



# Bracknell Town Council

## Full Council Meeting Minutes 12<sup>th</sup> May 2020

### Attendance

Councillors Present	Paul Bidwell, Gill Birch, Marc Brunel-Walker, Alvin Finch, Stuart Foston, Michael Gbadebo, Mike Gibson, Lizzy Gibson, Jennie Green, Diana Henfrey, Peter Heydon, Anna Kempster, Ian Kirke, Isabel Mattick, Ash Merry, Kathryn Neil, Thomas Parker, Sanjeev Prasad, Dai Roberts, Mary Temperton, Michael Titheridge, Malcolm Tullett, Danielle Turner and Chris Turrell
Councillors Co-opted	Paul Byron, Roger Meakes and Michael Skinner
In Attendance	Jackie Burgess (TC), Allan Moffatt (RFM) Rachel Gordge (SAO), Serina Casella, Debbie Dann, Julia Miller and several members of the public

The meeting opened via Zoom at 7.36pm and closed at 8.31pm

The Town Mayor opened the meeting with a minute's silence for former Councillor Trevor Kensall who passed away in February 2020.

<b>FC1000</b>	<b>Report from the Town Mayor</b>
	Councillor Mrs Isabel Mattick spoke of her year as Town Mayor and said that her consort Rosie and herself had received nothing but kindness in the events that they had attended. Councillor Mrs Mattick spoke of some of the highlights of her year including working closely with some charities and raising money for her chosen charity through The Wayz. Thanks were given to her Mayoress, her Deputy Mayor and his consort and the BTC office staff that have helped her this year. Councillor Mrs Mattick wished the incoming Mayor and Deputy Mayor every success in their new civic roles.
<b>FC1001</b>	<b>Appointment of Town Mayor 2020/21</b>
	Nominations were requested for the position of the Town Mayor. Councillor Michael Titheridge was nominated by Councillor Mrs Isabel Mattick, this was seconded by Councillor Chris Turrell. Councillor Titheridge was elected unopposed as Bracknell Town Mayor and was presented with the Chain of Office. The Mayor read and signed the Declaration of Acceptance of Office presented the Mayoress chain to his wife and consort, Mrs Sally Titheridge. Bracknell Town Mayor Councillor Michael Titheridge offered his thanks to the previous Mayor and Deputy Mayor for their hard work over their terms. Councillor Mrs Isabel Mattick was presented with the Past Mayor's badge.
<b>FC1002</b>	<b>Appointment of Deputy Town Mayor 2020/21</b>
	Nominations were requested for the position of Deputy Town Mayor. Councillor Sanjeev Prasad was nominated by Councillor Chris Turrell and seconded by Councillor Ian Kirke. Councillor Prasad was elected unopposed as Bracknell Town Deputy Mayor and was presented with the Chain of Office. Councillor Prasad presented the Deputy Mayoress chain to his wife and consort, Mrs Sangeeta Prasad.



