



# Bracknell Town Council

## Full Council Meeting 3<sup>rd</sup> September 2019

### Attendance

Councillors Present	Paul Bidwell, Gill Birch, Marc Brunel-Walker, Paul Byron (left at 9.45pm), Alvin Finch, Stuart Foston, Michael Gbadebo, Lizzy Gibson, Jennie Green, Diana Henfrey (left at 8.35pm), Peter Heydon, Anna Kempster, Ian Kirke, Isabel Mattick, Roger Meakes, Kathryn Neil, Thomas Parker, Sanjeev Prasad, David Roberts, Mary Temperton, Malcolm Tullett, Chris Turrell
Councillors Apologies	Mike Gibson, Ash Merry, Michael Skinner, Michael Titheridge, Danielle Turner
In Attendance	Jackie Burgess (TC), Allan Moffat (RFM), Rachel Gordge (SAO), Kevin Gibbs (BFC), Craig Titley and Jessica Jhundoo-Evans (SHP)

The Town Mayor introduced Kevin Gibbs Executive Director of Delivery at Bracknell Forest Borough Council. Kevin gave a short talk on his role at the Council and answered some questions from the Councillors.

Craig Titley CEO and Jessica Jhundoo-Evans Chair of the Board gave an in-depth presentation about the 2018/19 year at South Hill Park. They discussed the finances, performances, learning and participation figures, visual arts, courses and workshops, mission and the draft business plan for 2020/23 that is still being completed. The annual report was distributed and the CEO apologised that there was an error on the figure BTC granted to SHP in 2018/19. Following the presentation, Councillors asked questions about the arts centre.

### The meeting opened at 8.35pm and closed at 9.50pm

<b>FC1246</b>	<b>Declarations of Interest</b>
	Councillor Gbadebo – item 9 as he is the Chair of Home Start and item 11 as he is the Director and CEO of Creotec who maintain the BTC Website. Councillor Temperton – item 9 as she is the Chair of the Twinning Association.
<b>FC1247</b>	<b>Minutes</b>
	The minutes of the meeting on 17 <sup>th</sup> September 2019 were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was <b>RESOLVED</b> that the recommendations contained therein are received and adopted as a correct record and signed by the Mayor.
<b>FC1248</b>	<b>To Consider any Business Arising out of the Minutes</b>
	1170 Jealotts Land Share – Silva Homes have agreed to remain as lead partner until March 2021 to allow time for Jealotts Land Share Partnership to explore becoming a Community Interest Company. <b>NOTED</b>
	1171 Royal British Legion – The maintenance and condition of the War Memorial was discussed. The Memorial cannot be moved due to the fragile state of the statue.
	1173 Mill Park Access – A meeting was held between BFC, BTC and representatives from McDonalds The Keep to discuss issues with access. Various options were discussed and a meeting will be arranged for early February 2020 to review if any of



	these options are viable. <b>NOTED</b>
<b>FC1249</b>	<b>Mayor's Report/Announcements</b>
	The Town Mayor Councillor Isabel Mattick spoke about her successful charity evening at Fuegos. The Councillors were invited to the Mayor's quiz night on 24 <sup>th</sup> January 2020 at Great Hollands pavilion.
	<b>Committee Reports</b>
<b>FC1250</b>	<b>Planning Committee</b>
	Councillor Alvin Finch introduced the reports of the meetings held on 24th September, 15th October, 5th November and 26th November 2019. This was seconded by Councillor Roger Meakes. It was <b>RESOLVED</b> that the recommendations contained therein are received and adopted.
<b>FC1251</b>	<b>Environmental Services Committee</b>
	Councillor Malcolm Tullett introduced the reports of the meeting held on 15 <sup>th</sup> October 2019. This was seconded by Councillor Sanjeev Prasad. It was <b>RESOLVED</b> that the recommendations contained therein are received and adopted. Four individual recommendations were proposed: 1198 It was proposed by Councillor Malcolm Tullett to approve the recommendation from the Environmental Services Committee to increase the recreational charges by 5% rounded to the nearest 50p/£1.00. This was seconded by Councillor Anna Kempster. <b>APPROVED</b>
	Councillor Malcolm Tullett proposed to create a budget line specifically for Environmental issues of £10k. This was seconded by Councillor Sanjeev Prasad. <b>APPROVED</b>
	<b>APPROVED</b> 1199 Councillor Malcolm Tullett proposed to approve the Speed Watch Policy. This was seconded by Councillor Sanjeev Prasad.
	1200 Councillor Malcolm Tullett proposed to approve the Carbon Footprint Policy. This was seconded by Councillor Sanjeev Prasad. Councillor Gbadebo and the Carbon Reduction Working Group were thanked for their hard work on this policy. <b>APPROVED</b>
	1103 The possible crack on the flower skirt of the swinging girl at the statue was discussed and this will be investigated by the RFM and TC.
	Thanks were offered to the BTC staff for helping to plant whips in the community.
<b>FC1252</b>	<b>Strategy and Finance Committee</b>
	Councillor Chris Turrell introduced the report of the meeting held on 5 <sup>th</sup> November 2019. This was seconded by Councillor Gill Birch. It was <b>RESOLVED</b> that the recommendations contained therein are received and adopted. An individual recommendation was made: Councillor Chris Turrell proposed to keep the TV Grants as it is for 65 to 74 year old and residents with a permanent disability whilst BTC awaits any changes to the proposal for June 2020. This was seconded by Councillor Malcolm Tullett. <b>APPROVED</b>
<b>FC1253</b>	<b>Staffing Committee</b>
	Councillor Chris Turrell introduced the reports of the meeting held on 29 <sup>th</sup> October



