



Bracknell Town Council

Jackie Burgess, Town Clerk

To: Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Peter Heydon, Isabel Mattick, Iain McCracken, Jennie McCracken, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.
Substitutes: Cllrs Ash Merry, Mark Phillips, Mike Skinner, Mary Temperton

All Councillors for information

29th March 2017

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held at **7.30pm on Tuesday 4th April**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely

Jackie Burgess

Town Clerk

A G E N D A

1. **To receive apologies for absence.**
2. **Declarations of Interest.**
To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensations for disclosable pecuniary interests
3. **To approve as a correct record the Minutes of the meeting held on 31st January 2017** (attached).
4. **Matters arising out of the Minutes not to be discussed elsewhere.**
5. **Financial Report for 2016/17 financial year**
To receive a report of Income and Expenditure against Budget for months 1 to 11 of the 2016/17 year (attached), showing a satisfactory overall spending position, together with notes of the Budget Monitoring Group meeting held on 28th March 2017. (to follow)
6. **To receive the interim report from the internal auditor.** (Attached).
7. **To update the Financial Regulations of the Town Council** (Document attached)
8. **Health and Safety** To receive an update on any Health and Safety matters
9. Officers Report
 - i) Great Hollands Pavilion
 - ii) Brooke House

- iii) Birch Hill Pre School
- iv) Corporate and Business Service Risks
- v) CIL payments
- vi) Travellers
- vii) Year End

Guidance on declaration of interests

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.

Next Meetings

7.30pm on Tuesday 9th May at Braybrooke Recreation Ground RG42 2HF

7.30pm on Tuesday 20th June in the Council Chamber at Brooke House, High Street, Bracknell RG12 1LL.