

BRACKNELL TOWN COUNCIL
FULL COUNCIL MEETING
5th December 2017

Present: Cllr Clive Harrison, Town Mayor – Chairman
Cllrs: Gareth Barnard, Paul Bidwell, Gill Birch, Graham Birch, Diana Henfrey, Peter Heydon, Peter Hill, Sandra Ingham, Isabel Mattick, Iain McCracken, Roger Meakes, Paula-Elizabeth Pooler, Michael Skinner, Mary Temperton, Chris Turrell and Jo Woodcock.
Apologies: Cllrs: Marc Brunel-Walker, Alvin Finch, Diane Finch, Denise Hamilton, Jennie McCracken, Tina McKenzie-Boyle, Ash Merry, Sanjeev Prasad and Malcolm Tullett.
Absent: Cllr Michael Gibson.
In attendance: J Burgess - Town Clerk (TC), L Boorman (FAO).

The meeting opened at 7.35pm and closed at 8.50pm

1946 Declarations of Interest

Cllr Paula-Elizabeth Pooler declared an interest in the South East Berks Gang Show and CAB.
Cllr Mary Temperton declared an interest in the Twinning Association.
Cllr Gareth Barnard declared an interest in Keep Mobile Country Tours.
Cllr Paul Bidwell declared an interest in Age Concern.

1947 Minutes

It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch, and unanimously RESOLVED, that the minutes of the Meeting of Council held on 10th October 2017 be confirmed and signed with the following amendment:

1890 South Hill Park Trust – It was suggested that the information provided earlier in the South Hill Park presentation at 6pm on 10th October 2017 be considered when the Strategy & Finance committee discuss the South Hill Park grant.

1948 Matters Arising

There were no Matters Arising.

1949 Mayors Announcements

The Town Mayor informed the Council that all invitations received since the AGM meeting had been attended by himself or the Deputy Town Mayor, and confirmed 82 engagements had been attended since May 2017. A brief update was given on the recent engagements attended followed by the engagements of the Deputy Town Mayor.

Cllrs Gill Birch and Sandra Ingham presented the Mayors Charity Fund with £102.02 of donations collected from the Hanworth Community Centre Christmas Fayre, held at the Pines on 25th November 2017. The Mayor gave thanks as the donation was gratefully received.

Town Mayor informed the Council of the Festive Fun event being held at Brooke House on 9th December 2017.

1950 Planning Committee

Councillor Roger Meakes introduced the reports of the meetings held on 10th October, 31st October and 21st November 2017. This was seconded by Cllr Clive Harrison. RESOLVED that the reports be adopted.

1951 Environmental Services Committee

Councillor Clive Harrison introduced the reports of the meetings held on 17th October 2017. This was seconded by Cllr Paula Elizabeth-Pooler. RESOLVED that the reports be adopted.

Matters arising from the minutes.

1899 Works at Harmans Water/ Great Hollands – Cllr Mary Temperton gave thanks to the Council for 3500 bulbs that were planted in commemoration of the Great Hollands 50th Anniversary and the further 1500 for the

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bunds. Cllr Chris Turrell also gave thanks for the hard work of Allan Moffat and the team on enhancing our defences against unauthorised encampments and confirmed the appreciation of local residents.

1952 Strategy and Finance Committee

Councillor Chris Turrell introduced the report of the meetings held on 21st November 2017. This was seconded by Cllr Gill Birch. RESOLVED that the reports be adopted with the following amendment:

1945 South Hill Park Trust – Cllr Diana Henfrey, the BTC Nominated representative to South Hill Park gave a report. Following a discussion it was agreed that the Committee would like further clarification on the meetings procedures of the trust and for this matter to be brought back to Strategy and Finance Committee at their meeting on 30th January 2018.

1953 Staffing Committee

Councillor Chris Turrell introduced the report of the meeting held on 7th November 2017. This was seconded by Cllr Gill Birch. RESOLVED that the report be adopted.

Matters arising from the minutes.

1917 Depot Opening Great Hollands – The opening event to which all staff and councillor will be invited will be proposed for January 2018; however this date is to be confirmed.

1954 Received Income Transactions

The Council NOTED the received income transactions from the 1st September to 31st October 2017 inclusive.

