



Bracknell Town Council

Full Council Meeting 29th June 2021

Attendance

Councillors Present	James Alexander, Paul Bidwell, Gill Birch, Marc Brunel-Walker, Alvin Finch, Michael Gbadebo, Lizzy Gibson, Mike Gibson, Diana Henfrey, Peter Heydon, Anna Kempster, Ian Kirke, Isabel Mattick, Ash Merry, Kathryn Neil, Sanjeev Prasad , Dai Roberts, Michael Skinner, Mary Temperton, Michael Titheridge, Malcolm Tullett, Chris Turrell, Danielle Turner
Councillors Apologies	Jennie Green, Stuart Foston
Councillors Absent	Paul Byron, Thomas Parker
In Attendance	Jackie Burgess (TC), Rachel Gordge (OM), members of the public

The meeting opened on Zoom at 7.32pm and closed at 9.20pm

FC1098	Declarations of Interest
	There were no declarations of interest
FC1099	Minutes
	The minutes of the meeting on 4 th May 2021 were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein are received and adopted as a correct record and signed by the Mayor
FC1100	To Consider any Business Arising out of the Minutes
	FC1015 Temporary Scheme of Delegation – It was proposed by Councillor Chris Turrell that the temporary scheme of delegation be continued and reviewed at the next Full Council meeting on 28 th September 2021. This was seconded by Councillor Mike Gibson APPROVED
FC1101	Mayor's Announcements
	The Town Mayor Councillor Sanjeev Prasad gave an update on his Mayoral activities since being elected. He attended the Armed Forces Day event for dignitaries at Sandhurst and visited Bullbrook shops with Deputy Town Mayor Councillor Dai Roberts to show support for the local businesses. Councillor Prasad announced his Mayoral charity of the year as Home-Start Bracknell Forest and encouraged the Members to support events where possible. Councillor Prasad's Engineering project is progressing with over 20 businesses engaged. The winner of the Green Champion quiz was announced as Councillor Michael Titheridge who has won a tree to plant in his ward of Priestwood
	Committee Reports
FC1102	Planning Committee
	Councillor Alvin Finch introduced the reports of the meetings held on 4 th May 2021, 11 th May 2021, 1 st June 2021 and 22 nd June 2021. This was seconded by Councillor Mike Gibson. It was RESOLVED that the recommendations contained therein are received and adopted.



	It was clarified that the wards listed on the Planning minutes are the Bracknell Forest Borough Council wards as BTC consults on their planning applications
FC1103	Staffing Committee
	Councillor Chris Turrell introduced the reports of the meetings held on 4 th May 2021 and 8 th June 2021. This was seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein are received and adopted
FC1104	Environmental Services Committee
	Councillor Malcolm Tullett introduced the reports of the meeting held on 4 th May 2021, 17 th May 2021 and 8 th June 2021. This was seconded by Councillor Lizzy Gibson. It was RESOLVED that the recommendations contained therein are received and adopted Officers confirmed that a letter is being compiled to be sent out to all allotment holders regarding the use of peat free compost.
FC1105	Strategy and Finance Committee
	Councillor Chris Turrell introduced the report of the meeting held on 4 th May 2021 and 15 th June 2021. This was seconded by Councillor Malcolm Tullett. It was RESOLVED that the recommendations contained therein are received and adopted <ul style="list-style-type: none"> • The request for £2000 budget for Allan’s retirement celebrations was proposed by Councillor Chris Turrell and seconded by Councillor Gill Birch APPROVED • It was proposed by Councillor Chris Turrell that the IT Project for upgrading the IT and connectivity at Brooke House be ratified. This was seconded by Councillor Malcolm Tullett and thanks were relayed to Rachel for all her work on a thorough report APPROVED • The Open Spaces Master Lease was proposed by Councillor Chris Turrell for approval. This was seconded by Councillor Malcolm Tullett APPROVED
FC1106	Bracknell Town Neighbourhood Plan (BTNP)
	The steering group have made the changes requested by BFC and the Returning Officer is almost in a position to set a Referendum date. This will be a stand-alone referendum and residents will be notified via the special edition of the Bracknell Matters, a leaflet and a social media campaign. A session on the BTNP will be organised for all Councillors once a date has been agreed for the Referendum
FC1107	Annual Governance Accountability Return (AGAR)
	It was NOTED that the AGAR was scrutinised by the emergency meeting of the Full Council earlier on the 29 th June 2021. The AGAR was approved and signed by the Deputy Town Mayor. The AGAR and supporting papers will be sent to the external auditor on the 30 th June 2021
FC1108	Financial Statements 2020/21
	It was NOTED that the Financial Statements 2020/21 were scrutinised by the emergency meeting of the Full Council earlier on the 29 th June 2021. The Financial Statements 2020/21 were approved and signed by the Deputy Town Mayor as a true record. The Financial Statements will be put on the BTC website on the 30 th June 2021
FC1109	Financial Regulations
	Councillor Chris Turrell proposed that the Financial Regulations are approved following scrutiny from the Strategy and Finance Committee. This was seconded by Councillor Ian Kirke APPROVED



FC1110	CIL Report
	Councillors are to take new CIL ideas to Environmental Services for discussion It was proposed by Councillor Chris Turrell that the CIL Report be approved and submitted to BFC. This was seconded by Councillor Gill Birch APPROVED
FC1111	Green Champion
	Councillor Mrs Isabel Mattick was announced Green Champion in May 2021. Councillor Mattick is taking a list of ideas to the next Carbon Reduction Working Group meeting including: <ul style="list-style-type: none"> • Seeds for schools • Competition for green ideas for schools • Allotment visits for school children • Encourage local business to support green ideas • Blue bin application Thanks were relayed to Councillor Mattick for her proactivity in this new role reaching out to the local community
FC1112	Birch Hill Toilets
	Following a meeting with BFC, the lease has been amended but is on hold due to discussions regarding the Changing Places Grant that can only be applied for by a Principal Authority NOTED
FC1113	Risk Assessments
	The Risk Register was reviewed and an update on amendments was given. The changes were NOTED
FC1114	Internal Auditor Reports
	The internal auditor reports for 2020/21 were NOTED
FC1115	Received Income Transactions
	The received income transactions for the period 1 st March 2021 to 30 th April 2021 inclusive were NOTED
FC1116	Paid Expenditure Transactions
	It was proposed by Councillor Chris Turrell that the Mayor be authorised to sign the paid expenditure transactions for the period 1 st March 2021 to 30 th April 2021 inclusive. This was seconded by Councillor Ian Kirke APPROVED
FC1117	To note the details of Cadent Gas works proposed for South Road
	The gas works on South Road were NOTED with no objections if Highways at BFC approve the schedule of works Councillor Henfrey requested that schedule of works and a map showing all the gas pipes be provided by Cadent
	CONFIDENTIAL
FC1118	South Hill Park Arts Trust
	Councillor Roberts gave an update following the recent SHP Trust meeting. This was discussed thoroughly. Councillors were asked to send any ideas for bringing art to the local



	charities or organisations they support over to Councillor Roberts. A reminder of the four year agreement SHP has with BTC and the requirement for up to date accounts was discussed. Cllr Roberts will discuss the questions raised at the next BTC /SHP meeting, It was agreed that the details be fed into Strategy and Finance Committee and summarised at Full Council going forward
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The next meeting is 28th September 2021 at 7.30pm

Sign:	
Date:	