

BRACKNELL TOWN COUNCIL
STRATEGY AND FINANCE COMMITTEE
12th June 2018

Present: Vice Chair Cllr: **Gill Birch**
 Cllrs: Paul Bidwell, Marc Brunel-Walker, Isabel Mattick, and Sanjeev Prasad
Co-Opted: Cllr: Diana Henfrey.

Apologies: Chairman Cllr: **Chris Turrell**
 Cllrs: Iain McCracken, Jennie McCracken, Malcolm Tullett
 Town Clerk: Jackie Burgess

In Attendance: Allan Moffat (RFM) and Laura Boorman (FAO)

The meeting opened at 7.30pm and closed at 9.04pm

2253 Declarations of Interest

None

2254 Minutes

The minutes of the meeting held 24th April and 15th May 2018 were agreed and accepted as a true record of the meeting and signed by the Vice Chair.

2255 Matters arising out of the minutes not to be discussed elsewhere

2089 Land Transfer – Parks and Countryside Service will now be supporting the preparation of the legal briefs and the Instruction Documents. The next meeting of the Parish and Town Council liaison group is scheduled for 4th July 2018. NOTED

2089 Land Transfer - This minute is to be itemised in three sections for clarity:

2089 A: BFC are still working on the proposals for the land transfers and will be bringing information to the June 2018 meeting of the Parish and Town Councils liaison meeting.

2089 B: Cllr Diana Henfrey has completed a BTC land inventory spreadsheet and requested that further advice is to be obtained from the BTC appointed solicitor in regards to updating and recording of leases.

2089 C: A recommendation for training to staff to manage, update and have the ability to understand title deeds and leases be put forward to be considered when allocation of the job role. Advice from the solicitor and information from the Parish and Town Councils Liaison meeting is to be brought to the next meeting.

2089 C: Is to be inclusive in the next Staffing Committee meeting agenda scheduled for 4th September 2018. NOTED

1704/ 1632 Bracknell Gymnastic Club 17/01091/FUL. The planning application is still pending consideration. NOTED

2256 To receive the final report from the Internal Auditor for the year ended 31st March 2018

Councillors gave praise to the Town Clerk and FAO for the continuity and diligence of the accounts for year ended 31st March 2018. Councillors approved the report and recommend the re-appointment of the current Internal Auditor for the 2018/19 financial year. AGREED

2257 Financial Statement and Annual Return for 2017/18

Councillors reviewed the Financial Statement and Annual Return for the 2017/18 and approved to recommend this to Full Council to be ratified on 19th June 2018. AGREED

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2258 Community Infrastructure Levy (CIL)

The committee approved the 2017/18 CIL report for signing at Full Council on 19th June 2018 as required by BFBC. AGREED

2259 Health and Safety

There were no further updates on the Health and Safety matters. NOTED

2260 Budget Monitoring Group

The committee received the report of the Budget Monitoring Group held on 5th June 2018. NOTED

2261 Great Hollands Pavilion Project

A brief update was given on the progress of the project and noted the demolition was complete. The next phase of the project is now commencing. NOTED

2262 Community Events

A brief update was given on the progress of the WWI event scheduled for 11th November 2018 including the working partnership that is formed with RBLI which will be a great support to the event. NOTED

2263 GDPR Privacy Notice

It was proposed by Cllr Gill Birch and seconded by Cllr Paul Bidwell the GDPR privacy notice and DPO support agreement with BALC be signed for agreement at Full Council on 19th June 2018. AGREED

2264 Standing Orders

It was proposed by Cllr Gill Birch and seconded by Cllr Isabel Mattick the standing orders be adopted for Full Council on the 19th June 2018 with the grammatical errors amended and the changes clearly highlighted. AGREED

2265 Strategic Business Plan

The working Strategic Business Plan document was scrutinised by the committee agreed for it to be brought to Full Council on the 19th June 2018 for approval. AGREED

2266 Corporate and Business Service Risk Assessment Register

No further updates were reported. NOTED

2267 Thank you letters from Grant Recipients

Grant letters from the following grant recipients were received thanking Bracknell Town Council for their support; Autism Berkshire, Youthline, MS Therapy centre Berkshire, Revitalise. NOTED

2268 Officers Report

i) Mill Park

The committee was requested to authorise BTC officers to discuss with BFC the possibility of opening up an access and car park at the bus land side of Mill Park. An estimation for works to be carried out is to be obtained from Highways and brought back to the committee for further discussions. If required a working group will be formed to discuss the subject further. AGREED

ii) Bus Stops

The Bracknell Town Council managed bus stops are washed quarterly and visually inspected at these times. Any reports of damage or graffiti are dealt with immediately. NOTED

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iii) Community Hubs

Due to no site preference listed in the draft Bracknell Forest Local Plan for a community hub to accommodate the proposed 650 dwellings in Nine Mile Ride, a site has been brought forward with the possibility of having a community hub on the land at the Hideout and Beaufort Park Nine Mile Ride, or the possibility of extending the Great Hollands Pavilion in approx. the year 2030-2035.
NOTED

iv) Land Inventory

It was proposed by Cllr Diana Henfrey and seconded by Cllr Gill Birch that officers register 1 or 2 current leases to investigate what work and cost is involved before bringing a full suggested programme and all associated timings and costings to the September 2018 meeting. AGREED

2269 Confidential Business

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public were excluded from the meeting.

2270 South Hill Park

The South Hill Park observer gave an update of the meeting held on 6th June 2018 with Eric Macias. The leases were discussed along with repairs, floor plans, budgets and updates on the progression of the fire risk assessment. It was noted the Town Clerk had received a letter from the Chair of South Hill Park outlining actions in relation to the fire risk assessment. NOTED

Next Meeting – 11th September 2018 at 7.30pm Council Chamber Brooke House

SignedDated