

BRACKNELL TOWN COUNCIL
STRATEGY AND FINANCE COMMITTEE
21st November 2017

Present: Chairman Cllr: Chris Turrell.
 Cllrs: Paul Bidwell, Gill Birch, Isabel Mattick, Iain McCracken,
 Jennie McCracken.

Apologies: Cllrs: Malcolm Tullett, Marc Brunel-Walker, Sanjeev Prasad.

Co-Opted: Cllrs: Diana Henfrey (To discuss agenda item numbers 7, 9 and 10)
 Mary Temperton (To discuss agenda item number 7 and 12)

In Attendance: Cllrs: Roger Meakes, Jo Woodcock, J Burgess (TC), Laura Boorman (FAO).

The meeting opened at 7.30pm and closed at 9.24pm

The Great Hollands Working Group were invited to attend the meeting.

In attendance Cllrs: Jo Woodcock, Roger Meakes and Mary Temperton.

1932 Declarations of Interest.

There were no declarations of interest.

1933 Minutes

The minutes of the meetings held 19th September 2017 were proposed for agreement by Cllr Chris Turrell and seconded by Cllr Isabel Mattick and accepted as a true record of the meeting and signed by the Chairman.

1934 Matters arising out of the minutes not to be discussed elsewhere.

1859 2017 Polling District and Polling Places Review. BFC will be visiting Brooke House on 24th November 2017 to view the foyer area as a potential polling station for the Town Centre. NOTED
1868 Brooke House Foyer. The Silent Solider is currently on display in the foyer area of Brooke House. A festive fun event is being held in the foyer area on 9th December from 10am – 11.30am. This will offer colouring Christmas decorations for children and a chance to meet the Town Mayor and the good fairy from South Hill Parks pantomime. £3000.00 remains in the Brooke House fund and the Strategy and Finance Committee will RECOMMEND to Full Council that this is used to complete renovations to the foyer area in January 2018. This will include seating, display screen and poster boards.. AGREED.

Kite Griffin Solicitors. Due to the upcoming retirement of Mr Kite, he has requested a tidying up of the lease to show the revised foyer and the restrictions on parking at the rear of the building. It was advised to seek legal advice on this matter. AGREED.

1935 Budget Monitoring Group Report

Cllr Gill Birch confirmed the budget is on target and satisfied the grass cutting revenue has increased. Councillors were asked to receive the report of Income and Expenditure against Budget for months 1 to 7 of the 2017/18 year, showing a satisfactory overall spending position, together with notes of the Budget Monitoring Group meeting held on 7th November. NOTED.

1936 External Auditors 2018 -2022

PKF Littlejohn LLP has been appointed as external auditors for 2018 to 2022. NOTED. The Annual Return will be renamed the Annual Governance and Accountability Return.

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1937 Annual Grant Applications Received

Councillors were asked to review the applications received and after a discussion agreed on the following proposed recommendations for inclusion in the 2018/19 budget subject to Full Council approval:

Berkshire Autistic Society	£1000.00
Berkshire MS	£1000.00
Berkshire Vision	£500.00
Bracknell & District Parkinsons Branch	£500.00
Bracknell Executive Job Club/ Careers Springboard	£1000.00
Bracknell Forest Natural History	£200.00
Bracknell Twinning Association	£300.00
CAB	£6500.00
Cruse	£1000.00
Home Start	£3300.00
Innersense	£1000.00
Keep Mobile Country Tours	£500.00
Pilgrim Hearts Trust	Further information to be requested and taken to Full Council on 5 th December 2017 for consideration.
Revitalise Respite Holidays	£354.00
St Pauls Contact Centre	£1000.00
Thames Valley Ambulance	£1000.00
Look In Café	£2000.00
WJSV	£1000.00
Youthline	£5000.00

1938 Health and Safety

An update was given that a groundsman was taken to hospital by a manager for necessary treatment after a used needle had jabbed his hand when clearing rubbish. This matter was reported to the police, however the needle was not recent. NOTED

