

Bracknell Town Council
Full Council Meeting
15th May 2018

- Present: Cllrs: Gareth Barnard, Paul Bidwell, Gill Birch, Graham Birch, Marc Brunel-Walker, Alvin Finch, Michael Gibson, Denise Hamilton, Clive Harrison, Diana Henfrey, Peter Hill, Sandra Ingham, Ian Kirke, Iain McCracken, Jennie McCracken, Isabel Mattick, Tina McKenzie-Boyle, Roger Meakes, Ash Merry, Paula-Elizabeth Pooler, Sanjeev Prasad, Michael Skinner, Mary Temperton, Malcolm Tullett, Chris Turrell, Jo Woodcock.
- Apologies: Cllrs: Peter Heydon
- In attendance: Jackie Burgess- Town Clerk, Laura Boorman – Finance and Administration Officer, Allan Moffat - RFM, Various members of Staff and thirty plus members of public.

The Meeting opened at 7.48pm and closed at 8.40pm

The Town Mayor Councillor Clive Harrison welcomed everyone and formally opened the meeting.

2207 Appointments for the Year 2018/19

TOWN MAYOR AND DEPUTY MAYOR

Nominations were requested for the position of Town Mayor.

Councillor Sandra Ingham was nominated by Councillor Chris Turrell, this was seconded by Councillor Gill Birch and Councillor Sandra Ingham was elected unopposed and was presented with the Badge and Chain of Office.

The Mayor read and signed the Declaration of Acceptance of Office.

Councillor Chris Turrell congratulated Councillor Sandra Ingham on her appointment and gave thanks to the previous Town Mayor Councillor Clive Harrison for his successful mayoral year. Councillor Chris Turrell then nominated Councillor Roger Meakes as Deputy Mayor. This was seconded by Councillor Gill Birch.

Councillor Roger Meakes was elected unopposed as Deputy Mayor and was presented with the Chain of Office.

The Town Mayor Councillor Sandra Ingham gave formal thanks to Councillor Clive Harrison for all the hard work he had put in during his year as Mayor and presented him with the past Mayor's Badge, flowers were given to Ximena Harrison in recognition of her support as Consort to the Town Mayor over the last year.

2208 Declarations of Interest

There were no declarations of interest.

2209 Committee and Working Group Appointments

Councillor Chris Turrell moved to approve the Committee and Working Group appointments en bloc as detailed in the Agenda for the year 2018/19. Councillor Gill Birch seconded the motion.

The following appointments were **APPROVED**:

Strategy and Finance Committee

Cllr Chris Turrell <i>Chairman</i>	<i>Substitutes:</i>
Cllr Gill Birch <i>Vice Chairman</i>	<i>Cllr Michael Skinner</i>
Cllr Jennie McCracken	<i>Cllr Ash Merry</i>
Cllr Sanjeev Prasad	<i>Cllr Mike Gibson</i>
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Marc Brunel-Walker	
Cllr Malcolm Tullett	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

Bracknell Town Council
Full Council Meeting
15th May 2018

Environmental Services Committee

Cllr Clive Harrison <i>Chairman</i>	<i>Substitutes:</i>
Cllr Paula-Elizabeth Pooler <i>Vice Chairman</i>	<i>Cllr Tina McKenzie-Boyle</i>
Cllr Sandra Ingham	<i>Cllr Jennie McCracken</i>
Cllr Gill Birch	
Cllr Mike Gibson	
Cllr Roger Meakes	
Cllr Jo Woodcock	
Cllr Michael Skinner	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

Staffing Committee

Cllr Chris Turrell <i>Chairman</i>	<i>Substitutes:</i>
Cllr Gill Birch <i>Vice Chairman</i>	<i>Cllr Malcolm Tullett</i>
Cllr Graham Birch	<i>Cllr Clive Harrison</i>
Cllr Isabel Mattick	<i>Cllr Paula-Elizabeth Pooler</i>
Cllr Iain McCracken	<i>Cllr Ian Kirke</i>
Cllr Jennie McCracken	
Cllr Jo Woodcock	
Cllr Roger Meakes	
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>

Planning Committee

Cllr Alvin Finch <i>Chairman</i>	<i>Substitutes:</i>
Cllr Dee Hamilton <i>vice chairman</i>	<i>Cllr Jennie McCracken</i>
Cllr Sanjeev Prasad	<i>Cllr Marc Brunel-Walker</i>
Cllr Roger Meakes	<i>Cllr Jo Woodcock</i>
Cllr Clive Harrison	<i>Cllr Ian Kirke</i>
Cllr Gareth Barnard	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

