



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

3rd May 2017

Dear Councillor,

You are required to attend the Annual Meeting of the Council to be held in the Braybrooke Recreation Ground Hall, Makepiece Road, Bracknell RG42 2HF, immediately following the Annual Town Meeting on **Tuesday 9th May 2017**. The meeting is open to the press and public.

The Annual meeting will follow The Annual Town Meeting which will start at 7.30pm.

Yours sincerely

Jackie Burgess

Town Clerk

A G E N D A

1. **To receive apologies**
2. **APPOINTMENT OF TOWN MAYOR 2017/18**
Cllr Ash Merry - Town Mayor 2016/17 will request nominations.
On appointment the Town Mayor 2017/18 will receive the Chain of Office and read and complete the Declaration of Acceptance of Office.
3. **APPOINTMENT OF DEPUTY TOWN MAYOR 2017/18**
The incoming Mayor will request nominations - on appointment the Deputy Mayor will receive the Chain of Office.
4. **Declarations of Interest**
 - 4.1 To receive declarations of interest from Councillors on items on the agenda
 - 4.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 4.3 To grant any requests for dispensation as appropriate

5. COMMITTEE AND WORKING GROUP APPOINTMENTS

To receive nominations and appoint to the various Committees and Working Groups of the Town Council.

Committees

Strategy and Finance Committee – nominations

| | |
|--------------------------------------|-----------------------------|
| Cllr Chris Turrell <i>chairman</i> | <i>Substitutes:</i> |
| Cllr Gill Birch <i>vice chairman</i> | <i>Cllr Michael Skinner</i> |
| Cllr Jennie McCracken | <i>Cllr Ash Merry</i> |
| Cllr Sanjeev Prasad | <i>Vacant</i> |
| Cllr Isabel Mattick | |
| Cllr Iain McCracken | |
| Cllr Marc Brunel-Walker | |
| Cllr Malcolm Tullett | |
| Cllr Paul Bidwell | <i>Cllr Mary Temperton</i> |

Environmental Services Committee – nominations

| | |
|--|---------------------------------|
| Cllr Clive Harrison <i>chairman</i> | <i>Substitutes:</i> |
| Cllr Paula-Elizabeth Pooler <i>vice chairman</i> | <i>Cllr Tina McKenzie-Boyle</i> |
| Cllr Sandra Ingham | <i>Cllr Jennie McCracken</i> |
| Cllr Gill Birch | |
| Cllr Diane Finch | |
| Cllr Roger Meakes | |
| Cllr Jo Woodcock | |
| Cllr Michael Skinner | |
| Cllr Mary Temperton | <i>Cllr Paul Bidwell</i> |

Staffing Committee – nominations

| | |
|--------------------------------------|------------------------------------|
| Cllr Chris Turrell <i>chairman</i> | <i>Substitutes:</i> |
| Cllr Gill Birch <i>vice chairman</i> | <i>Cllr Malcolm Tullett</i> |
| Cllr Graham Birch | <i>Cllr Clive Harrison</i> |
| Cllr Diane Finch | <i>Cllr Paula-Elizabeth Pooler</i> |
| Cllr Isabel Mattick | |
| Cllr Jennie McCracken | |
| Cllr Jo Woodcock | |
| Cllr Roger Meakes | |
| Cllr Mary Temperton | <i>Cllr Paul Bidwell</i> |

Planning Committee – nominations

| | |
|--|--------------------------------|
| Cllr Alvin Finch <i>chairman</i> | <i>Substitutes:</i> |
| Cllr Dee Hamilton <i>vice chairman</i> | <i>Cllr Jennie McCracken</i> |
| Cllr Ash Merry | <i>Cllr Marc Brunel-Walker</i> |
| Cllr Roger Meakes | <i>Cllr Jo Woodcock</i> |
| Cllr Clive Harrison | <i>Vacant</i> |
| Cllr Gareth Barnard | |
| Cllr Paul Bidwell | <i>Cllr Mary Temperton</i> |

Working Groups

Budget Monitoring

| | |
|---------------------------------|------------------------------|
| Cllr Gill Birch <i>chairman</i> | <i>Substitutes:</i> |
| Cllr Diana Henfrey | <i>Cllr Clive Harrison</i> |
| Cllr Iain McCracken | <i>Cllr Jennie McCracken</i> |
| Cllr Peter Hill | |