	2019. This was seconded by Councillor Roger Meakes. It was <b>RESOLVED</b> that the recommendations contained therein are received and adopted.
<b>FC1254</b>	<b>Funfairs</b>
	Environmental Services recommended a public consultation to discuss the options of moving the date and venue of the funfairs across two sites. Following a discussion an amendment to the proposal was voted upon. Councillor Chris Turrell proposed to move the dates of the funfairs to April/May and July and for the venue to remain at North Lake for both events. The generators for both fairs will need to be environmentally friendly. This was seconded by Councillor Anna Kempster. <b>APPROVED WITH CHANGES</b>
<b>FC1255</b>	<b>Lease Transfers</b>
	A report was tabled. 1. Additional Leases – It was proposed by Councillor Chris Turrell that the three additional play areas offered by BFC (Beedon Drive, Deepfield Road and Hornby Avenue including Barry Square) are accepted by BTC for a lease period of 125 years with all legal costs being met by BFC. This was seconded by Councillor Anna Kempster. <b>APPROVED</b> 2. Birch Hill Toilets – It was proposed by Councillor Chris Turrell that BTC accepts the 125 year lease offered from BFC at a rent of £1.00 per annum for the public conveniences at Birch Hill from 1 <sup>st</sup> April 2020. All repairs will be the responsibility of BTC. The clause ‘there will always be a public convenience operating’ included in the draft lease will be amended to remove the word ‘operating’ to allow for closure if there is work being done on the building. This was seconded by Councillor Gill Birch. The proposal was agreed with one abstention. <b>APPROVED</b>
<b>FC1256</b>	<b>Annual Grants</b>
	Following further information being received, it was proposed by Councillor Chris Turrell to award a grant of £500 to Bracknell Sensory Toy Library. This was seconded by Councillor Mary Temperton. The proposal was agreed with one vote against. <b>APPROVED</b> It was proposed by Councillor Chris Turrell to approve all of the grants recommended by the Strategy and Finance Committee en bloc. This was seconded by Councillor Jennie Green. <b>APPROVED</b>
<b>FC1257</b>	<b>Received Income Transactions</b>
	The received income transactions for the period 1 <sup>st</sup> August to 30 <sup>th</sup> September 2019 inclusive was <b>NOTED</b>
	<b>Paid Expenditure Transactions</b>
	It was proposed by Councillor Chris Turrell to authorise the Town Mayor to sign the paid expenditure transactions for the period 1 <sup>st</sup> August to 30 <sup>th</sup> September 2019 inclusive as a correct record. <b>APPROVED</b>
<b>FC1258</b>	<b>Website Accessibility</b>
	BTC need to have their website accessible by September 2020 otherwise we will be in breach of the new laws detailed as below in recent communications to all Clerks:



	<p><i>By Sept 2020, ALL public sector websites (whether new or updated or old or jaded) will need to meet those requirements. If they don't your local council will be exposed to discrimination claims. The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018 state that a "failure by a public sector body to comply with the accessibility requirements is to be treated as a failure to make a reasonable adjustment" (section 12).</i></p> <p>The Town Clerk and Senior Administrative Officer have been working closely with Creotec the BTC website provider to bring the BTC website in line with the new laws. Over the next few weeks you will see a few changes to the website and also to the layout of Agendas and Minutes to make them accessible when uploaded</p> <p><b>NOTED</b></p>
<b>FC1259</b>	<b>Risk Matrix</b>
	<p>The new Corporate and Business Service Risk Assessment Register was reviewed. The document was commended and thanks were given too involved in the work.</p> <p><b>NOTED</b></p>
<b>FC1260</b>	<b>Health and Safety</b>
	<p>The Health and Safety Working Group have been working on an updated Health and Safety Policy as well as an Employee Handbook. Work is nearly completed and will include making the documents accessible for uploading on the BTC Website. Thanks were offered to Councillors Danielle Turner, Ian Kirke, Malcolm Tullett and Allan Moffat and Jackie Burgess for their hard work. The next meeting is scheduled for 18<sup>th</sup> February 2020.</p> <p><b>NOTED</b></p>
<b>FC1261</b>	<b>Nominated Representatives</b>
	<ul style="list-style-type: none"> <li>• Councillor Chris Turrell gave an update on CAB.</li> <li>• Councillor Alvin Finch gave an update on Jealotts Hill Landshare.</li> <li>• Councillor Lizzy Gibson gave an update on Age Concern.</li> <li>• Councillor Gill Birch gave an update on Birch Hill Community Association.</li> <li>• Councillor Anna Kempster gave an update on Hanworth Community Association.</li> <li>• Councillor Marc Brunel-Walker gave an update on Crown Wood Community Association.</li> <li>• Councillor Michael Gbadebo gave an update on South Hill Park Trust.</li> <li>• Councillor Stuart Foston gave an update on Easthampstead and Wildridings Community Association.</li> <li>• Councillor Mary Temperton gave an update on Jennetts Park Community Association.</li> <li>• Councillor Isabel Mattick gave an update on the Federation of Burials and Cremation Authorities</li> </ul>
	<b>Confidential Business</b>
<b>FC1262</b>	<b>Brooke House</b>
	<p>Councillor Chris Turrell talked through the proposed changes to the lease between BTC and our Sub-Tenant as detailed in the confidential report attached to the agenda. Following a discussion the changes listed in the report were proposed to Full Council by Councillor Chris Turrell and seconded by Councillor Ian Kirke. The Town Council</p>



	solicitors will now negotiate the changes with the Sub-Tenant at no cost to BTC. <b>APPROVED</b>
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The Mayor wished everyone a Merry Christmas and thanked them for their work in the community this year.

Sign:	
Date:	