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<b>FC1004</b>	<b>Declarations of Interest</b>																																										
	There were no declarations of interest																																										
<b>FC1005</b>	<b>Committee and Working Group Appointment</b>																																										
	<p>Councillor Chris Turrell moved to approve the Committee and Working Group appointments en bloc as detailed in the agenda for the year 2020/21. Councillor Mary Temperton seconded this motion. The following appointments were APPROVED:</p> <p><i>Strategy and Finance Committee</i></p> <table border="1"><tr><td>Cllr Chris Turrell</td><td><i>Substitutes:</i></td></tr><tr><td>Cllr Jennie Green</td><td><i>Cllr Roger Meakes</i></td></tr><tr><td>Cllr Gill Birch</td><td><i>Cllr Dai Roberts</i></td></tr><tr><td>Cllr Mrs Isabel Mattick</td><td></td></tr><tr><td>Cllr Sanjeev Prasad</td><td></td></tr><tr><td>Cllr Malcolm Tullett</td><td><i>Cllr Mary Temperton</i></td></tr><tr><td>Cllr Paul Bidwell</td><td><i>Cllr Kathryn Neil</i></td></tr></table> <p><i>Environmental Services Committee</i></p> <table border="1"><tr><td>Cllr Malcolm Tullett</td><td><i>Substitutes:</i></td></tr><tr><td>Cllr Sanjeev Prasad</td><td><i>Cllr Lizzy Gibson</i></td></tr><tr><td>Cllr Michael Titheridge</td><td><i>Cllr Paul Byron</i></td></tr><tr><td>Cllr Jennie Green</td><td></td></tr><tr><td>Cllr Anna Kempster</td><td></td></tr><tr><td>Cllr Stuart Foston</td><td><i>Cllr Kathryn Neil</i></td></tr><tr><td>Cllr Mary Temperton</td><td><i>Cllr Danielle Turner</i></td></tr></table> <p><i>Staffing Committee</i></p> <table border="1"><tr><td>Cllr Chris Turrell</td><td><i>Substitutes:</i></td></tr><tr><td>Cllr Ian Kirke</td><td><i>Cllr Ash Merry</i></td></tr><tr><td>Cllr Mrs Isabel Mattick</td><td><i>Cllr Michael Titheridge</i></td></tr><tr><td>Cllr Malcolm Tullett</td><td></td></tr><tr><td>Cllr Gill Birch</td><td></td></tr><tr><td>Cllr Michael Skinner.</td><td><i>Cllr Kathryn Neil</i></td></tr><tr><td>Cllr Danielle Turner</td><td><i>Cllr Mary Temperton</i></td></tr></table>	Cllr Chris Turrell	<i>Substitutes:</i>	Cllr Jennie Green	<i>Cllr Roger Meakes</i>	Cllr Gill Birch	<i>Cllr Dai Roberts</i>	Cllr Mrs Isabel Mattick		Cllr Sanjeev Prasad		Cllr Malcolm Tullett	<i>Cllr Mary Temperton</i>	Cllr Paul Bidwell	<i>Cllr Kathryn Neil</i>	Cllr Malcolm Tullett	<i>Substitutes:</i>	Cllr Sanjeev Prasad	<i>Cllr Lizzy Gibson</i>	Cllr Michael Titheridge	<i>Cllr Paul Byron</i>	Cllr Jennie Green		Cllr Anna Kempster		Cllr Stuart Foston	<i>Cllr Kathryn Neil</i>	Cllr Mary Temperton	<i>Cllr Danielle Turner</i>	Cllr Chris Turrell	<i>Substitutes:</i>	Cllr Ian Kirke	<i>Cllr Ash Merry</i>	Cllr Mrs Isabel Mattick	<i>Cllr Michael Titheridge</i>	Cllr Malcolm Tullett		Cllr Gill Birch		Cllr Michael Skinner.	<i>Cllr Kathryn Neil</i>	Cllr Danielle Turner	<i>Cllr Mary Temperton</i>
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### *Planning Committee*

Cllr Alvin Finch		<i>Substitutes:</i>
Cllr Mike Gibson		<i>Cllr Stuart Foston</i>
Cllr Roger Meakes		<i>Cllr Dai Roberts</i>
Cllr Paul Byron		
Cllr Ian Kirke		
Cllr Michael Titheridge		<i>Cllr Mary Temperton</i>
Cllr Paul Bidwell		<i>Cllr Danielle Turner</i>

### **WORKING GROUPS**

#### *Budget Monitoring Working Group*

Cllr Jennie Green		<i>Substitutes:</i>
Cllr Diana Henfrey		
Cllr Roger Meakes		
Cllr Ian Kirke		
Cllr Kathryn Neil		<i>Cllr Paul Bidwell</i>

#### *CIL working Group*

Cllr Chris Turrell		
Cllr Paul Byron		
Cllr Mrs Isabel Mattick		
Cllr Gill Birch		
Cllr Kathryn Neil		