Working Groups

Budget Monitoring

Cllr Gill Birch <i>Chairman</i>	<i>Substitutes:</i>
Cllr Diana Henfrey	<i>Cllr Clive Harrison</i>
Cllr Iain McCracken	<i>Cllr Jennie McCracken</i>
Cllr Peter Hill	<i>Cllr Ian Kirke</i>

Neighbourhood Planning

Cllr Chris Turrell <i>Chairman</i>	
Cllr Isabel Mattick	
Cllr Iain McCracken	
Cllr Jennie McCracken	
Cllr Diana Henfrey	
Cllr Tina McKenzie-Boyle	
Cllr Jo Woodcock	

**Bracknell Town Council
Full Council Meeting
15th May 2018**

Great Hollands Pavilion

Cllr Iain McCracken <i>Chairman</i>	
Cllr Roger Meakes	
Cllr Jo Woodcock	
Cllr Jennie McCracken	
Cllr Gill Birch	
Cllr Malcolm Tullett	
Cllr Chris Turrell	
Cllr Mary Temperton	

CIL Working Group

Cllr Chris Turrell <i>Chairman</i>	
Cllr Gill Birch	
Cllr Isabel Mattick	
Cllr Malcolm Tullett	
Cllr Mary Temperton	

Carbon Reduction Working Group

Cllr Peter Hill <i>Chairman</i>	
Cllr Graham Birch	
Cllr Roger Meakes	
Cllr Paul Bidwell	
Cllr Mary Temperton	

Community Events

Cllr Graham Birch <i>Chairman</i>	
Cllr Gill Birch	
Cllr Clive Harrison	
Cllr Sandra Ingham	
Cllr Malcolm Tullett	
Cllr Jo Woodcock	
Cllr Mary Temperton	

2210 Appointments to Outside Bodies

Councillor Chris Turrell moved to approve the Appointments to Outside Bodies en bloc as detailed in the Agenda for the year 2018/19. Councillor Gill Birch seconded the motion. The following appointments were **APPROVED** en block with the exception of New Priestwood Community Association and South Hill Park Trust Observer.

OUTSIDE BODIES

<i>Community Associations:</i>	
Birch Hill	Cllr Malcolm Tullett
Bullbrook	Cllr Gareth Barnard
Crown Wood	Cllr Clive Harrison
Easthampstead & Wildridings	Cllr Sanjeev Prasad
Great Hollands	Cllr Jo Woodcock

**Bracknell Town Council
Full Council Meeting
15th May 2018**

Hanworth	Cllr Sandra Ingham
The Parks	Cllr Isabel Mattick
Jennetts Park	Cllr Mary Temperton

<i>BFC :</i>	
Borough/Parish Liaison Committee <i>2 representatives</i>	Cllr Clive Harrison Cllr Chris Turrell
Lily Hill Park Steering Committee	Cllr Ash Merry
South Hill Park - Management Group <i>2 representatives</i>	Cllr Sanjeev Prasad Cllr Gill Birch <i>Sub: Cllr Peter Hill</i>

<i>Local Organisations:</i>	
Age Concern	Cllr Chris Turrell
Berkshire Assn of Local Councils <i>2 representatives</i>	Cllr Mike Gibson Cllr Chris Turrell
Bracknell Armed Forces Day Committee	Cllr Ash Merry Cllr Peter Hill
Bracknell Twinning Association Mayor + 2 representatives	Cllr Alvin Finch Cllr Diana Henfrey
Biodiversity Forum	Cllr Sandra Ingham <i>Cllr Tina McKenzie-Boyle</i>
Easthampstead Parish Charities	Cllr Isabel Mattick
Bracknell Voluntary Car Service	Cllr Ash Merry
Citizens Advice Bureau	Cllr Paula-Elizabeth Pooler
Bracknell in Bloom	Cllr Isabel Mattick Cllr Clive Harrison Cllr Sandra Ingham
Jealotts Hill Landshare	Cllr Alvin Finch

2211 Nominations to New Priestwood Community Association

Councillor Chris Turrell proposed Cllr Graham Birch and this was seconded by Cllr Gill Birch
Councillor Mary Temperton proposed Cllr Paul Bidwell and this was seconded by Cllr Paul Bidwell.
A vote was called. Councillor Graham Birch was then elected to the post of representative on New Priestwood Community Centre.

