



Bracknell Town Council

Full Council Meeting 14th December 2021

Attendance

Councillors Present	Paul Bidwell, Marc Brunel -Walker, Alvin Finch, Stuart Foston, Michael Gbadebo, Lizzy Gibson, Mike Gibson, Jennie Green, Diana Henfrey, Anna Kempster, Ian Kirke, Isabel Mattick, Ash Merry, Kathryn Neil, Thomas Parker, Sanjeev Prasad , Dai Roberts, Michael Skinner, Mary Temperton, Michael Titheridge, Malcolm Tullett, Chris Turrell, Danielle Turner
Councillors Apologies	James Alexander, Gill Birch, Peter Heydon
Councillors Absent	Paul Byron
In Attendance	Jackie Burgess (TC), Rachel Gordge (OM), Craig Titley, Jessica Jhundoo-Evans, Laura De Moxom, member of the public

The meeting opened on Zoom at 7.30pm and closed at 8.50pm

South Hill Park Trust gave a presentation to Councillors. Craig Titley updated Council on how South Hill Park has been operating since Covid began and what was achieved during this difficult time. Laura de Moxom is new in her role and gave a presentation on her department (Residents Participation and Access to the Arts) and the strategy for the next four years. The presentations were followed by a Q and A session.

FC1260	Declarations of Interest
	There were no declarations of interest
FC1261	Minutes
	The minutes of the meeting on 28 th September 2021 were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein are received and adopted as a correct record and signed by the Mayor
FC1262	Matters Arising from the Minutes
	FC1112 Birch Hill Toilets – The grant outcome for Changing Places facilities is still awaited FC1188 Open Spaces Lease – The leases from BFC are still awaited FC1185 IT Upgrade – It was NOTED that Officers will be creating a new IT Policy to cover the new systems and access that is available, a first draft will be brought to Strategy and Finance. It was also NOTED that all communication will be via BTC email addresses only
FC1263	Mayor's Announcements
	The Town Mayor Councillor Sanjeev Prasad gave an update on his Mayoral activities since the last meeting including: <ul style="list-style-type: none">• Opening of the Crown Court in Reading• Bracknell Railway Society visit• Diwali event at Great Hollands



	<ul style="list-style-type: none"> • Remembrance Event in Town Centre • Bracknell Choral Society performances • Interfaith event • Christmas lights being switched on in the Town Centre • Cinderella pantomime at SHP • The Extravaganza in Princess Square • Pinewood Gymnastics performance
	Committee Reports
FC1264	Planning Committee
	Councillor Alvin Finch introduced the reports of the meetings held on 5 th October, 26 th October and 16 th November 2021. This was seconded by Councillor Mike Gibson. It was RESOLVED that the recommendations contained therein are received and adopted. The cycle paths at Great Hollands were discussed and Councillors gave recommendations for the upgrades. These will be sent to BFC for a response which will be sent to Councillors in due course
FC1265	Environmental Services Committee
	Councillor Malcolm Tullett introduced the reports of the meeting held on 19 th October 2021. This was seconded by Councillor Sanjeev Prasad. It was RESOLVED that the recommendations contained therein are received and adopted
FC1266	Strategy and Finance Committee
	Officers apologised to Council, the Strategy and Finance minutes have not been completed due to staff sickness and therefore higher workloads than usual. These will be brought to the next meeting
FC1267	Staffing
	Councillor Chris Turrell introduced the reports of the meeting held on 19 th October 2021. This was seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein are received and adopted
FC1268	Temporary Scheme of Delegation
	The Temporary Scheme of Delegation was reviewed, including the updated recommendation from the Town Clerk to continue the delegation until the Full Council meeting in February. It was confirmed that a face to face quorate meeting will be required to discuss the precept item in February. It was proposed by Councillor Chris Turrell that the Temporary Scheme of Delegation continue until the next Full Council meeting in February with the exception of the precept item. This was seconded by Councillor Paul Bidwell APPROVED
FC1269	Strategic Plan
	Officers apologised to Council, the Strategic Plan has not been completed due to staff sickness and therefore higher workloads than usual. This will be brought to Strategy and Finance in January and then onto Full Council
FC1270	Financial Regulations
	The regulations were reviewed after changes to some typing errors were corrected. The Financial Regulation changes were NOTED