#### *Carbon Reduction Working Group*

Cllr Michael Gbadebo		<i>Substitutes:</i>
Cllr Roger Meakes		<i>Cllr Malcolm Tullett</i>
Cllr Paul Byron		
Cllr Marc Brunel-Walker		
Cllr Paul Bidwell		<i>Cllr Mary Temperton</i>



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	<p><b>Community Events Working Group</b></p> <table border="1"> <tr><td>Cllr Gill Birch</td><td></td></tr> <tr><td>Cllr Malcolm Tullett</td><td></td></tr> <tr><td>Cllr Anna Kempster</td><td></td></tr> <tr><td>Cllr Ash Merry</td><td></td></tr> <tr><td>Cllr Danielle Turner</td><td></td></tr> </table> <p><b>Grants Working Group</b></p> <table border="1"> <tr><td>Cllr Mrs Isabel Mattick</td><td></td></tr> <tr><td>Cllr Malcolm Tullett</td><td></td></tr> <tr><td>Cllr Michael Gbadebo</td><td></td></tr> <tr><td>Cllr Mike Gibson</td><td></td></tr> <tr><td>Cllr Dai Roberts</td><td></td></tr> <tr><td>Cllr Danielle Turner</td><td></td></tr> </table>	Cllr Gill Birch		Cllr Malcolm Tullett		Cllr Anna Kempster		Cllr Ash Merry		Cllr Danielle Turner		Cllr Mrs Isabel Mattick		Cllr Malcolm Tullett		Cllr Michael Gbadebo		Cllr Mike Gibson		Cllr Dai Roberts		Cllr Danielle Turner					
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<b>FC1006</b>	<b>Outside Bodies</b>																										
	<p>Councillor Chris Turrell moved to approve the appointments to Outside Bodies en bloc as detailed in the agenda for the year 2020/21 with the exception of the contested nominations. Councillor Mary Temperton seconded the motion. The following appointments were APPROVED en bloc with the exception of Observer at South Hill Park, Representatives for Crown Wood Community Association, Age Concern and Citizens Advice Bureau where a recorded vote was taken for each outside body.</p> <table border="1"> <tr> <td><b>Community Associations:</b></td> <td></td> </tr> <tr> <td>Birch Hill</td> <td>Cllr Gill Birch</td> </tr> <tr> <td>Bullbrook</td> <td>Cllr Dai Roberts</td> </tr> <tr> <td>Easthampstead &amp; Wildridings</td> <td>Cllr Stuart Foston</td> </tr> <tr> <td>Great Hollands</td> <td>Cllr Michael Gbadebo</td> </tr> <tr> <td>Hanworth</td> <td>Cllr Anna Kempster</td> </tr> <tr> <td>The Parks</td> <td>Cllr Isabel Mattick</td> </tr> <tr> <td>New Priestwood</td> <td>Cllr Michael Titheridge</td> </tr> <tr> <td>Jennetts Park</td> <td>Cllr Kathryn Neil</td> </tr> </table> <table border="1"> <tr> <td><b>BFC :</b></td> <td></td> </tr> <tr> <td>Borough/Parish Liaison Committee 2 representatives</td> <td>Cllr Paul Byron Cllr Stuart Foston</td> </tr> <tr> <td>Lily Hill Park Steering Committee</td> <td>Cllr Dai Roberts</td> </tr> <tr> <td>South Hill Park - Management Group 2 representatives</td> <td>Cllr Gill Birch Cllr Paul Byron</td> </tr> </table>	<b>Community Associations:</b>		Birch Hill	Cllr Gill Birch	Bullbrook	Cllr Dai Roberts	Easthampstead & Wildridings	Cllr Stuart Foston	Great Hollands	Cllr Michael Gbadebo	Hanworth	Cllr Anna Kempster	The Parks	Cllr Isabel Mattick	New Priestwood	Cllr Michael Titheridge	Jennetts Park	Cllr Kathryn Neil	<b>BFC :</b>		Borough/Parish Liaison Committee 2 representatives	Cllr Paul Byron Cllr Stuart Foston	Lily Hill Park Steering Committee	Cllr Dai Roberts	South Hill Park - Management Group 2 representatives	Cllr Gill Birch Cllr Paul Byron
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<b>Local Organisations:</b>	
Bracknell Twinning Association Mayor + 2 representatives	Cllr Diana Henfrey Cllr Sanjeev Prasad
Bracknell Forest Nature Partnership	Cllr Paul Byron
Bracknell Voluntary Car Service	Cllr Roger Meakes
Bracknell in Bloom	Cllr Isabel Mattick Cllr Roger Meakes Cllr Ash Merry
Jealotts Hill Landshare	Cllr Alvin Finch + Town Clerk
Federation of Burial and Cremation Authorities	Cllr Isabel Mattick

