



# Bracknell Town Council

Jackie Burgess, Town Clerk

**To:** Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Isabel Mattick, Iain McCracken, Jennie McCracken, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.  
*Substitutes: Cllrs Mike Gibson, Ash Merry, Michael Skinner, Mary Temperton.*

All Councillors for information

22<sup>nd</sup> January 2019

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held at **7.30pm on Tuesday 29<sup>th</sup> January 2019**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely

*Jackie Burgess*

Town Clerk

## A G E N D A

1. **To receive apologies for absence.**
2. **Declarations of Interest.**
  - 2.1 To receive declarations of interest from Councillors on items on the agenda
  - 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 2.3 To grant any requests for dispensation as appropriate  
A request for dispensation will be made on an individual basis
3. **To approve as a correct record the Minutes of the meeting held on 13<sup>th</sup> November 2019** (attached).
4. **Matters arising out of the Minutes not to be discussed elsewhere.**  
2438 Great Hollands Bowls Club, lease renewal.
5. **Health and Safety** to receive an update on any Health and Safety matters.
6. **Budget Monitoring Group**  
To receive the report of the Budget Monitoring Group meeting held on 15<sup>th</sup> January 2019 (attached)
7. **Great Hollands Working Group**  
To receive an update from the Great Hollands Working Group Chairman
8. **BALC**  
Bracknell Town Council paid £3,996 to BALC in subscriptions for the 2019/20 year. During the year BTC were informed that BALC would be looking to arrange an SLA agreement with HALC to take on the services that BALC usually provide.

To date sight of this agreement has not materialised but communication has been received from BALC regarding the increase of fees for the 2019/20 year (*That the BALC subscription rate for 2019/20 be set at 21.8p per elector (21.11p in 2018/19) up to an electorate of 5000 then reducing for the remainder to 3.27p per elector (3.17p in 2018/19)*). The Town Clerk attended a meeting of the SLCC Berkshire Executive Committee on 18<sup>th</sup> January where a representative of BALC was due to update the Committee, unfortunately the representative did not arrive and to date no further communication has been received. The Town Clerk is recommending to Committee that at this point BTC write to BALC to inform them BTC will not be renewing their membership until this matter is resolved and BTC have a clear understanding of what they will receive through the HALC/BALC SLA.

9. **Birch Hill Toilets**

Bracknell Town Council have been approached by BFC regarding the management of the toilets at Birch Hill. Currently BTC pay to maintain/clean and operate the toilets. BFC are proposing to transfer ownership of the toilets to BTC for a peppercorn rent. BTC allocate £15,000 in the budget each year to cover the costs. If BTC agree to this transfer Committee will need to look at allocating CIL funds or putting away additional EMR to cover the potential costs of a major refurbishment in the future. Further information will be brought to the meeting regarding the condition of the toilets and potential refurbishment costs.

10. **CIL**

Bracknell Town Council currently have £53,179.93 worth of CIL monies with £6900.00 already being allocated to projects. The following requests for CIL monies have been received. Committee is requested to consider and make a recommendation to Full Council for further allocation of CIL monies.

- Path between Redwing Place, Jennetts Park and Ringmead. The path is 86 meters long and would run along the side of the car park down towards the scout pavilion, this will allow access to the building without having to walk down through the car park. The path would be a permeable path constructed using coxwell stone which will give the natural look. This work could be carried out during the winter period as most of the construction will be from a hard standing.
 

£ 2,075.
- Path at Birch Hill recreation Ground coming from the play area path across the parkland and joining up with the car park same construction as above
 

£ 2,000
- Threshfields Path if we were to use the same construction as above £ 2,000
- Speed Identification Device Cost approx. £ 1,500
- Cycle network improvements.
  - Stoney Road – connects existing cycle network in priestwood to route into town. Contribution to £19,200
  - Wildridings Road missing link to connect two existing paths adjacent to junction Crowthorne Road and Wildridings Road
 

£ 3,600
- To consider a request from a resident for a path along Wildridings playing field –the path would be 365 metres long and would cost approx.
 

£25,000.

11. **Annual Grants**

The Annual Grants have been set as attached with one recommendation to be confirmed. Committee is requested to consider this Annual Grant request and recommend to Full Council for approval. (see attached)

12. **Budget 2019/20**

Please find attached a draft copy of the proposed 2019/20 budget with supporting paper.

13. **South Hill Park Board meetings**

- Board meetings for the South Hill Park trust will be every other month in 2019. This will allow trustees the time to formalise and hold sub committee meetings in the intervening months, minutes of which will be available at the following board meeting. The first meeting of 2019 will be held on Monday 28<sup>th</sup> January.
- Committee is requested to review and approve the Grant agreement for 2019/20

14. **Risk Management register.**

To review the risk management register (attached)

15. **Recording of meetings.**

Committee is requested to approve Officers recording committee meetings to assist with the compilation of accurate minutes. The recordings would be deleted as soon as the minutes were approved, as written minutes are the official record and once signed and certified as a true copy are the only admissible record. Once the minutes are approved it would be a breach of GDPR to hold onto the recording as it would have outlived its purpose. Along side of this Officers are investigating paper less meetings and will bring an update to the meeting.

**Next Meeting**

16<sup>th</sup> April 2019 7.30 pm Council Chamber Brooke House.

**Guidance on declaration of interests**

*Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*