

# Bracknell Town Council

## Annual Town Meeting



Date 16/05/2023  
Time 19:35 – 20:14  
Location Great Hollands Pavilion  
Present Cllrs: Kwabena Adutwum-Quaye, Roy Bailey, Elizabeth Baker, Paul Bidwell, Simon Carter, Caroline Egglestone, Naheed Ejaz, Ryan Frost, Guy Gillbe, Kandy Jefferies, Anna Keen, Kathryn Neil, Kathleen Nugent, Mary Temperton, Cath Thompson, Jodie Watts, Gerry Webb, Cherise Welch, Megan Wright, Lucy Young  
Present: Mr. Dai Roberts, Mr. Alvin Finch, Officers, Members of the public  
Apologies Cllrs: Graham Firth, Jeffrey Gillbe, Helen Purnell, Donna Sidebotham, Imara Wright, Janet Cochrane, Ellen Mac Hale, Jenny Penfold  
Note Taker Jackie Burgess, Rachel Gordge

### Minutes

---

#### **FC136/23 - Annual Town Meeting Minutes**

The minutes of the last Annual Town Meeting held on 10th May 2022 were proposed by Mary Temperton as a correct record and seconded by Councillor Paul Bidwell. The minutes were APPROVED

#### **FC137/23 - Matters Arising from the Minutes**

There were no matter arising from the minutes

#### **FC138/23 - Mayor's Report**

Bracknell Town Mayor Dai Roberts gave a report on his year as Town Mayor. He attended many events this year held by local Charities and organisations promoting community spirit in Bracknell and urges new Councillors to attend events and engage with the residents. Dai hosted his Mayor's dinner and raised just over £2500 for his charity of the year, Create Hope, which will be fund matched with a total of over £5000 for the charity and the Crematorium has offered £12,000 for the charity. Dai thanked the Bracknell Town Council staff for their support and wished good luck to the incoming Mayor.

Gifts were presented to Bracknell Town Mayoress Tanya Roberts and Bracknell Town Deputy Mayor Alvin Finch for their support over the year.

Councillors congratulated Dai who excelled in his role as Bracknell Town Mayor over the past year.

#### **FC139/23 - Discussion**

To consider and discuss any comments, points of question about Bracknell Town Council's services or other matters relating to the Town Council from members of the public or Members in attendance

There were no questions received from Bracknell Town residents.

#### **FC140/23 - Date of the Next Meeting**

- The next Annual Town Meeting is being held on Tuesday 14th May 2024 at Great Hollands Pavilion
- The Annual Town Meeting closed at 7.51pm

Sign:

Date:

# Bracknell Town Council

## Annual General Meeting



Date	16/05/2023
Time	19:35 – 20:14
Location	Great Hollands Pavilion
Present	Cllrs: Kwabena Adutwum-Quaye, Roy Bailey, Elizabeth Baker, Paul Bidwell, Simon Carter, Caroline Egglestone, Naheed Ejaz, Ryan Frost, Guy Gillbe, Kandy Jefferies, Anna Keen, Kathryn Neil, Kathleen Nugent, Mary Temperton, Cath Thompson, Jodie Watts, Gerry Webb, Cherise Welch, Megan Wright, Lucy Young
Present:	Mr. Dai Roberts, Mr. Alvin Finch, Officers, Members of the public
Apologies	Cllrs: Graham Firth, Jeffrey Gillbe, Helen Purnell, Donna Sidebotham, Imara Wright, Janet Cochrane, Ellen Mac Hale, Jenny Penfold
Note Taker	Jackie Burgess, Rachel Gorge

## Minutes

---

### **FC141/23 - Annual General Meeting Attendance**

Apologies were received from Cllrs: Graham Firth, Jeffrey Gillbe, Helen Purnell, Donna Sidebotham, Imara Wright, Janet Cochrane, Ellen Mac Hale, Jenny Penfold

### **FC142/23 - Bracknell Town Mayor's Welcome**

Bracknell Town Mayor 2022/23, Dai Roberts welcomed everyone to the meeting.

### **FC143/23 - Appointment of Town Mayor 2023/2024**

Town Mayor 2022/23 requested nominations for the appointment of the Town Mayor 2023/24. It was proposed by Cllr Mary Temperton that Cllr Simon Carter be appointed Town Mayor 2023/24. This was seconded by Cllr Paul Bidwell. Cllr Simon Carter was appointed Town Mayor 2023/24 APPROVED

Cllr Simon Carter read the Declaration of Acceptance of Office and signed the document to accept the role of Bracknell Town Mayor and received his Chain of Office

Cllr Carter presented Dai Roberts with the Past Mayor's badge and thanked him for his service. Dai has attended over 100 events over the last year.