1955 Paid Expenditure Transactions.

Councillor Chris Turrell proposed the Paid Expenditure Transactions; this was seconded by Cllr Gill Birch. The Council considered the paid expenditure transactions from 1st September 2017 to 31st October 2017 inclusive. The reports had been scrutinised by the Strategy and Finance Committee. It was RESOLVED that the transactions be confirmed and the Mayor be authorised to sign these as a correct record.

1956 Great Hollands Pavilion

Councillor Iain McCracken proposed the preferred contractor as outlined to the Strategy and Finance committee for approval. This was seconded by Cllr Chris Turrell. RESOLVED that letter of intent be issued to the Francis Construction Limited.

Cllr Chris Turrell also gave thanks to Cllr Iain McCracken for his hard work in relation to this project.

1957 Annual Grants

The Annual Grants recommended by Strategy and Finance were AGREED with the exception of Pilgrim Hearts. After a lengthy discussion on the grant application of Pilgrim Hearts Trust it was proposed by Cllr Chris Turrell that due to uncertainty on what the monies are to be used for this application be deferred to the next Strategy and Finance Committee meeting on 30th January 2018, this was seconded by Cllr Gareth Barnard. ALL AGREED

1958 Brooke House

Councillors were asked to ratify the Strategy and Finance Committee recommendation that the Earmarked Reserves for Brooke House are used to complete the foyer area. This was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch. AGREED

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1959 Bracknell Town Council Working Groups

It was proposed by Cllr Chris Turrell three new working groups be formed:

CIL Group – to monitor and suggest projects for allocation of the CIL monies received.

Cllrs: Chris Turrell
Malcolm Tullett
Gill Birch
Isabel Mattick
Mary Temperton

Office Support – Town Clerk

Bracknell's endeavour to reduce its carbon footprint

Cllrs: Peter Hill
Roger Meakes
Graham Birch
Paul Bidwell
Mary Temperton

Office Support – Town Clerk and/or Recreational Facilities Manager

Community Events – to oversee large scale events when required

Cllrs: Graham Birch
Gill Birch
Clive Harrison
Malcolm Tullett
Jo Woodcock
Mary Temperton

Office Support – Town Clerk/and or Recreational Facilities Manager

The proposed working groups were seconded by Cllr Gill Birch. AGREED.

The CIL Group and the Community Events Group will report to the Strategy and Finance Committee and the Carbon Footprint Group will report to the Environmental Services Committee. The Town Clerk will arrange the first meetings of each Group.

1960 Data Protection

The Town Clerk gave an update of the training session attended recently with the FAO. Due to data protection law change on 25th May 2018 the implications are still not yet clear on how this will affect Bracknell Town Council, further training sessions will be attended. Further clarification will be supplied to councillors once obtained. The Town Clerk will ask BFC if Town Councillors can attend the BFC Data Protection training on 12th December 2017. NOTED

1961 Nominated Representatives

Updates were given from the following councillors on the organisations for which they are the BTC nominated representatives:

Cllr Paula-Elizabeth Pooler gave a brief update on CAB and Youthline.

Cllr Mary Temperton gave a brief update on Jennetts Park Community Centre and The Voice of the Councillor.

Cllr Jo Woodcock gave a brief update on the Biodiversity Forum.

Cllr Chris Turrell gave a brief update on Age Concern and Lily Hill Park Steering Group.

Cllr Isabel Mattick gave a brief update on Federation of Burial and Cremation Authority (FBCA)

The reports were NOTED.

1962 Small Grant Application

Councillors were asked to consider a small grant application from South Berks Gang Show. This was proposed by Cllr Gareth Barnard and seconded by Cllr Diana Henfrey. AGREED.

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1963 Bracknell in Bloom

Full Council was updated on the Bracknell in Bloom Committees decision to concentrate on “the Your Gardens competition” and entering individual parks into the competition rather than entering the “route Competition”. Full Council was supportive of this change but would like to invite the Committee to present their ideas and the proposed way forward at an appropriate meeting of Bracknell Town Council. AGREED

1964 Battle’s Over – A Nation’s Tribute & WW1 Beacons of Light 11th November 2018

Councillors were requested to consider The Community Working Group organising an event to celebrate 100years of Remembrance. This was proposed by Cllr Gareth Barnard and seconded by Cllr Isabel Mattick. The Community Event Working Group to discuss at their first meeting in January 2018.

1965 Compliments and Complaints Register.

The Compliments and Complaints register was NOTED

Next Meeting 27th February 2018 7.30pm at Brooke House

SignedDated