



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

26th November 2019

Dear Councillor,

You are required to attend a meeting of the Council to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL at 7.30pm on Tuesday 3rd December 2019. The meeting is open to the press and public.

Yours sincerely

Jackie Burgess

Town Clerk

7pm Meet and Greet Kevin Gibbs Executive Director of Delivery

Jessica Jhundoo-Evans Chair of Board of Directors and Craig Titley Executive Director from **South Hill Park Trust** will give a presentation followed by a question and answer session

A G E N D A

The Full Council meeting will follow on the rising of the presentation at approximately 8pm

1. **To receive apologies**
2. **Declarations of Interest**
 - 2.1 To receive declarations of interest from Councillors on items on the agenda
 - 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - 2.3 To grant any requests for dispensation as appropriate
3. **Minutes**

To approve as a correct record the minutes of the meeting held on 17th September 2019 pages 33 to 36 (attached).
4. **To consider any business arising out of the Minutes**

1170 Jealotts Land Share. Silva Homes have agreed to remain as lead partner until March 2021 to allow time for Jealotts Land Share Partnership to explore becoming a Community Interest Company.

1173 Mill Park Access. A meeting was held between BFC, BTC and representatives from McDonalds The Keep to discuss issues with access. Various options were discussed and a meeting will be arranged for 3 months time to review if any of these options are viable.
5. **Mayor's Report/Announcements**
6. **COMMITTEE REPORTS**

Planning Committee	Cllr A Finch
24th September 2019	Pages 37 - 39
15 th October 2019	Pages 40 - 42
5 th November 2019	Pages 49 - 52
26 th November 2019	To follow

Environmental Services Committee15th October 2019

1198

Cllr M Tullett

Pages 43 – 46

- To approve the recommendation from the Environmental Services Committee to increase the recreational charges by 5% rounded to the nearest 50p/£1.00
- To approve the recommendation to create a budget line specifically for Environmental issues of £10k

1199

- To approve the Speed watch policy – papers attached.

1200

- To approve the Carbon Footprint policy – papers attached.

Strategy and Finance Committee5th November 2019

1234

Cllr C Turrell

Pages 53 – 55

- To approve the recommendation to keep the TV grants as it is for 65 to 74 years olds and residents with a permanent disability whilst BTC await any changes to the proposal for June 2020.

Staffing Committee29th October 2019 (confidential)

Cllr C Turrell

Pages 47 - 48

7. Funfairs

To discuss the way forward (paper attached)

8. Land Transfers including Birch Hill Toilets

(papers to follow)

9. Annual Grants

To review the recommendations put forward from the Strategy and Finance Committee (papers attached)

10. Received Income TransactionsTo note received income transactions for the period 1st August 2019 to 30th September 2019 inclusive, (available for inspection at Brooke House).**Paid Expenditure Transactions**To note paid expenditure transactions for the period 1st August 2019 to 30th September 2019 inclusive, (available for inspection at Brooke House).**To authorise the Mayor to sign these as a correct record.****11. Website accessibility**

BTC need to have their website accessible by September 2020 otherwise we will be in breach of the new laws detailed as below in recent communications to all Clerks:

By Sept 2020, ALL public sector websites (whether new or updated or old or jaded) will need to meet those requirements. If they don't your local council will be exposed to discrimination claims. The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 state that a "failure by a public sector body to comply with the accessibility requirements is to be treated as a failure to make a reasonable adjustment" (section 12).

The Town Clerk and Senior Administrative Officer have been working closely with Creotec the BTC website provider to bring the BTC website in line with the new laws. Over the next few weeks you will see a few changes to the website and also to the layout of Agendas and Minutes to make them accessible when uploaded Full Council is requested to NOTE this matter.

12. Risk Matrix

Please find attached the new Corporate and Business Service Risk Assessment Register. (attached)

13. Health and Safety

The Health and Safety Working Group have been working on an updated Health and Safety Policy as well as an Employee Handbook. Work is nearly completed and will include making the documents accessible for uploading on the BTC Website. Full Council is requested to NOTE the progress of this matter.

14. Nominated representatives

To receive available updates from councillors on organisations for which they are the BTC nominated representative

Confidential Business

To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.

Confidential

15. Brooke House

Papers attached.

Date of next meeting:

11th February 2019 at 7.30pm at Brooke House

Notes on Declaration of Interest: *Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*