1939 Twinning

The following motion was brought forward from Cllr Diana Henfrey in relation to the Twinning Association:

This Council requests the Town Clerk to write to acknowledge receipt of the Bracknell Town Twinning Association's minutes of the AGM held on 17th November 2016 and of the agenda to their forthcoming AGM on 30th November 2017, to record the minutes held on 25th January 2017 and, as co-signatory of the Town Twinning Agreement of 27th October 1973, to inform the Bracknell Twinning Association that it wishes to request that at this AGM on 30th November 2017 it considers adopting 5 amendments to the current constitution revised on 17th November 2016.

These were:

Para 6.1 – Add the words “up to” in front of “eight”.

Para 6.1 – Delete the words “and one nominated by Bracknell Forest Council (should they wish to do so)”

Para 5.3 – After the word “Honorary”, delete the words “Life Vice-Presidents” and add the words, annually at the AGM.

Para 7.4 - after the words “presentation of”, add the words “and approve”.

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Following a discussion it was agreed that it is too late to include these changes at the AGM on 30th November but that the tidying up of the Twinning Constitution will be formalised at the AGM in November 2018

This motion was seconded by Cllr Isabel Mattick. The vote concluded in favour of the motion with five votes for and one against.

Officers Report

1940 Bracknell Public Services Show

The following response had been received from the organisers of the proposed show.

- a) As with the previous two shows held at Lily Hill Park, schools and colleges will be given staggered arrival times. Coaches will drop off and return at the end of the show and mini buses will remain on site. We believe there is enough parking available at the main South Hill Car Park for this. Our uniformed Public Service students will help to steward the car parking on the day.
- b) The majority of the vehicles attending are specialist vehicles which should not have any issue coping with the ground and should not damage the surface. All other vehicles will be placed closer to the road side to limit their movement across the field.
- c) If the weather/ground is not suitable at the time the event will be cancelled we have ample means to communicate with services, schools and colleges and the public to inform them of any cancellation.
- d) We can certainly do a leaflet drop with the students – please confirm the area you would like this to happen in?

The committee were requested to review the response to the above questions and agree to the show being held on 4th October 2018 at North Lake. AGREED.

1941 Great Hollands Bowls Club

The current lease with the Bowls Club expires in 2019. Does Council wish to offer the Bowls Club a further lease of 25 years with a three yearly rent review linked to the RPI. AGREED

1942 Survey

A recent survey had been carried out to monitor the flow of traffic visiting the McDonalds Restaurant via the access road to Mill Park. An accredited provider was appointed to carry out the survey over a period of one week, monitoring the vehicles in blocks of 15minutes entering and exiting. The results of the survey will be provided shortly and the information to be passed to Highways for consideration for future applications. NOTED

1943 Letter from Pilgrim Hearts Trust

A letter received from Pilgrim Hearts Trust thanking the Council for their grant and detailing how the money was spent was presented to the committee. NOTED

Crown Wood and Forest Park Good Neighbours Scheme.

A letter of thanks had been received and was presented to the Committee NOTED

Confidential Business

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.

1944 Great Hollands Pavilion Rebuild

A report was given from the Great Hollands Working Group Chairman Cllr Iain McCracken. Councillor I McCracken put forward that the Committee should recommend formally to Full Council the Approval of the preferred Contractor, the design and costings as presented tonight and for a letter

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of intent to be sent out if Full Council are in agreement. This was seconded by Councillor Chris Turrell and all in attendance were in favour. AGREED

1945 South Hill Park

Cllr Diana Henfrey, the BTC Nominated representative to South Hill Park gave a report. Following a discussion it was agreed that the Committee would like further clarification on the meetings procedures of the trust and for this matter to be brought back to Strategy and Finance Committee at their meeting on 30th January 2018. AGREED

Next Meeting – 30th January 2018 at 7.30pm Council Chamber Brooke House

SignedDated