<i>Community Associations:</i>	
New Priestwood	Cllr Graham Birch

2212 Nominations to South Hill Park Trust Observer

Councillor Chris Turrell proposed Cllr Diana Henfrey and this was seconded by Cllr Gill Birch
Councillor Mary Temperton proposed Cllr Paul Bidwell and this was seconded by Cllr Paul Bidwell.
A vote was called. Councillor Diana Henfrey was then elected to the post of observer of the South Hill Park Trust.

<i>Outside Bodies</i>	
South Hill Park Trust Observer <i>(Charity Number 265656 Company Number 1104422)</i>	Cllr Diana Henfrey

2213 Minutes

Bracknell Town Council
Full Council Meeting
15th May 2018

It was proposed by Cllr Chris Turrell, seconded by Cllr Gill Birch and unanimously RESOLVED that the minutes of the Meeting of Council held on 27th February 2018 be confirmed and signed.

2214 Matters Arising from the Minutes dated 27th February 2018

2037 – Office Lease of Citizens Advice Bureau. An update was confirmed that the landlord has concluded matters however Cllr Marc Brunel-Walker will continue to monitor over the upcoming months.

2215 Mayors Announcements

The Mayor intends to raise funds to support Youth Outreach Learning and Participation Programmes at South Hill Park. Youth Outreach Learning and Participation Programmes at South Hill Park run a variety of targeted and open-access projects made possible by such charitable fundraising. With support from the Consort and the Deputy Mayor, the Town Mayor explained the upcoming fund raising events she would like to carry out during her Mayoral year.

2216 Planning Committee

Councillor Alvin Finch introduced the reports of the meetings held on 13th March 2018, 3rd April 2018, 24th April 2018 and 8th May 2018. The reports were seconded by Cllr Denise Hamilton.
RESOLVED that the reports be adopted.

2217 Staffing Committee

Councillor Chris Turrell introduced the reports of the meeting held on 13th March 2018. The report was seconded by Cllr Gill Birch.
RESOLVED that the report be adopted.

2218 Environmental Services Committee

Councillor Clive Harrison introduced the report of the meeting held on 3rd April 2018. The report was seconded by Cllr Paula-Elizabeth Pooler.
RESOLVED that the report be adopted.

2219 Strategy and Finance Committee

Councillor Chris Turrell introduced the report of the meeting held on 24th April 2018. The report was seconded by Cllr Paul Bidwell.
RESOLVED that the report be adopted.

2220 Terms of Reference

Councillor Chris Turrell proposed to move the Terms of Reference of all the Committees and Working Groups as per the standing orders. This was seconded by Cllr Gill Birch. No concerns were raised. RESOLVED that the Terms of Reference be adopted.

2221 Received Income Transactions

The Council NOTED the received income transactions from the 1st January to 28th February 2018 inclusive.

2222 Paid Expenditure Transactions.

The Council considered the paid expenditure transactions from 1st January to 28th February 2018 inclusive. The reports have been scrutinised by the Strategy and Finance Committee.
RESOLVED that the transactions be confirmed and the Mayor be authorised to sign these as a correct record.

2223 Meetings Schedule for 2018/19

The meeting schedule was NOTED.

The Town Mayor declared the Annual General Meeting closed.

Bracknell Town Council
Full Council Meeting
15th May 2018

Following the appointment of the Chair and Vice Chairmen to the appropriate committees the Town Mayor presented the Grant Cheques to the following local Charities:

- Berkshire Autistic Society
- Berkshire MS
- Berkshire Vision
- Bracknell & District Parkinson's Branch
- Bracknell Executive Job Club/ Careers Springboard
- Bracknell Forest Natural History
- Bracknell Twinning Association
- Bracknell and District CAB
- Cruse
- Home Start
- Innersense
- Keep Mobile Country Tours
- Pilgrim Hearts Trust
- St Pauls Child Contact Centre
- Thames Valley Air Ambulance
- Look-In-Café
- WJSC
- Youthline

Each grant recipient thanked Bracknell Town Council for its support and gave a brief update on their services and how the money would be used.

Apologies had been received from;
Revitalise Respite Holidays

Arrangements would be made to present this charity with their cheque at a later date.

The Mayor gave thanks for attendance and invited all guest to stay for refreshments.

SignedDated