



# Bracknell Town Council

Jackie Burgess, Town Clerk

**To:** Cllrs: Paul Bidwell, Gill Birch, Marc Brunel-Walker, Isabel Mattick, Iain McCracken, Jennie McCracken, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.  
*Substitutes: Cllrs Mike Gibson, Ash Merry, Michael Skinner, Mary Temperton.*

All Councillors for information

5<sup>th</sup> June 2018

Dear Councillor,

You are required to attend a meeting of the Strategy and Finance Committee to be held at **7.30pm on Tuesday 12<sup>th</sup> June 2018**, in the Council Chamber, Brooke House, High Street, Bracknell RG12 1LL. The meeting is open to the press and public.

Yours sincerely

*Jackie Burgess*

Town Clerk

## A G E N D A

- 1. To receive apologies for absence.**
- 2. Declarations of Interest.**  
To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensations for disclosable pecuniary interests
- 3. To approve as a correct record the Minutes of the meeting held on 24<sup>th</sup> April and 15<sup>th</sup> May 2018(attached).**
- 4. Matters arising out of the Minutes not to be discussed elsewhere.**  
**2089 Land Transfer.** Parks and Countryside Service will now be supporting the preparation of the Legal Briefs and the Instruction Documents. The next meeting of the Parish and Town Council liaison Group is scheduled for 4<sup>th</sup> July 2018.  
**1704/1632 Bracknell Gymnastic Club 17/01091/FUL.** The planning application is still pending consideration.
- 5. To receive the final report from the Internal Auditor for the year ended 31<sup>st</sup> March 2018 (Attached)**  
Councillors are requested to approve the report and recommend the re-appointment of the current Internal Auditor for the 2018/19 financial year.
- 6. Financial Statement and Annual Return for 2017/18 (Attached)**  
Councillors are requested to review the Financial Statement and Annual Return for 2017/18 and if approved to recommend them to Full Council to be ratified on 19<sup>th</sup> June 2018. Please contact the Town Clerk before the meeting if you have any queries.

7. **Community Infrastructure Levy (CIL)**  
To recommend approve of the 2017/18 CIL report for signing at Full Council as required by BFBC
8. **Health and Safety** To receive an update on any Health and Safety matters
9. To receive the report of the Budget Monitoring Group held on 5<sup>th</sup> June (To follow)
10. To receive an update on the Great Hollands Pavilion project
11. To receive an update from the Community Events working Group
12. To approve the GDPR privacy notice as attached and approve the signing of the DPO support agreement with BALC (papers attached)
13. To review the updates to the Standing Orders as attached and recommend to Full Council for adoption. All Standing Orders in Bold type contain legal and statutory requirements.
14. To review the draft Strategic Business Plan (attached)
15. To note/review the Corporate and Business Service Risk Assessment Register 2018/19
16. To note the letters received from the Grant recipients thanking Bracknell Town Council for their Support
 

Autism Berkshire	MS Therapy Centre Berkshire
Youth Line	Revitalise
17. Officers Report
  - i) Mill Park
  - ii) Bus Stops
  - iii) Community Hubs
  - iv) Land Inventory

**Confidential Business**

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.

18. **South Hill Park Trust.**  
Papers to follow

**Next Meetings**

11<sup>th</sup> September 2018 7.30 pm Council Chamber Brooke House.

**Guidance on declaration of interests**

*Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*