This application form must be completed. Please make sure you read the accompanying information before you complete it. Not referring to this information is likely to reduce your chances of success.



We can only accept applications from people entitled to work in the UK, i.e. a citizen of the European Union or someone with a valid work permit.

Post applied for:

	Full Name:			Title:	
	Address:				
	Postcode:				
	Mobile Tel: Work Tel:		Home Tel: E-mail:		
Name and address	of Current / Last	Fmnlover:			
Name and address	or ourrent / Las	Linployer.			
Job Title:			Salary:		
			Galai y.		
Dates of Employme	ent:				
Duties & Responsib	oilities:				
Reason for Leaving): 				
Period of Notice Re	quired:				
			Lan Edward and Bat	-11-	
Name of School	ol/College	econdary and Furt	ner Education Deta Results/Grades	Date	
		,			

Give details of any other qualifications held with dates: Vocational training including Apprenticeships, Professional qualifications, Membership of Professional Institutions etc.				
You may be asked to bring you	our certificates wi	th you to interview if approp	riata	
		excluding Current Post (sl		
Dates		Employer	Job Title, Main Responsibilities	
From	То		and Reason for Leaving	_

Please state why you are interested in this position and give details of your skills, knowledge and experience relevant to this post, taking account of any information you have been sent relating to this job. Reference can be made to voluntary work and other interests. Please continue on a separate sheet if necessary.				
Have you ever been convicted at a court, or o	cautioned by the police, for any offence which is not now			
spent under the terms of the Rehabilitation o	f Offenders Act 1974? YES / NO			
If Yes, please give details:				
•				
Having a criminal record will not necessarily bar individuals from working for the Town Council. This will depend on the nature of the position and the circumstances and back ground of the disclosed offences.				
Convictions (Rehabilitation of Offenders Act 1974)				
Sentence of imprisonment of 2 ½ years or over	wing periods, starting from the date the sentence was passed: Must always be notified			
Sentence of imprisonment of 6 months – 2 ½ years Sentence of imprisonment of 6 months or less	Notify if in last 10 years Notify if in last 7 years			
Sentence of Borstal training Fine or Community Service Order	Notify if in last 7 years Notify if in last 5 years			
Absolute Discharge Probation Order or Conditional Discharge	Notify if in last 6 months Notify in last year (or until the order expires – whichever is longer)			

Please complete this box if applicable to the post to you hold a current full driving licence?	for which you are applying. 'ES / NO				
You may be asked to bring your driving licence with	th you to interview.				
Please indicate if you are disabled: If Yes, please give details:	ES / NO				
Are you related to any employee of Bracknell Town Council or any elected member of the Council?					
YES / NO If Yes, please give details:					
	ole who will provide a reference. At least one should be from your colleges are also acceptable. If you give a home address for a /college they represent.				
Tel No:	Tel No:				
Position held:	Position held:				
May we contact prior to interview?	May we contact prior to interview?				
Yes / No Offers of appointment are subject to satisfactory references, and if applicable to the post, a CRB - criminal records disclosure.					
	Declaration				
I declare that all the information set out in this application form is true in all respects and I understand that false information may render me liable for dismissal if I am appointed. I am also aware that canvassing members of the Council or indirect canvassing is strictly prohibited and will disqualify me for the post.					
Signed	Date				

The information you have provided will be used for Personnel, Payroll and associated administrative purposes. We will not disclose any information about you to outside organisations or third parties or for any other reason, without your explicit consent, unless there is a legal requirement to do so.