

BRACKNELL TOWN COUNCIL  
FULL COUNCIL MEETING  
26<sup>th</sup> February 2019

Present: Cllr Sandra Ingham, Town Mayor and Chairman  
Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Alvin Finch, Michael Gibson, Denise Hamilton, Clive Harrison, Diana Henfrey, Peter Heydon, Peter Hill, Isabel Mattick, Tina McKenzie-Boyle, Roger Meakes, Ash Merry, Paula-Elizabeth Pooler, Sanjeev Prasad, Mary Temperton, Malcolm Tullett, Chris Turrell, Jo Woodcock.  
Apologies: Cllrs: Gareth Barnard, Graham Birch, Iain McCracken, Jennie McCracken, and Michael Skinner  
In attendance: J Burgess - Town Clerk (TC), R Gordge (CA).

**The meeting opened at 7.30pm and closed at 9.10pm**

**Careers Springboard Bracknell**

Paul Sloane, Patricia Hartwell, Geoff Morris and Jim Morrison from Springboard gave a short presentation about the aims and successes of the group. This was followed by questions from the Councillors.

**2532 Declarations of Interest**

Cllr Tina McKenzie-Boyle in South Hill Park  
Cllr Paula Elizabeth-Pooler in South Hill Park and CAB  
Cllr Alvin Finch in Bracknell Rugby Club

**2533 Minutes**

It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch, and unanimously **RESOLVED**, that the minutes of the Meeting of Council held on 4<sup>th</sup> December 2018 be confirmed and signed with the addition of the item below.

**2534 Matters Arising**

2455- Outside Bodies - Cllr Mary Temperton tabled a report at the meeting; this will be added to the minutes.

2457- Large Poppies – Bracknell Town Council are willing to take responsibility for the poppies from Bracknell Forest Council and as such a cost effective solution is being investigated.

**2535 Mayors Announcements**

The Town Mayor informed the Council of the engagements she has attended since the last Full Council meeting. The Town Mayor awarded Andrew Radgick a signed historical book from Leverkusen as a thank you for his contribution of the Bracknell historical information for the publication.

**2536 Committee Reports**

**Planning Committee**

Cllr Alvin Finch introduced the reports of the meetings held on 4<sup>th</sup> and 18<sup>th</sup> December 2018, 15<sup>th</sup> January and 5<sup>th</sup> February 2019. This was seconded by Cllr Denise Hamilton. It was **RESOLVED** that the reports be adopted.

BRACKNELL TOWN COUNCIL  
FULL COUNCIL MEETING  
26<sup>th</sup> February 2019

**Environmental Services Committee**

Cllr Clive Harrison introduced the reports of the meetings held on 22nd January 2019. This was seconded by Cllr Roger Meakes. It was **RESOLVED** that the reports be adopted.

**Strategy and Finance Committee**

Cllr Chris Turrell introduced the reports of the meetings held on 29<sup>th</sup> January 2019. This was seconded by Cllr Gill Birch. It was **RESOLVED** that the reports be adopted.

**Staffing Committee**

Cllr Chris Turrell introduced the reports of the meetings held on 16<sup>th</sup> October 2018. This was seconded by Cllr Gill Birch. It was **RESOLVED** that the reports be adopted.

**2537 Great Hollands Pavilion Working Group**

On behalf of the Chairman of the GHPWG Cllr Chris Turrell gave an update on the pavilion build. The keys are due to be handed over to BTC on 1<sup>st</sup> March 2019.

*Update as of 28/02/2019 – The keys were not handed over due to the Pavilion not being at a suitable stage of completion.*

**2538 Annual Grants**

The Strategy and Finance Committee recommendations for the Annual Grant Awards for 2019/20 were proposed by Cllr Isabel Mattick and Seconded by Cllr Tina McKenzie-Boyle. It was **RESOLVED** that the Annual Grant Awards for 2019/20 are agreed as detailed in the Agenda papers.

**2539 SHP Trust Grant**

Cllr Chris Turrell sent questions to SHP which were raised by Strategy and Finance on 29<sup>th</sup> February 2019. A letter of response was received and summarised to the Council. BTC have been advised by Solicitors that as long as BTC have responsibly questioned SHP on what the funds are being used for, and monitored them there are no repercussions on BTC. Cllr Diana Henfrey will ask for the year end accounts in advance at the next SHP meeting in order to give them enough time to collate these. Cllr Chris Turrell proposed that the grant level for 2019/20 be agreed and this was seconded by Cllr Gill Birch. It was **RESOLVED** that the grant level of £135,000 be awarded to SHP subject to the grant conditions.

