



Bracknell Town Council

Russell Reeve, Town Clerk

To: Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Peter Heydon, Isabel Mattick, Iain McCracken Mark Phillips, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.
Substitutes: Cllrs Ash Merry, Mrs J McCracken, M Skinner, Mary Temperton

All Councillors for information

9th June 2015

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held at **7.30pm on Tuesday 16th June**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely

Russell Reeve

Town Clerk

A G E N D A

1. **To receive apologies for absence.**
2. **Declarations of Interest.**

To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensations for disclosable pecuniary interests
3. **To approve as a correct record the Minutes of the meeting held on 3rd February and 19th May 2015** (attached).
4. **Matters arising out of the Minutes not to be discussed elsewhere.**
5. **To receive the final report from the Internal Auditor for the year ended 31 March 2015** (attached).
6. **Financial Report for 2014/15 financial year**
To receive a report of Income and Expenditure against Budget for the 2014/15 year, showing a satisfactory overall spending position, together with notes of the Budget Monitoring Group meeting held on 14th April
To agree the carry forward position at end of 2014/15 year

- 7. To review the Financial Statements (unaudited) and the Annual Return for the 2014/15 year** attached. (Councillors are also welcome to contact the Town Clerk or Office Services Manager in advance of the meeting regarding queries).
- 8. Financial Report – 2015/16 year**
To receive a report of Income and Expenditure against Budget for months 1 and 2 for the 2015/16 year as attached, together with notes of the Budget Monitoring Group meeting held on 9th June (to follow).
- 9. Corporate and Business Service Risks**
To receive a Corporate Risk Assessment Register update for the end of the 2014/15 financial year – attached.
- 10. Health and Safety**
To receive an update on Health and Safety matters.
- 11. Clerks Report**
 1. Website – plans for new/ updated website
 2. Great Hollands pavilion - plans for rebuild/ refurbishment
 3. Neighbourhood Plan – update
- 12. Small Grant application**
To consider a request from BFVA towards providing a grant to enable their Supported Volunteering project to continue to operate from the end of June and until a more permanent funding solution can be found. See attached application and supporting papers
- 13. Next Meeting**
The next meeting of the Strategy and Finance Committee will take place at 7.30pm on Tuesday 1st September 2015 in the Council Chamber at Brooke House, High Street, Bracknell RG12 1LL.

Guidance on declaration of interests

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.