The following Contested Nominations were approved upon by a recorded vote:

<b>South Hill Park Trust</b> ( <i>Charity number 265656 Company no 1104422</i> ) <i>1 Observer</i>	Cllr Michael Gbadebo or Cllr Paul Bidwell (contested)
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A recorded vote was held.

Councillor Michael Gbadebo – 20 votes

Councillor Paul Bidwell – 4 votes

Councillor Gbadebo was elected to the post of Observer at South Hill Park

Crown Wood Community Association	Cllr Marc Brunel-Walker or Cllr Danielle Turner (contested)
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A recorded vote was held:

Councillor Marc Brunel-Walker - 19

Councillor Danielle Turner – 5

Councillor Brunel-Walker was elected to the post of representative at Crown Wood  
Community Association

Age Concern	Cllr Lizzy Gibson or Cllr Danielle Turner (contested)
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A recorded vote was held:

Councillor Lizzy Gibson - 19

Councillor Danielle Turner – 5

Councillor L Gibson was elected to the post of representative at Age Concern

Citizens Advice Bureau	Cllr Chris Turrell or Cllr Kathryn Neil (contested)
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A recorded vote was held:



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	<p>Councillor Chris Turrell - 19          Councillor Kathryn Neil – 5          Councillor Turrell was elected to the post of representative at Citizens Advice Bureau</p>
<b>FC1007</b>	<b>Minutes</b>
	<p>It was proposed by Councillor Chris Turrell, seconded by Councillor Mary Temperton and unanimously <b>RESOLVED</b> that the minutes of the meeting of the Council held on 11th February 2020 be confirmed and be signed as a true record.</p>
<b>FC1008</b>	<b>Matters Arising</b>
	<p>Councillor Mary Temperton asked for it to be noted in the Minutes the appreciation from all the Councillors to all BTC staff who are currently working to maintain as many services as possible. This was seconded by Councillor Chris Turrell</p>
<b>FC1009</b>	<b>Mayor's Announcements</b>
	<p>Bracknell Town Mayor Councillor Michael Titheridge said that it was a big honour to have been elected as the new Mayor. He thanked his fellow Councillors for their support and their faith in him. The Mayor's Charity for the year has not been decided yet but the Mayor is going to try to support as many charities over the year as he can.          Bracknell Town Deputy Mayor Councillor Sanjeev Prasad said that he strives to do the best in the time he has in office.</p>
<b>FC1010</b>	<b>Committee Reports</b>
	<p><b>Planning Committee</b>          Councillor Alvin Finch introduced the reports of the meetings held on 25th February, 17th March, 7th April and 28th April 2020. The reports were seconded by Councillor Paul Bidwell.          It was <b>RESOLVED</b> that the reports be adopted</p>
	<p><b>Staffing Committee</b>          Councillor Chris Turrell introduced the report of the meetings held on 28th April 2020. The report was seconded by Councillor Ian Kirke.          It was <b>RESOLVED</b> that the report be adopted</p>
	<p><b>Environmental Services Committee</b>          The March 2020 meeting was cancelled due to Covid-19</p>
	<p><b>Strategy and Finance Committee</b>          Councillor Chris Turrell introduced the report of the meeting held on 21st April 2020. The report was seconded by Councillor Mrs Isabel Mattick.          It was <b>RESOLVED</b> that the report be adopted after the points below were clarified:</p> <ul style="list-style-type: none"> <li>• SF1362 Bracknell Matters – a paper version will be delivered once the lock down is over and an electronic version will be attempted during the lockdown depending on the workload of the Printroom Group due to the resignation of the Bracknell Matters designer</li> <li>• SF1369 Events - Summer of Fun – The Clerks of all of the parishes have decided it is best to cancel these events and hope that a replacement event can be planned later in the year</li> </ul>



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	<ul style="list-style-type: none"><li>SF1369 Events – VE Day – the BTC VE Day 75 mugs were delivered to the care homes and they had tea parties where BTC funded the cakes</li></ul> <p>Councillor Chris Turrell recommended the approval of the budget carry forwards as recommended by the Committee and this was seconded by Councillor Ian Kirke. The recommendations of Strategy and Finance were approved.</p>
<b>FC1011</b>	<b>Terms of Reference</b>
	The Terms of Reference for all Committees and Working Groups were proposed en bloc by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was <b>RESOLVED</b> that the Terms of Reference be adopted
<b>FC1012</b>	<b>To Adopt the General Power of Competence</b>
	The General Powers of Competence were proposed by Councillor Michael Titheridge and seconded by Councillor Chris Turrell. It was <b>RESOLVED</b> that the General Powers of Competence be adopted
<b>FC1013</b>	<b>To Appoint an Internal Auditor</b>
	It was proposed by Councillor Michael Titheridge that Claire Connell be reappointed as the Internal Auditor for the year 2020/21. This was seconded by Councillor Chris Turrell. It was <b>RESOLVED</b> that Claire Connell be reappointed as the Internal Auditor for the year 2020/21
<b>FC1014</b>	<b>Received Income Transactions</b>
	The Council <b>NOTED</b> the received income transactions from 1 <sup>st</sup> January to 29 <sup>th</sup> February 2020
<b>FC1015</b>	<b>Paid Expenditure Transactions</b>
	The Council considered the paid expenditure transactions from 1st January to 29th February inclusive. The reports have been scrutinised by the Budget Monitoring Working Group and Strategy and Finance Committee. The reports were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was <b>RESOLVED</b> that the transactions be confirmed and the Mayor be authorised to sign these as a correct record
<b>FC1016</b>	<b>Meetings Schedule for 2020/21 Year</b>
	The meetings schedule for 2020/21 was <b>NOTED</b>

**The Town Mayor declared the Annual General Meeting closed at 8.31pm**

*The date of the next meeting is 23<sup>rd</sup> June 2020.*

Following the appointment of the Chair and Vice Chairmen to the appropriate committees the Town Mayor read out a list of local groups that have been awarded grants.

- 4<sup>th</sup> Bracknell Sea Scouts



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- Autism Berkshire
- Bracknell Executive Jobclub
- Bracknell Forest Natural History Society
- Berkshire MS Therapy Centre
- Berkshire Vision
- Bracknell & District Parkinsons
- Bracknell Forest Society
- Bracknell Forest Voluntary Car Service
- Bracknell Sensory Toy Library
- Bracknell Twinning Association
- Citizens Advice Bureau
- CRUSE Bereavement Care
- Home-Start
- Keep Mobile Country Tours
- South East Berks Gang Show
- South Hill Park
- St. Paul's Contact Centre
- Thames Valley Air Ambulance
- The Look In Café
- Wokingham Job Support Centre
- Youthline

Sign:	
Date:	