FC1271	Community Governance Review
	Due to boundary changes at BFC, the proposed new parish wards need to be assessed by a task and finish Working Group. The members nominated were Councillors: Gill Birch, Anna Kempster, Lizzy Gibson, Michael Gbadebo and Mary Temperton with James Alexander as a substitute. The working group and members above were proposed by Councillor Chris Turrell and seconded by Councillor Anna Kempster APPROVED
FC1272	Play Areas Working Group
	Following on from a review of the play areas by the RFM, a task and finish Working Group is recommended to review play area assets and create up to date lists for asset management. The members nominated were Councillors: Lizzy Gibson, Anna Kempster, Gill Birch, James Alexander, Paul Bidwell with Mary Temperton as a substitute. The working group and members above were proposed by Councillor Chris Turrell and seconded by Councillor Paul Bidwell APPROVED
FC1273	Art Donation
	Artist Janet Curley Cannon has offered to donate a piece of artwork to Bracknell Town Council if a suitable placement can be found. The artwork has to be kept out of reach as it cannot be touched and out of direct sunlight. Councillors discussed this offer and the Town Clerk is to arrange a meeting with the artist to discuss placement of the piece. The Town Clerk is bring back any costs involved to the next Full Council meeting. Councillors were asked to send any ideas for a suitable place for the art to be sent to the Town Clerk
FC1274	Mill Park Improvements Working Group
	The Chair of the Working Group gave an update. The members, staff and residents that have been involved in all the improvements made were thanked for their work. Full Council was informed that the majority of the projects taken on by the group have been completed successfully and it was decided that the group has come to an end. Any unfinished projects will feed into the Environmental Services Committee. The following items were recommended by the Working Group to feed into Environmental Services if approved were: <ul style="list-style-type: none"> • £200 to install foldable grab rails in two cubicles in the Mill Park Café toilets out of existing budget • £950 to repaint the car park lines and install two small disabled parking only signs Both recommendations above were APPROVED The third recommendation for £7500 for a sensory garden, was discussed in-depth. Two quotes were discussed, £7,500 including replacing the raised flower beds with cement instead of timber and the addition of a sensory pathway (material costs only) and £3,327 including timber repairs to the flower beds and the addition of a sensory pathway (material costs only) were debated. Following the discussion of the lower quote, it was proposed by Councillor Mike Gibson to move forward with the proposal as is. Clarification was requested regarding the sensory garden and the quotes were again shown to Full Council and reviewed. The Mayor confirmed the vote was to close the Working Group and approve £200 for toilet grab rails, £950 for car park painting and £3,327 for the sensory pathway APPROVED
FC1275	Employee Assistance Program
	Councillors reviewed the request to purchase an EAP for staff and their families which provides mental health counselling and health advice for £50 per month + VAT. The EAP



	was proposed by Councillor Chris Turrell and seconded by Councillor Anna Kempster. Documents will be sent out to staff so that they can begin to use the service APPROVED
FC1276	Green Champion
	The Green Champion gave an update, work has slowed down due to the pandemic but the funds raised from the recycling scheme will be used to purchase seeds for local schools in Bracknell
FC1277	Received Income Transactions
	The received income transactions for the period 1 st August to 31 st September 2021 inclusive were NOTED
FC1278	Paid Expenditure Transactions
	It was proposed by Councillor Chris Turrell that the Mayor be authorised to sign the paid expenditure transactions for the period 1 st August to 31 st September 2021 2021 inclusive. This was seconded by Councillor Anna Kempster APPROVED

The next meeting is 8th February 2022 at 7.30pm

Sign:	
Date:	