



Bracknell Town Council

Strategy and Finance Committee Agenda 28th January 2020

Jackie Burgess, Town Clerk

To Councillors: Paul Bidwell, Gill Birch, Jennie Green, Isabel Mattick, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.

Substitutes Councillors: Cllrs Roger Meakes, Dai Roberts, Kathryn Neil, Mary Temperton.

Dear Councillors,

17th January 2020

Members of the Strategy and Finance Committee are required to attend a meeting to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 28th January 2020 at 7.30pm.

The meeting is open to the press and the public.

Yours sincerely,

Jackie Burgess

Town Clerk

Agenda

1	To Receive Apologies
2	Declarations of Interest
	2.1 To receive declarations of interest from Councillors on items on the agenda 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) 2.3 To grant any requests for dispensation as appropriate
3	Minutes
	To approve as a correct record the minutes of the meeting held on 5 th November 2019 (attached)
4	Matters Arising from the Minutes not to be discussed elsewhere
	1151 Great Hollands – Meetings have been held regarding additional parking at Great Hollands. Plans will be taken to BFC as a pre-app. An update will be given at the meeting.
	2507 Birch Hill Toilets – The proposed lease is currently with BTC Solicitors for assessment. The lease proposes a peppercorn rent of £1 per year and that BTC will take over the management of the toilets on 1 st April 2020. Papers to follow.
	1154 Electronic Banking – The internal auditor has assessed the information regarding moving to electronic banking. An update will be given at the meeting.
5	Budget
	<ul style="list-style-type: none">• The Town Clerk will give a report on the budget for 2020/2021. Papers attached.• To discuss the South Hill Park grant. Papers to follow.
6	Grant Application Process
	The Town Clerk has amalgamated all grant application forms into one user-friendly form which corresponds to a flow chart to ensure the correct sections are completed by all applicants. The grant application policy has also been updated. It is recommended that a Grants Working Group be created to ensure that all grants are assessed fairly from the same criteria. Papers attached.
7	Land Inventory and Leases
	To receive an update from the Town Clerk regarding work that has been carried out and the



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	plan for registering the leases. Papers attached.
8	CIL Update
	<ul style="list-style-type: none">• To receive an update from the Town Clerk re-allocating CIL funds set aside for cycle paths.• An update will be given regarding any CIL recommendations from the Environmental Services Committee meeting on 21st January 2020.
9	Bracknell Matters
	To agree a way forward for the Bracknell Matters publication. The current publishers have advised the Town Clerk that they can only produce one edition of the Bracknell Matters publication annually from 2020. Officers are exploring other publishing companies and requesting quotes in order to move forward with two to four publications per year to achieve Quality Council status. Papers to follow.
10	Health and Safety
	To receive an update from the Chair of the Health and Safety Working Group. The next meeting will be 18 th February 2020. The Risk Register is attached for review.
11	Jealotts Hill Landshare
	To note that partners are exploring ways to make the landshare a CIC so that it can move forward as a separate entity.
12	Budget Monitoring Working Group
	To receive an update from the Chair of the Budget Monitoring Working Group following the meeting held on 14 th January 2020. Papers to follow.
13	Community Events Working Group
	To receive an update from the Chair of the Community Events Working Group following the meeting held on 18 th December 2019. Papers attached.
14	Bracknell Town Neighbourhood Plan
	To receive an update regarding the progress of the Neighbourhood Plan.
15	Annual Grants
	Cheques to successful grant applicants will be presented at the AGM on 12 th May 2020 at Great Hollands Pavilion. The following groups have sent letters of thanks to the Council: <ul style="list-style-type: none">• Autism Berkshire• Wokingham Job Support Centre• St Paul's Child Contact Centre• South East Berks Gang Show• Citizens Advice Bracknell & District• Cruse Bereavement Care

Date of the next Meeting: 21st April 2020

Notes on Declaration of Interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.