Neighbourhood Planning

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|------------------------------------|--|
| Cllr Chris Turrell <i>chairman</i> | |
| Cllr Isabel Mattick | |
| Cllr Iain McCracken | |
| Cllr Jennie McCracken | |
| Cllr Diana Henfrey | |
| Cllr Tina McKenzie-Boyle | |
| Cllr Jo Woodcock | |

Great Hollands Pavilion

| | |
|-------------------------------------|--|
| Cllr Iain McCracken <i>chairman</i> | |
| Cllr Roger Meakes | |
| Cllr Jo Woodcock | |
| Cllr Jennie McCracken | |
| Cllr Gill Birch | |
| Cllr Malcolm Tullett | |
| Cllr Chris Turrell | |
| Cllr Mary Temperton | |

6. OUTSIDE BODIES

To receive nominations and appoint representatives of the Town Council to:

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| <i>South Hill Park Trust Board:</i> <i>2 representatives</i> | Cllr Diana Henfrey |
| <i>Community Associations:</i> | |
| Birch Hill | Cllr Malcolm Tullett |
| Bullbrook | Cllr Gareth Barnard |
| Crown Wood | Cllr Clive Harrison |
| Easthampstead & Wildridings | Cllr Sanjeev Prasad |
| Great Hollands | Cllr Jo Woodcock |
| Hanworth | Cllr Sandra Ingram |
| The Parks | Cllr Isabel Mattick |
| New Priestwood | Cllr Graham Birch or Councillor Paul Bidwell (contested) |
| Jennetts Park | Cllr Mary Temperton |
| <i>BFC :</i> | |
| Borough/Parish Liaison Committee <i>2 representatives</i> | Cllr Clive Harrison Cllr Chris Turrell |
| Lily Hill Park Steering Committee | Cllr Ash Merry |
| South Hill Park Management Group <i>2 representatives</i> | Cllr Sanjeev Prasad Cllr Gill Birch <i>Sub: Cllr Peter Hill</i> |
| Standards Committee | Cllr Isabel Mattick |

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| <i>Local Organisations:</i> | |
| Age Concern | Cllr Chris Turrell |
| Berkshire Assn of Local Councils <i>2 representatives</i> | Cllr Iain McCracken Cllr Isabel Mattick |
| Bracknell Armed Forces Day Committee | Cllr Ash Merry Cllr Peter Hill |
| Bracknell Twinning Association Mayor + 3 representatives | Cllr Alvin Finch Cllr Diana Henfrey Cllr Sandra Ingham |
| Biodiversity Forum | Cllr Jo Woodcock <i>Cllr Tina McKenzie-Boyle</i> |
| Easthampstead Parish Charities | Cllr Isabel Mattick |
| Bracknell Voluntary Car Service | Cllr Ash Merry |
| Pre-School Learning Alliance | Cllr Gill Birch |
| Youthline | Cllr Paula-Elizabeth Pooler |
| Citizens Advice Bureau | Cllr Paula-Elizabeth Pooler |
| Bracknell in Bloom | Cllr Isabel Mattick Cllr Clive Harrison Cllr Sandra Ingham |
| Jealotts Hill Landshare | Cllr Alvin Finch Cllr Diane Finch |

7. **Minutes**
To approve as a correct record the minutes of the meeting held on 21st February 2017 pages 4 -5
8. **To consider any business arising out of the Minutes**
9. **Mayor's Announcements**
10. **COMMITTEE REPORTS**
- Planning Committee**
- | | |
|--------------------------------|---------------|
| 21 st February 2017 | Pages 1 - 3 |
| 14 th March 2017 | Pages 6 - 8 |
| 4 th April 2017 | Pages 13 - 17 |
| 25 th April 2017 | Pages 20 - 22 |
- Staffing Committee**
- | | |
|-----------------------------|--------------|
| 14 th March 2017 | Pages 9 – 10 |
|-----------------------------|--------------|
- Environmental Services Committee**
- | | |
|-----------------------------|---------------|
| 28 th March 2017 | Pages 11 – 12 |
|-----------------------------|---------------|
- Strategy and Finance Committee**
- | | |
|----------------------------|---------------|
| 4 th April 2017 | Pages 18 - 19 |
|----------------------------|---------------|
11. **Received Income Transactions**
To note received income transactions from the 1st January to 28th February 2017 (available for inspection at Brooke House).
12. **Paid Expenditure Transactions**
To agree paid expenditure transactions from the 1st January to 28th March 2017 inclusive (available for inspection at Brooke House) a
- To authorise the Mayor to sign these as a correct record.
13. **Meetings Schedule for 2017/18 year**
Attached for information

Meetings of all Committees

Agendas attached

Notes on Declaration of interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.