**2540 BALC**

Bracknell Town Council paid £3,996 to BALC in subscriptions for the 2018/19 year. During the year BTC were informed that BALC would be looking to arrange an SLA agreement with HALC to take on the services that BALC usually provide. To date sight of this agreement has not materialised but communication has been received from BALC regarding the increase of fees for the 2019/20 year (BALC subscription rate for 2019/20 be set at 21.8p per elector (21.11p in 2018/19) up to an electorate of 5000 then reducing for the remainder to 3.27p per elector (3.17p in 2018/19)". The Town Clerk attended a meeting of the SLCC Berkshire Executive Committee on 18th January where a representative of BALC was due to update the Committee, unfortunately the representative did not arrive and to date no further communication has been received. The Chairman of the Strategy and Finance Committee has written to BALC to inform them BTC will not be renewing their membership until this matter is resolved and BTC have a clear understanding of what will be received through the HALC/BALC SLA. A response has now been received however it did not acknowledge the offer of the new Great Hollands Pavilion being offered as a local training facility. Cllr Chris Turrell will continue discussions with BALC. It was proposed by Cllr Chris Turrell and Seconded by Cllr Mike Gibson that fees to pay BALC be set aside but not paid until an agreement

BRACKNELL TOWN COUNCIL  
FULL COUNCIL MEETING  
26<sup>th</sup> February 2019

has been made. It was **RESOLVED** that the fees for BALC be put aside until further agreement is reached.

**2541 Budget 2019/20**

Cllr Chris Turrell gave an update on the budget from the Strategy and Finance Committee and the rises in costs facing BTC such as pensions and election costs. It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch to adopt the recommendations for the Budget 2019/20. It was **RESOLVED** that the budget for 2019/20 be agreed as detailed in the papers.

**2542 CIL**

It was proposed by Cllr Chris Turrell to adopt the Strategy and Finance Committee recommendations on CIL spend and seconded by Cllr Gill Birch. It was **RESOLVED** that the CIL spend be adopted.

**2543 Insurance**

It was proposed by Cllr Chris Turrell to approve the appointment of the Council's insurers and seconded by Cllr Gill Birch. It was **RESOLVED** to approve the appointment of the Council's insurers as detailed in the papers.

**2544 Received Income Transactions**

The received income transactions for the period 1st October 2018 to 31st December 2018 inclusive were **NOTED**

**Paid Expenditure Transactions**

It was proposed by Cllr Chris Turrell that the paid expenditure transactions for the period 1st October 2018 to 31st December 2018 inclusive and seconded by Cllr Gill Birch. It was **RESOLVED** that the Mayor sign the paid expenditure transactions as a correct record.

**2545 Bracknell Town Neighbourhood Plan**

The Chairman of the BTNPSG gave an update on the Neighbourhood Plan. The Neighbourhood Plan will be published on the BFC website and will be assessed by an examiner. Any modifications will be made and it is anticipated that there will be a referendum funded by BFC in July 2019.

**NOTED**

**2546 Trustees and Councillors**

It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch that Council will not appoint Trustees to outside bodies. Any Councillors on outside bodies as trustees are there as an individual and not as a representative of BTC. It was **RESOLVED** that the Council will not appoint Trustees to outside bodies.

**2547 Committees**

It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch that Cllr Ian Kirke be appointed as a member of the Staffing Committee. The majority of Councillors voted in favour with two voting against this appointment. It was **RESOLVED** that Cllr Ian Kirke be appointed as a member of the Staffing Committee.

**2548 To Authorise the Mayor and Leader of the Council to sign**

a) It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch that the new lease with the Great Hollands Bowls Club be authorised. It was **RESOLVED** that the lease be authorised.

BRACKNELL TOWN COUNCIL  
FULL COUNCIL MEETING  
26<sup>th</sup> February 2019

b) It was proposed by Cllr Chris Turrell and seconded by Cllr Gill Birch that the SCWa/E 2016 Sub-contractor collateral Warranty document for Great Hollands be authorised. It was **RESOLVED** that the SCWa/E 2016 Sub-contractor collateral Warranty document for Great Hollands be authorised subject to any caveats being checked.

**2549 Bracknell Rugby Club**

It was proposed by Cllr Chris Turrell as discussed at Environmental Services on 22<sup>nd</sup> January 2019 for the Rugby Club to be provided with two rugby pitches at Calfridus for the use of their junior and ladies team. This was seconded by Cllr Gill Birch. A formal agreement will be signed which will cover marshalled parking on match days, no lighting of pitches, clearing of litter and respect for neighbours. The agreement will be finalised by the Strategy and Finance Committee. It was **RESOLVED** that agreement can be finalised by Strategy and Finance subject to the conditions above.

**2550 Street Names**

It was proposed by Cllr Chris Turrell to approve the list of proposed Street names attached to the Agenda to be sent to BFC for inclusion in the banked names they hold for use in the Bracknell Town area. BFC to be requested to encourage developers to put an app on the street sign detailing the story behind the name. This was seconded by Cllr Mike Gibson. Cllr Mike Gibson was thanked for his contribution to the list of street names. It was **RESOLVED** that the list is street names be sent to BFC with the female scientists being listed first.

**2551 Insurance Claims**

The Town Clerk updated the Council on the theft of part of Swing, Skate and Star and the recent break in at Great Hollands Depot. A locked drop bollard has been added to the pathway at The Elms to prevent further access to vehicles. Allan Moffat is to organise a security check with Cllr Ian Kirke and Cllr Malcolm Tullett at the depot.

**NOTED**

**Next Meeting:** 14<sup>th</sup> May at 7.30pm – Braybrooke Hall

Signed .....Dated.....