following items were put forward to be added to the draft list provided: Larges Lane Cemetery enhancements and improving parking provision for key sites.

**1123 Nomination to Health and Wellbeing Board – Scrutiny Panel.**

Two Councillors had put in an expression of interest and it was AGREED to put both Councillors forward. If the board would only accept one nomination, the matter to come back to Council for a decision on which Councillor is to be the substantive and which the substitute

**1124 Small Grant Applications**

**Age Concern:-** it was AGREED that the application did not meet the exceptional funding need requirement, the charity would therefore be directed to apply for an annual grant.

**Sebastian's Action Trust:-** it was again AGREED that the application did not meet an exceptional funding need, the charity would therefore be directed to apply for an annual grant.

Next Meeting 10<sup>th</sup> November 2015 at 7.30pm

Signed ..... Dated .....