



Bracknell Town Council

Full Council Meeting 28th June 2022

Attendance

Councillors Present	James Alexander, Gill Birch, Alvin Finch , Michael Gbadebo, Lizzy Gibson, Jennie Green, Diana Henfrey, Anna Kempster, Ian Kirke, Isabel Mattick, Kathryn Neil, Mary Temperton, Michael Titheridge, Chris Turrell
Councillors Virtually Present	Ash Merry, Sanjeev Prasad
Councillors Apologies	Paul Bidwell, Paul Byron, Stuart Foston, Mike Gibson, Peter Heydon, Dai Roberts, Michael Skinner, Danielle Turner
Councillors Absent	Marc Brunel-Walker, Thomas Parker
In Attendance	Jackie Burgess (TC), Rachel Gordge (OM), members of the public

The meeting opened at 7.30pm and closed at 8.05pm

FC1086	Declarations of Interest
	There were no declarations of interest
FC1087	Minutes
	The minutes of the meeting on 10 th May 2022 were proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein were received and adopted as a correct record and signed by the Deputy Mayor
FC1089	Matters Arising from the Minutes
	FC1188 Open Spaces Lease – The leases have been received and the maps have been amended as requested. The BTC Solicitors will do the final checks and then the leases will be signed by the Town Mayor
FC1090	Mayor's Announcements
	The Deputy Town Mayor gave a report on the Queen's Platinum Jubilee events that he attended, advising Councillors to look at the Town Mayor and Deputy Town Mayor's social media pages for the photographs. The photos will also go into the next edition of the Bracknell Matters
	Committee Reports
FC1091	Planning Committee
	Councillor Alvin Finch introduced the reports of the meetings held on 10 th May, 17 th May and 14 th June 2022. This was seconded by Councillor Michael Titheridge. It was RESOLVED that the recommendations contained therein were received and adopted. <ul style="list-style-type: none">• The road name submission 'Burgess' was submitted by Andrew Radgick (Bracknell Forest Historical Society). This would honour Edward Burgess who started an engineering firm in Bracknell in 1926. The road name was proposed by Councillor Alvin Finch and seconded by Councillor Gill Birch APPROVED



FC1092	Environmental Services Committee
	<p>Councillor Anna Kempster introduced the reports of the meetings of 10th May and 24th May 2022. This was seconded by Councillor Jennie Green. It was RESOLVED that the recommendations contained therein were received and adopted</p> <ul style="list-style-type: none"> • The Police Report was discussed and the Town Clerk confirmed that Councillors would be invited to a meeting with the new Sergeants to discuss ward issues
FC1093	Strategy and Finance Committee
	<p>Councillor Chris Turrell introduced the reports of the meetings held on 10th May and 14th June 2022. This was seconded by Councillor Jennie Green. It was RESOLVED that the recommendations contained therein were received and adopted</p> <ul style="list-style-type: none"> • The Internal Auditor's report was NOTED • An update was given on the grant received for the Birch Hill Toilets at £40,000. The BTC spend was proposed at a reduced cost of £50,000 by Councillor Chris Turrell and seconded by Councillor Gill Birch APPROVED
FC1094	Staffing
	<p>Councillor Chris Turrell introduced the reports of the meeting held on 10th May and 7th June 2022. This was seconded by Councillor Ian Kirke. It was RESOLVED that the recommendations contained therein were received and adopted with a correction to the 7th June, adding Councillor Jennie Green to the attendees list.</p> <ul style="list-style-type: none"> • The recommendation to amend the job role of the Office Manager to Deputy Town Clerk with the appropriate remuneration was proposed by Councillor Chris Turrell and seconded by Councillor Mary Temperton APPROVED Councillors acknowledged that the formalisation of the role was well-deserved
FC1095	Annual Governance Accountability Return
	<p>Council answered yes to all questions in Section 1 of the AGAR . It was proposed by Councillor Chris Turrell that the AGAR was signed and sent to the external auditors. This was seconded by Councillor Anna Kempster APPROVED</p>
FC1096	Financial Statements 2021-22
	<p>Councillors asked questions regarding the Financial Statements and the Town Clerk answered the satisfactorily. The approval of the Financial Statements for 2021-22 was proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke APPROVED</p>
FC1097	Financial Regulations
	<p>The adoption of the Financial Regulations was proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke APPROVED</p>
FC1098	Standing Orders
	<p>The changes to the standing orders were discussed and an additional line is to be added to all Terms of Reference: 'Only BTC elected Councillors can vote on a Committee'. The adoption of the Standing Orders was proposed by Councillor Chris Turrell and seconded by Councillor Ian Kirke APPROVED</p>
FC1099	Terms of Reference
	<p>The Terms of Reference for the committees that have met were reviewed. An additional item will be added to all Terms of Reference: 'Only BTC elected Councillors can vote on a Committee'. It was proposed that the Terms of Reference are approved with the addition</p>



	of the above item by Councillor Chris Turrell. This were seconded by Councillor Ian Kirke APPROVED
FC1100	CIL Report
	It was proposed by Councillor Chris Turrell that the CIL Report is approved and returned to BFC. This was seconded by Councillor Ian Kirke APPROVED
FC1101	Received Income Transactions
	The received income transactions for the period 1 st February 2022 to 31 st March 2022 inclusive were NOTED
FC1102	Paid Expenditure Transactions
	It was proposed by Councillor Chris Turrell that the Mayor is authorised to sign the paid expenditure transactions for the period 1 st February 2022 to 31 st March 2022 inclusive. This was seconded by Councillor Ian Kirke APPROVED

The next meeting: 11th October 2022 in the Council Chamber at Brooke House

Signed:

Date: