



Bracknell Town Council

Full Council Meeting Minutes 4th May 2021

Attendance

Councillors Present	Paul Bidwell, Gill Birch, Paul Byron, Alvin Finch, Stuart Foston, Michael Gbadebo, Mike Gibson, Lizzy Gibson, Jennie Green, Diana Henfrey, Anna Kempster, Ian Kirke, Isabel Mattick, Ash Merry, Kathryn Neil, Thomas Parker, Sanjeev Prasad, Dai Roberts, Michael Skinner, Mary Temperton, Michael Titheridge, Malcolm Tullett, Danielle Turner and Chris Turrell
Apologies	Councillors: Peter Heydon
Absent	Councillor Marc Brunel-Walker
In Attendance	Jackie Burgess (TC), Allan Moffatt (RFM) Rachel Gordge (SAO), Serina Casella, Debbie Dann, Julia Miller and several members of the public

The meeting opened via Zoom at 7.30pm and closed at 8.25pm

FC1000	Report from the Town Mayor
	Councillor Michael Titheridge spoke of his year as Town Mayor and said that he has enjoyed serving the community and the Council during this difficult year. He thanked Allan Moffatt, retired RFM, for his 22 years of service and especially how his care and attention has made BTC parks what they are today. The Councillors clapped for Allan's achievements and dedication.
FC1001	Election of Town Mayor 2021/22
	Nominations were requested for the position of the Town Mayor. Councillor Sanjeev Prasad was nominated by Councillor Chris Turrell, this was seconded by Councillor Ian Kirke. Councillor Prasad was elected unopposed as Bracknell Town Mayor and was presented with the Chain of Office. The Mayor read and signed the Declaration of Acceptance of Office and presented the Mayoress chain to his wife and consort, Mrs Sangeeta Prasad. Bracknell Town Mayor Councillor Sanjeev Prasad offered his thanks to the previous Mayor for his hard work over his term. Councillor Michael Titheridge was presented with the Past Mayor's badge.
FC1002	Election of Deputy Town Mayor 2021/22
	Nominations were requested for the position of Deputy Town Mayor. Councillor Dai Roberts was nominated by Councillor Chris Turrell and seconded by Councillor Ian Kirke. Councillor Roberts was elected unopposed as Bracknell Town Deputy Mayor and was presented with the Chain of Office. Councillor Roberts presented the Deputy Mayoress chain to his wife and consort, Mrs Tanya Roberts.
FC1004	Declarations of Interest
	There were no declarations of interest
FC1005	Committee and Working Group Appointment
	Councillor Chris Turrell moved to approve the Committee appointments en bloc as detailed in the agenda for the year 2021/22. Councillor Ian Kirke seconded this motion. The following appointments were APPROVED:



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COMMITTEES

Strategy and Finance Committee

Cllr Chris Turrell	<i>Substitutes:</i>
Cllr Jennie Green	<i>Cllr Dai Roberts</i>
Cllr Gill Birch	
Cllr Mrs Isabel Mattick	
Cllr Sanjeev Prasad	
Cllr Malcolm Tullett	<i>Cllr Mary Temperton</i>
Cllr Paul Bidwell	<i>Cllr Kathryn Neil</i>

Environmental Services Committee

Cllr Malcolm Tullett	<i>Substitutes:</i>
Cllr Sanjeev Prasad	<i>Cllr Michael Titheridge</i>
Cllr Lizzy Gibson	<i>Cllr Marc Brunel-Walker</i>
Cllr Jennie Green	
Cllr Anna Kempster	
Cllr Stuart Foston	<i>Cllr Kathryn Neil</i>
Cllr Mary Temperton	<i>Cllr Danielle Turner</i>

Staffing Committee

Cllr Chris Turrell	<i>Substitutes:</i>
Cllr Ian Kirke	<i>Cllr Ash Merry</i>
Cllr Mrs Isabel Mattick	<i>Cllr Michael Titheridge</i>
Cllr Malcolm Tullett	
Cllr Gill Birch	
Cllr Michael Skinner	<i>Cllr Kathryn Neil</i>
Cllr Danielle Turner	<i>Cllr Mary Temperton</i>

Planning Committee

Cllr Alvin Finch	<i>Substitutes:</i>
Cllr Mike Gibson	<i>Cllr Stuart Foston</i>
Cllr Dai Roberts	<i>Cllr Marc Brunel Walker</i>
Cllr Paul Byron	
Cllr Ian Kirke	
Cllr Michael Titheridge	<i>Cllr Mary Temperton</i>
Cllr Paul Bidwell	<i>Cllr Danielle Turner</i>



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Councillor Chris Turrell moved to approve the Working Group appointments en bloc as detailed in the agenda for the year 2021/22. Councillor Ian Kirke seconded this motion. The following appointments were APPROVED:

WORKING GROUPS

Budget Monitoring

Cllr Jennie Green	<i>Substitutes:</i>
Cllr Diana Henfrey	
Cllr Paul Byron	
Cllr Kathryn Neil	<i>Cllr Paul Bidwell</i>

CIL Working Group

Cllr Chris Turrell	
Cllr Paul Byron	
Cllr Mrs Isabel Mattick	
Cllr Gill Birch	
Cllr Kathryn Neil	

Carbon Reduction Working Group

Cllr Michael Gbadebo	<i>Substitutes:</i>
Cllr Paul Byron	<i>Cllr Malcolm Tullett</i>
Cllr Marc Brunel-Walker	
Cllr Paul Bidwell	<i>Cllr Mary Temperton</i>

Community Events

Cllr Gill Birch	
Cllr Lizzy Gibson	
Cllr Anna Kempster	
Cllr Ash Merry	
Cllr Danielle Turner	

Grants

Cllr Mrs Isabel Mattick	
Cllr Diana Henfrey	
Cllr Michael Gbadebo	
Cllr Mike Gibson	
Cllr Dai Roberts	
Cllr Danielle Turner	



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	<p>Mill Park Improvements</p> <table border="1" data-bbox="376 472 1232 667"> <tr> <td>Cllr Mrs Isabel Mattick</td> <td></td> <td></td> </tr> <tr> <td>Cllr Malcolm Tullett</td> <td></td> <td></td> </tr> <tr> <td>Cllr Diana Henfrey</td> <td></td> <td></td> </tr> <tr> <td>Cllr Lizzy Gibson</td> <td></td> <td></td> </tr> <tr> <td>Cllr Mary Temperton</td> <td></td> <td></td> </tr> </table>	Cllr Mrs Isabel Mattick			Cllr Malcolm Tullett			Cllr Diana Henfrey			Cllr Lizzy Gibson			Cllr Mary Temperton																											
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FC1006	Outside Bodies																																								
	<p>Councillor Chris Turrell moved to approve the appointments to Outside Bodies en bloc as detailed in the agenda for the year 2021/22 with the exception of the contested nominations. Councillor Ian Kirke seconded the motion. The following appointments were APPROVED:</p> <table border="1" data-bbox="376 943 1370 1966"> <tr> <td colspan="2">Community Associations:</td> </tr> <tr> <td>Birch Hill</td> <td>Cllr Gill Birch</td> </tr> <tr> <td>Bullbrook</td> <td>Cllr Dai Roberts</td> </tr> <tr> <td>Easthampstead & Wildridings</td> <td>Cllr Stuart Foston</td> </tr> <tr> <td>Great Hollands</td> <td>Cllr Michael Gbadebo</td> </tr> <tr> <td>Hanworth</td> <td>Cllr Anna Kempster</td> </tr> <tr> <td>The Parks</td> <td>Cllr Isabel Mattick</td> </tr> <tr> <td>New Priestwood</td> <td>Cllr Michael Titheridge</td> </tr> <tr> <td>Jennetts Park</td> <td>Cllr Kathryn Neil</td> </tr> <tr> <td colspan="2">BFC :</td> </tr> <tr> <td>Borough/Parish Liaison Committee 2 representatives</td> <td>Cllr Chris Turrell Cllr Paul Byron</td> </tr> <tr> <td>Lily Hill Park Steering Committee</td> <td>Cllr Dai Roberts</td> </tr> <tr> <td>South Hill Park - Management Group 2 representatives</td> <td>Cllr Gill Birch Cllr Paul Byron</td> </tr> <tr> <td colspan="2">Local Organisations:</td> </tr> <tr> <td>Age Concern Bracknell Forest</td> <td>Cllr Lizzy Gibson</td> </tr> <tr> <td>Bracknell Twinning Association Mayor + 2 representatives</td> <td>Cllr Diana Henfrey Cllr Lizzy Gibson</td> </tr> <tr> <td>Bracknell Forest Nature Partnership</td> <td>Cllr Paul Byron</td> </tr> <tr> <td>Bracknell in Bloom</td> <td>Cllr Isabel Mattick Cllr Gill Birch Cllr Ash Merry</td> </tr> <tr> <td>Jealotts Hill Landshare</td> <td>Cllr Alvin Finch + Town Clerk</td> </tr> <tr> <td>Federation of Burial and Cremation Authorities</td> <td>Cllr Isabel Mattick</td> </tr> </table>	Community Associations:		Birch Hill	Cllr Gill Birch	Bullbrook	Cllr Dai Roberts	Easthampstead & Wildridings	Cllr Stuart Foston	Great Hollands	Cllr Michael Gbadebo	Hanworth	Cllr Anna Kempster	The Parks	Cllr Isabel Mattick	New Priestwood	Cllr Michael Titheridge	Jennetts Park	Cllr Kathryn Neil	BFC :		Borough/Parish Liaison Committee 2 representatives	Cllr Chris Turrell Cllr Paul Byron	Lily Hill Park Steering Committee	Cllr Dai Roberts	South Hill Park - Management Group 2 representatives	Cllr Gill Birch Cllr Paul Byron	Local Organisations:		Age Concern Bracknell Forest	Cllr Lizzy Gibson	Bracknell Twinning Association Mayor + 2 representatives	Cllr Diana Henfrey Cllr Lizzy Gibson	Bracknell Forest Nature Partnership	Cllr Paul Byron	Bracknell in Bloom	Cllr Isabel Mattick Cllr Gill Birch Cllr Ash Merry	Jealotts Hill Landshare	Cllr Alvin Finch + Town Clerk	Federation of Burial and Cremation Authorities	Cllr Isabel Mattick
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	<p>The following Contested Nominations were approved upon by a vote:</p> <table border="1"><tr><td><i>South Hill Park Trust (Charity number 265656 Company no 1104422) 1 Observer</i></td><td>Cllr Dai Roberts or Cllr Paul Bidwell (contested) <i>Substitute Observer Cllr Mike Gibson</i></td></tr></table> <p>Councillor Mary Temperton proposed Councillor Paul Bidwell for the position, this was seconded by Councillor Danielle Turner</p> <p>Councillor Chris Turrell proposed Councillor Dai Roberts for the position, this was seconded by Councillor Ian Kirke</p> <p>A vote took place and Councillor Dai Roberts was elected to the post of Observer at South Hill Park Trust</p> <table border="1"><tr><td>Crown Wood</td><td>Cllr Marc Brunel-Walker or Cllr Danielle Turner (contested)</td></tr></table> <p>Councillor Chris Turrell proposed Councillor Marc Brunel-Walker for the position, this was seconded by Councillor Ian Kirke</p> <p>Councillor Mary Temperton proposed Councillor Danielle Turner for the position, this was seconded by Councillor Paul Bidwell</p> <p>A vote took place and Councillor Marc Brunel-Walker was elected to the post of Crown Wood Representative</p> <table border="1"><tr><td>Citizens Advice Bureau</td><td>Cllr Chris Turrell or Cllr Danielle Turner (contested)</td></tr></table> <p>Councillor Ian Kirke proposed Councillor Chris Turrell for the position, this was seconded by Councillor Mike Gibson</p> <p>Councillor Mary Temperton proposed Councillor Danielle Turner for the position, this was seconded by Councillor Paul Bidwell</p> <p>A vote took place and Councillor Chris Turrell was elected to the post of Citizens Advice Bureau Representative</p>	<i>South Hill Park Trust (Charity number 265656 Company no 1104422) 1 Observer</i>	Cllr Dai Roberts or Cllr Paul Bidwell (contested) <i>Substitute Observer Cllr Mike Gibson</i>	Crown Wood	Cllr Marc Brunel-Walker or Cllr Danielle Turner (contested)	Citizens Advice Bureau	Cllr Chris Turrell or Cllr Danielle Turner (contested)
<i>South Hill Park Trust (Charity number 265656 Company no 1104422) 1 Observer</i>	Cllr Dai Roberts or Cllr Paul Bidwell (contested) <i>Substitute Observer Cllr Mike Gibson</i>						
Crown Wood	Cllr Marc Brunel-Walker or Cllr Danielle Turner (contested)						
Citizens Advice Bureau	Cllr Chris Turrell or Cllr Danielle Turner (contested)						
FC1007	Minutes						
	It was proposed by Councillor Sanjeev Prasad, seconded by Councillor Chris Turrell and unanimously RESOLVED that the minutes of the meeting of the Council held on						



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	16th February 2021 be confirmed and be signed as a true record
FC1008	Matters Arising
	There were no matters arising from the minutes
FC1009	Mayor's Announcements
	<p>Bracknell Town Mayor Councillor Sanjeev Prasad said that it is a great honour to accept the role as Bracknell Town Mayor and that he has been truly inspired by the previous Mayors. He thanks Councillor Titheridge for his patience and work during his term. He thanked Allan Moffat for his hard work over his 22 year employment and welcomed Ian Evans, the new RFM, to his role. Councillor Prasad announced that he is looking forward to working with the new Deputy Town Mayor, Councillor Roberts. The Mayoral Charity will be announced in due course but in the meantime he announced that he will be supporting an Engineering project taking place in November.</p> <p>Councillors Turrell and Temperton thanked Councillor Titheridge again for his term and wished Councillors Prasad and Roberts and Ian Evans luck in their new roles. Both Councillors thanks Allan for his wonderful service.</p>
FC1010	Committee Reports
	Planning Committee Councillor Alvin Finch introduced the reports of the meetings held via Zoom on 23 rd February, 16 th March, 6 th April and 27 th April 2021. The reports were seconded by Councillor Mike Gibson. It was RESOLVED that the reports be adopted
	Environmental Services Committee Councillor Malcolm Tullett introduced the reports of the meeting held via Zoom on 13 th April 2021. The reports we seconded by Councillor Sanjeev Prasad. It was RESOLVED that the reports be adopted ES1378 – Echoes the thanks to Allan Moffat for going over and above his duty from the Environmental Services Committee
	Staffing Committee Councillor Chris Turrell introduced the report of the meeting held via Zoom on 20 th April 2021. The report was seconded by Councillor Mrs Isabel Mattick. It was RESOLVED that the report be adopted
	Strategy and Finance Committee Councillor Chris Turrell introduced the report of the meeting held via Zoom on 20 th April 2021. The report was seconded by Councillor Jennie Green. It was RESOLVED that the report be adopted. <ul style="list-style-type: none">• It was proposed by Councillor Chris Turrell to earmark £2000 for a Carbon Reduction Report. This was seconded by Councillor Jennie Green APPROVED• It was proposed by Councillor Chris Turrell to earmark £183 +VAT for Carbon Reduction vinyl footprints for Brooke House. This was seconded by



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	Councillor Mary Temperton APPROVED
FC1011	Terms of Reference
	<p>The Terms of Reference for all Committees and Working Groups were proposed en bloc by Councillor Chris Turrell and seconded by Councillor Mrs Isabel Mattick. It was RESOLVED that the Terms of Reference be adopted with the following amendments:</p> <ul style="list-style-type: none">• Grants, Carbon Reduction, CIL, Community Events: First line add the words 'as the'• Grants paragraph 3: add 's' to grant• Strategy and Finance bullet 7: add 'land boundaries'
FC1012	To Adopt the General Power of Competence
	<p>The General Powers of Competence were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the General Powers of Competence be adopted</p>
FC1013	Standing Orders
	<p>It was NOTED that the standing orders were approved and adopted at the meeting of Full Council on 16th February 2021</p>
FC1014	Financial Regulations
	<p>It was NOTED that the Financial Regulations will be taken to Strategy and Finance Committee in June 2021</p>
FC1015	Temporary Scheme of Delegation
	<p>The Temporary Scheme of Delegation to the Town Clerk and the extension of the 6 month rule for Councillors was proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the proposal be adopted</p>
FC1016	Green Champion
	<p>Nominations for the Green Champion were requested. Councillor Mrs Isabel Mattick was nominated by Councillor Chris Turrell and seconded by Councillor Ian Kirke. The nomination was uncontested and Councillor Mrs Isabel Mattick was elected Green Champion</p>
FC1017	Received Income Transactions
	<p>The Council NOTED the received income transactions from 1st January to 28th February 2021</p>
FC1018	Paid Expenditure Transactions
	<p>The Council considered the paid expenditure transactions from 1st January to 28th February inclusive. The reports have been scrutinised by the Budget Monitoring Working Group and Strategy and Finance Committee. The reports were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the transactions be confirmed and the Mayor be authorised to sign these as a correct record</p>



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FC1019	Meetings Schedule for 2021/22 Year
	The meetings schedule for 2021/22 was NOTED

The Town Mayor declared the Annual General Meeting closed at 8.25pm

The date of the next meeting is 29th June 2020

Following the appointment of the Chair and Vice Chairmen to the appropriate committees the Town Mayor read out a list of local groups that have been awarded grants.

4th Bracknell Sea Scout Group
ABC to Read
Autism Berkshire
Bracknell Forest Natural History
Berkshire Multiple Sclerosis Therapy Centre
Berkshire County Blind Society (Berkshire Vision)
Bracknell Sensory Toy Library
CAB
Home Start
Keep Mobile Country Tours
KIDS Bracknell Holiday Club and After School Club
St Pauls Contact Centre
The Look in Café
WJSC
Youthline

Sign:	
Date:	