



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

12th June 2018

Dear Councillor,

You are required to attend a meeting of the **Council** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL at **7.30pm on Tuesday 19th June 2018**. The meeting is open to the press and public.

Yours sincerely

PP Laura Boorman

Jackie Burgess, Town Clerk

A G E N D A

1. To receive apologies

2. Declarations of Interest

2.1 To receive declarations of interest from Councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests
(if any).

2.3 To grant any requests for dispensation as appropriate.

3. Minutes

To approve as a correct record the Council minutes of the meetings held on 15th May 2018, pages 1 to 8 (attached).

4. To consider any business arising out of the Minutes

5. Mayor's Announcements

6. COMMITTEE REPORTS

Planning Committee

15th May 2018

29th May 2018

Cllr A Finch

Page 9

Pages 10 to 13

Environmental Services Committee

15th May 2018

5th June 2018

Cllr C Harrison

Page 14

Pages 15 to 17

Strategy and Finance Committee

15th May 2018

12th June 2018

Cllr C Turrell

Page 18

To follow

Staffing Committee

15th May 2018

12th June 2018

Cllr C Turrell

Page 19

To follow

- 7. Received Income Transactions**
To note received income transactions for the period 1st April 2018 to 30th May 2018 inclusive, (available for inspection at Brooke House).

Paid Expenditure Transactions
To note paid expenditure transactions for the period 1st April 2018 to 30th May 2018 inclusive, (available for inspection at Brooke House).
To authorise the Mayor to sign these as a correct record.
- 8. To approve the Financial Statements for 2017/18**
These statements have been scrutinised by the Strategy and Finance Committee and are recommended for Approval and to be signed by the Town Mayor.
- 9. To approve the 2017/18 Annual Return for submission for Audit**
This return has been scrutinised by the Strategy and Finance Committee and is recommended for APPROVAL and to be signed by the Town Mayor.
- 10. To approve the final Report from the Internal Auditor for the year 31st March 2018 and to approve re-appointment of the Auditor for the 2018/19 year.**
The Strategy and Finance Committee recommend APPROVAL of the Internal Auditors Report for the year to 31st March 2018 and recommend re-appointing for the year 2018/19.
- 11. To agree the GDPR privacy notice and DPO**
The GDPR privacy notice and DPO details have been scrutinised by the Strategy and Finance Committee and are recommended for Approval and to be signed by the Town Mayor.
- 12. To approve the Standing Orders for adoption**
The Strategy and Finance Committee have scrutinised the Standing Orders and recommended for adoption. *Papers to follow.*
- 13. To approve the draft Business Plan**
The Strategy and Finance Committee have scrutinised the draft Business Plan and recommended approval.
- 14. To Note the Corporate and Business Service Risk Assessment Register**
The Strategy and Finance Committee have reviewed the register.

Date of next meeting: 2nd October at 7.30pm – Brooke House

Notes on Declaration of Interest: *Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*