

BRACKNELL TOWN COUNCIL
STRATEGY AND FINANCE COMMITTEE
30th January 2018

Present: Chairman Cllr: Chris Turrell.
 Cllrs: Paul Bidwell, Gill Birch, Iain McCracken, Jennie McCracken *from 8.05pm*,
 Sanjeev Prasad, Malcolm Tullett.

Apologies: Cllr Isabel Mattick.

No Contact: Cllr Marc Brunel-Walker.

Co-Opted: Cllrs: Diana Henfrey (To discuss agenda item numbers 8 and 11).
 Mary Temperton *from 8.05pm* (To discuss agenda item numbers 8, 9 and 11).

In Attendance: J Burgess (TC), Laura Boorman (FAO).

The meeting opened at 7.37pm and closed at 9.42pm

2005 Declarations of Interest.

Cllr Iain McCracken declared an interest in South Hill Park.

2006 Minutes

The minutes of the meetings held 21st November 2017 were proposed for agreement by Cllr Chris Turrell and seconded by Cllr Gill Birch and accepted as a true record of the meeting and signed by the Chairman.

2007 Matters arising out of the minutes not to be discussed elsewhere.

1938 Health and Safety – The Town Clerk is to follow up with the groundsman received treatment following an injury when clearing rubbish. The appropriate authorities have been notified.
AGREED

2008 Budget Monitoring Group Report

Cllr Gill Birch confirmed the budget is in order and gave thanks to the Town Clerk. Councillors were asked to receive the report of Income and Expenditure against Budget for months 1 to 9 of the 2017/18 year, showing a satisfactory overall spending position, together with notes of the Budget Monitoring Group meeting held on 9th January 2018. NOTED

2009 Health and Safety

The internal auditor will be reviewing the risk assessment register on her next visit. Cllr Malcolm Tullett to work with the Town Clerk on the registers. AGREED

2010 Great Hollands Pavilion Rebuild

Councillors were asked to note the minutes of the working group meeting held on 9th January 2018. NOTED

Three site visits will be arranged during the contract period for the working group to inspect the site and progress. Full PPE will be required to be worn during the visit. Any additional visits will need to be pre-booked with Francis Constructions via the working group and Ridge and Co. Updates were given on the critical path plan, design and details of the budget for this project. The manager of Easthampstead Park Cemetery and Crematorium to be updated on timelines. Cllr Paul Bidwell to be invited to the next working group meeting once a date is finalised.

Health and safety issues on the fence hoarding was discussed and will be reviewed at the next working group meeting.

The working group recommended that a leaflet is delivered to all of the Great Hollands residents advising them of when the pavilion is expected to be completed and also informing them of the

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reduced facilities that will be available during the construction phase, the leaflet to include information of what other sites BTC offer. The Strategy and Finance Committee were requested to agree to payment (from the Newsletter budget) of £375 + VAT for the delivery of the leaflet to each household. AGREED

The Strategy and Finance Committee were requested to authorise the Town Mayor and Town Clerk to sign the draw down again the agreed PWLB loan ready for the first payment schedule in February 2018. AGREED

2011 Annual Grant Applications Received

Councillors reviewed and discussed the additional information received on Pilgrims Hearts Trust. Cllr Chris Turrell proposed a grant of £500.00 be granted in the form of supplies, this was seconded by Cllr Iain McCracken and was agreed following a vote. AGREED

2012 Budget 2018/19

Councillors discussed the draft 2018/19 budget and it was proposed by Cllr Chris Turrell to move the recommendation that the draft budget be approved at Full Council on 27th February 2018, this was seconded by Cllr Gill Birch, with a 0% increase on its precept. AGREED

2013 Officers Report

- i) **CCLA** – The Town Clerk and Finance and Administration Officer attended a meeting on the benefits of investing with the Local Authorities Property Fund and The Public Sector Deposit Fund managed by CCLA. Councillors agreed Bracknell Town Council will not move its investments to CCLA at this time. AGREED
- ii) **BALC** - The BALC subscriptions have been set for 2018/19.
The BALC subscription rate for 2018/19 is to be set at 21.11 pence per elector (20.5 pence in 2017/18) up to an electorate number of 5,000, then reducing for the remainder to 3.17 pence per elector (3.08 pence in 2017/18). Plus the additional NALC element of the 2018/19 subscription levy (set by NALC on 30.10.17) at 6.86 pence per elector (6.73 pence per elector in 2017/18) – capped at £1750.00. This will equate to just under a 3% increase for Bracknell Town Council. NOTED
- iii) **Brooke House** – Councillors were asked to review and approve the quotations and design layout for the refurbishment of the reception and foyer area. Designs were agreed with the exception of the seating where further review is to be carried out by the FAO and ordered. AGREED
- iv) **Binfield Pre-School Jocks Lane** – Binfield Pre-School would like a small section of the field fenced to rear of the Jocks Lane Pavilion. All work would be carried out at the Pre-Schools expense (including adding some steps). The area would be used by the Town Council when the Pre-school was not in session. This will be an added benefit when hiring out the hall for children's parties. AGREED

Confidential Business

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.

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2014 South Hill Park

Cllr Diana Henfrey, the BTC Nominated representative to South Hill Park gave a report on recent board meetings and thanks to the Town Clerk for her attendance. Following a discussion it was agreed that the Committee would recommend to Full Council that the level of the grant remains at the current level of £135,000.00 per annum but that this is paid monthly in the 2018/19 financial year. A draft grant agreement/ service level agreement was discussed and it was agreed to organise a task and finish group to work on this document for recommendation to Full Council on 27.02.18. Cllrs: Iain McCracken, Jennie McCracken, Mary Temperton, Gill Birch, Diana Henfrey, Malcolm Tullett and the Town Clerk will meet ASAP. The Town Clerk to send a copy of previous two agreements. AGREED.

Next Meeting – 24th April 2018 at 7.30pm Council Chamber Brooke House

SignedDated