



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

28th November 2017

Dear Councillor,

You are required to attend a meeting of the Council to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL at 7.30pm on Tuesday 5th December 2017. The meeting is open to the press and public.

Yours sincerely

Jackie Burgess

Town Clerk

A G E N D A

1. **To receive apologies**
2. **Declarations of Interest**
 - 2.1 To receive declarations of interest from Councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensation as appropriate
3. **Minutes**

To approve as a correct record the minutes of the meeting held on 10th October pages 5 to 7 (attached).
4. **To consider any business arising out of the Minutes**
5. **Mayor's Announcements**

To receive a presentation to the Mayor's Charity Fund
6. **COMMITTEE REPORTS**

Planning Committee	Cllr A Finch
10 th October	Pages 1 - 4
31 st October 2017	Pages 10 - 14
21 st November 2017	Pages 17 - 21
Environmental Services Committee	Cllr C Harrison
17 th October 2017	Pages 8 - 9
Strategy and Finance Committee	Cllr C Turrell
21 st November 2017	Pages 22 - 25
Staffing Committee	Cllr C Turrell
7 th November 2017	Pages 15 - 16
7. **Received Income Transactions**

To note received income transactions for the period 1st September 2017 to 31st October 2017 inclusive, (available for inspection at Brooke House).

Paid Expenditure Transactions

To note paid expenditure transactions for the period 1st September 2017 to 31st October 2017 inclusive, (available for inspection at Brooke House).

To authorise the Mayor to sign these as a correct record.

8. Great Hollands Pavilion

To ratify the Strategy and Finance committee recommendation for approval of the preferred Contractor, building design and costings as presented to the Strategy and Finance Committee on 21st November 2017 and issue a letter of Intent to said Contractor.

9. Annual Grants

To ratify the Strategy and Finance Committee recommendations for the Annual Grant Awards for 2018/19. (Papers attached).

10. Brooke House

To ratify the Strategy and Finance Committee recommendation that the Earmarked Reserves for Brooke House are used to complete the foyer .

11. Bracknell Town Council Working Groups.

It is proposed to form three new working groups

- 1) CIL Group – to monitor and suggest projects for allocation of CIL monies received.

Cllrs: Chris Turrell
Malcolm Tullett
Gill Birch
Isabel Mattick
Mary Temperton
Officer Support – Town Clerk

- 2) Bracknell's endeavour to reduce its carbon footprint

Cllrs : Peter Hill,
Roger Meakes
Graham Birch
Sandra Ingham
Mary Temperton
Officer Support - Recreational Facilities Manager

- 3) Community Events – to oversee large scale events when required

Cllrs: Graham Birch
Gill Birch
Clive Harrison
Malcolm Tullett
Jo Woodcock
Mary Temperton

Officer Support – Town Clerk or Recreational Facilities Manager

Council is requested to approve the formation and membership of the three working Groups.

12. Data Protection

To receive an update from the Town Clerk, following recent training undertaken.

13. Nominated representatives

To receive available updates from councillors on organisations for which they are the BTC nominated representative

Councillor P-E Pooler	Youthline / CAB
Councillor Mary Temperton	Jennetts Park Community Centre / The Voice of the Councillor
Councillor Jo Woodcock	Biodiversity Forum
Councillor Chris Turrell	Age Concern

14. Small Grant Application.

To consider a small Grant application from South East Berks Gang Show Papers attached

- 15 **Bracknell in Bloom**
The Bracknell In Bloom Committee would like to recommend that Bracknell concentrate on “the Your Gardens competition” and enter individual Parks into the competition rather than enter the “route” competition. The idea of Bracknell In Bloom is not only to help uplift areas but to benefit and bring residents together. By changing the focus of the Bracknell entry it was felt this could benefit all. Council are requested to consider this change. The Bracknell In Bloom Committee are happy to present their ideas to Council if Council feels this would be beneficial
16. **Battle’s Over – A Nation’s Tribute & WWI Beacons of Light 11th November 2018**
Council is requested to consider if it wishes The Community Working Group to organise an event to celebrate 100 years of Remembrance
- 17 **Complaints and Compliments Register**
Report attached.

Date of next meeting:
27th February 2017 at 7.30pm at Brooke House

Notes on Declaration of Interest: Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.