



# Bracknell Town Council

TO: ALL TOWN COUNCILLORS

11<sup>th</sup> June 2019

Dear Councillor,

You are required to attend a meeting of the **Council** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL at **7.30pm on Tuesday 18<sup>th</sup> June 2019**. The meeting is open to the press and public.

Yours sincerely

*Jackie Burgess*

**Jackie Burgess**  
Town Clerk

## A G E N D A

**1. To receive apologies**

**2. Declarations of Interest**

- 2.1 To receive declarations of interest from Councillors on items on the agenda.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests (*if any*).
- 2.3 To grant any requests for dispensation as appropriate.

**3. Minutes**

To approve as a correct record the Council minutes of the meetings held on 14<sup>th</sup> May 2019, pages 1 to 8 (attached).

**4. To consider any business arising out of the Minutes**

**5. Mayor's Announcements**

**6. COMMITTEE REPORTS**

**Planning Committee**

14<sup>th</sup> May 2019  
21<sup>st</sup> May 2019  
11<sup>th</sup> June 2019

Cllr A Finch  
Page 11  
Pages 12 to 15  
To follow

**Environmental Services Committee**

14<sup>th</sup> May 2019  
28<sup>th</sup> May 2019

Cllr M Tullett  
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Pages 18 to 20

**Strategy and Finance Committee**

14<sup>th</sup> May 2019  
11<sup>th</sup> June 2019

Cllr C Turrell  
Page 8  
*To follow*

**Staffing Committee**

14<sup>th</sup> May 2019  
28<sup>th</sup> May 2019

Cllr C Turrell  
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Page 16 to 17

- 7. Received Income Transactions**  
To note received income transactions for the period 1<sup>st</sup> April 2019 to 31<sup>st</sup> May 2019 inclusive, (available for inspection at Brooke House).
- Paid Expenditure Transactions**  
To note paid expenditure transactions for the period 1<sup>st</sup> April 2019 to 31<sup>st</sup> May 2019 inclusive, (available for inspection at Brooke House).  
**To authorise the Mayor to sign these as a correct record.**
- 8. To approve the Financial Statements for 2018/19**  
These statements have been scrutinised by the Strategy and Finance Committee and are recommended for Approval and to be signed by the Town Mayor.
- 9. To approve the 2018/19 Annual Return for submission for Audit**  
This return has been scrutinised by the Strategy and Finance Committee and is recommended for APPROVAL and to be signed by the Town Mayor.
- 10. To approve the final Report from the Internal Auditor for the year 31<sup>st</sup> March 2019 and to approve re-appointment of the Auditor for the 2019/20 year.**  
The Strategy and Finance Committee recommend APPROVAL of the Internal Auditors Report for the year to 31<sup>st</sup> March 2018 and recommend re-appointing for the year 2018/19.
- 11. Community Infrastructure Levy (CIL)**  
To approve the Mayor to sign the CIL return as recommend by Strategy and Finance Committee
- 12. To approve the Standing Orders and Financial Regulations for 2019/20**  
The Strategy and Finance Committee have scrutinised the Standing Orders and recommended for adoption. *Papers attached.*
- 13. To Note the Corporate and Business Service Risk Assessment Register**  
The Strategy and Finance Committee have reviewed the register.
- 14. To confirm the events scheduled for 2019 and 2020**
- |                           |  |              |
|---------------------------|--|--------------|
| 9 <sup>th</sup> July      | Official Opening Great Hollands Pavilion | 3.30 to 6.30 |
| 3 <sup>rd</sup> September | Raising of Red Ensign at Brooke House    | 12 noon      |
| 8 <sup>th</sup> May 2020  | Berkshire VE Day Celebration             |              |

Photo Call at The Elms to welcome back the Statue - Date to be confirmed

**Date of next meeting: 2<sup>nd</sup> October at 7.30pm – Brooke House**

**Notes on Declaration of Interest:** *Councillors are requested to declare any personal interests. Any Member with a disclosable pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a disclosable pecuniary interest. Councillors are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*