

BRACKNELL TOWN COUNCIL  
STRATEGY AND FINANCE COMMITTEE  
4<sup>th</sup> April 2017

Present: Chairman Cllr: Chris Turrell.  
Cllrs: Paul Bidwell, Gill Birch, Isabel Mattick, Malcolm Tullett.  
Sanjeev Prasad.

Apologies: Cllrs: Marc Brunel-Walker, Peter Heydon, Iain McCracken, Jennie McCracken.  
In Attendance: J Burgess (TC).

The meeting opened at 7.30pm and closed at 9.15pm

**1701** Bracknell Gymnastic Club. The meeting started with a presentation from Dr Peter Tranckle on behalf of the Bracknell Gymnastics Centre. The presentation detailed their vision for the future and their request to the Town Council to lease an area of land for 40 years to enable them to build and run a training centre for all the Gymnastics of Bracknell. The Club would retain the use of Bracknell Leisure Centre for its younger members and competitions. Following a question and answer session Dr Tranckle was thanked for his time and informed that the Committee would discuss the matter further and contact him in the near future.

**1702** **Declarations of Interest.**  
There were no declarations of interest.

**1703** **Minutes**  
The minutes of the meetings held on 31<sup>st</sup> January 2017 were proposed for agreement by Cllr Mattick and seconded by Cllr Birch and accepted as a true record of the meeting and signed by the Chairman.

**1704** **Matters arising out of the minutes not to be discussed elsewhere.**  
1624 – **Grants.** Cllr Tullett apologised for not being able to attend the last two meetings but requested that the Grant policies for the Town Council be revised so that there is one cohesive policy. It was agreed a working group of Cllrs Tullett, Mattick and Birch would take this matter forward and bring a revised policy to the June Meeting AGREED.  
1632 – **Bracknell Gymnastic Club.** Cllrs were very impressed with the presentation but there are some big hurdles to overcome Planning /Site/Finances. The most important thing is to produce a business plan not only showing how they will fund the building but operate it in to the future. Concerns raised were not enough detail on funding/ concerns about through traffic / length of lease required / details of number of students /café turnover. The Club need to prove they will be self-funding moving forward. Following a discussion it was AGREED to send Dr Tranckle a letter detailing that whilst Bracknell Town Council agree in principle to examining the use of the proposed site this is subject to the following caveats 1) Production of a detailed Business Case 2) holding of a Public Consultation 3) Planning Approval 4) agreement on the length of lease 5) proof of funding.

**1705** **Financial Report – 2016/17 year**  
The report of income and expenditure against budget for months one to eleven for the 2016/17 year was reviewed and noted by councillors, together with the notes of the Budget Monitoring Group meeting held on 28<sup>th</sup> March.

**1706** **Internal Auditor**  
The interim report of the Internal Auditor was NOTED

**1707** **Financial Regulations of the Town Council .**  
The updated Regulations were NOTED and will be recommend to Full Council for APPROVAL.

**1708** **Health and Safety**  
Councillor Tullett reported that there have been stricter penalties on breaches under the Health and Safety at Work Act and Health has been the priority focus. NOTED

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- 1709 Great Hollands pavilion update**  
Planning applications have now been submitted for  
a) The extension to the Bowls Club which will form the new workshop for the Grounds team 17/00158/FUL  
b) New Pavilion building 17/00224/FUL.  
The expected determination date for application number 17/00158/FUL is early May 2017. Draft Contracts are being worked on.
- 1710 Brooke House**  
New windows have now been installed and new blinds have been placed on order. The new post boxes and notice board will be completed as part of the cladding process and a new Brooke House sign will also be installed along the front of the building. The access door to the flag pole is being completed under instruction from our Landlords and the works to enhance the rear of the building will be completed later in the year. Councillors requested that the 'No Smoking' signs are replaced outside the entrance to the Foyer. NOTED
- 1711 Birch Hill Nursery**  
Planning Permission has been approved for the siting of a Modular building at Birch Hill Recreation Ground for the Birch Hill Pre School. A Solicitor has been instructed by BTC to prepare a 25 year lease between BTC and the pre-school, there will be no cost to the Council. As part of these works it has come to light that not all of BTC's leases are registered with Land Registry. The Town Clerk has been given permission to work on this; there will be some costs involved. NOTED.
- 1712 Corporate and Business Service Risks.**  
Councillor Tullett will work with the Town Clerk to produce an updated Risk register.
- 1713 CIL**  
The Town Clerk presented a draft CIL policy, after a discussion it was agreed to remove item 6 and to organise a working group to discuss the policy and projects as part of a 5 year Business Plan. The Town Clerk to send out an email to all Councillors asking for expressions of interest. A draft Plan to be brought to the September meeting. AGREED
- 1714 Travellers**  
The Town Clerk gave an update on the recent trespassing of 10 caravans on an area at North Lake. Bailiffs were used to move the trespassers on.
- 1715 Year End**  
The Town Clerk is currently working on the Year End and the Statement of Accounts/Audit information.

**Next Meeting – 9<sup>th</sup> May at 7.30pm at Braybrooke Recreation Ground AGM  
20<sup>th</sup> June at 7.30 Council Chamber Brooke House**

Signed .....Dated .....