Mayoress Christine Carter received her chain

### **FC144/23 - Appointment of Deputy Town Mayor 2023/2024**

Cllr Simon Carter requested nominations for the appointment of Deputy Town Mayor. It was proposed by Cllr Mary Temperton that Cllr Elizabeth Mary Baker be appointed Deputy Town Mayor 2023/24. This was seconded by Cllr Lucy Young. Cllr Elizabeth Mary Baker was appointed Deputy Town Mayor 2023/24 APPROVED

Cllr Elizabeth Mary Baker received her Chain of Office

Cllr Baker thanked Alvin Finch for all the work he did last year, supporting local organisations and events as Bracknell Town Deputy Mayor and for being an effective Chair of the Planning Committee.

### **FC145/23 - Declarations of Interest**

There were no Declarations of Interest

### **FC146/23 - Committee Appointments**

It was proposed by Cllr Caroline Egglestone to move the nominations for the Committee appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED

# Bracknell Town Council

## Annual General Meeting



### ***Strategy and Finance Committee***

Members	Substitutes
Cllr Guy Gillbe	<i>Cllr Donna Sidebotham</i>
Cllr Megan Wright	<i>Cllr Cherise Welch</i>
Cllr Anna Keen	<i>Cllr Paul Bidwell</i>
Cllr Kathryn Neil	<i>Cllr Kandy Jefferies</i>
Cllr Graham Firth	
Cllr Roy Bailey	
Cllr Kwabena Adutwum-Quaye	

### ***Environmental Services Committee***

Members	Substitutes
Cllr Lucy Young	<i>Cllr Donna Sidebotham</i>
Cllr Imara Wright	<i>Cllr Helen Purnell</i>
Cllr Caroline Egglestone	<i>Cllr Naheed Ejaz</i>
Cllr Jeffrey Gillbe	
Cllr Mary Temperton	
Cllr Kathleen Nugent	
Cllr Simon Carter	
Cllr Gerry Webb	
Cllr Ryan Frost	
Cllr Janet Cochrane	
Cllr Jodie Watts	
Cllr Ellen Mac Hale	

### ***Staffing Committee***

Members	Substitutes
Cllr Anna Keen	<i>Cllr Donna Sidebotham</i>
Cllr Elizabeth Mary Baker	<i>Cllr Guy Gillbe</i>
Cllr Simon Carter	<i>Cllr Helen Purnell</i>
Cllr Roy Bailey	
Cllr Cath Thompson	
Cllr Mary Temperton	

### ***Planning Committee***

Members	Substitutes
Cllr Kwabena Adutwum-Quaye	<i>Cllr Donna Sidebotham</i>
Cllr Lucy Young	<i>Cllr Ryan Frost</i>
Cllr Janet Cochrane	<i>Cllr Cath Thompson</i>
Cllr Ellen Mac Hale	
Cllr Jennifer Penfold	

### **FC147/23 - Working Group Appointments**

It was proposed by Cllr Caroline Egglestone to move the nominations for the Working Group appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED



### ***Carbon Reduction Working Group***

Members	Substitutes
Cllr Mary Temperton	<i>Cllr Paul Bidwell</i>
Cllr Guy Gillbe	<i>Cllr Ryan Frost</i>
Cllr Megan Wright	
Cllr Imara Wright	
Cllr Gerry Webb	
Cllr Donna Sidebotham	

### ***Community Events***

Members	Substitutes
Cllr Jodie Watts	<i>Cllr Helen Purnell</i>
Cllr Lucy Young	<i>Cllr Ryan Frost</i>
Cllr Cath Thompson	
Cllr Janet Cochrane	
Cllr Mary Temperton	
Cllr Donna Sidebotham	

### **FC148/23 - Outside Body Appointments**

It was proposed by Cllr Caroline Egglestone to move the nominations for the Outside Body appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED

<b><i>South Hill Park Trust</i></b> ( <i>Charity number 265656 Company no 1104422</i> ) <i>1 representative and 1 substitute</i>	<i>Member: Cllr Paul Bidwell</i> <i>Substitute: Cllr Jennifer Penfold</i>
---	--

<b><i>Community Associations</i></b>	
Birch Hill	Cllr Janet Cochrane
Bullbrook	Cllr Caroline Egglestone
Crown Wood	Cllr Elizabeth Mary Baker
Easthampstead & Wildridings	Cllr Guy Gillbe
Great Hollands	Cllr Lucy Young
Hanworth	Cllr Kathleen Nugent
The Parks	Cllr Kwabena Adutwum-Quaye
New Priestwood	Cllr Ellen Mac Hale
Jennett's Park	Cllr Jeffrey Gillbe

<b><i>Bracknell Forest Council (BFC)</i></b>	
Borough/Parish Liaison Committee <i>2 representatives</i>	Cllr Kwabena Adutwum-Quaye Cllr Graham Firth



Lily Hill Park Steering Committee	Cllr Caroline Egglestone
South Hill Park - Management Group <i>2 representatives</i>	Cllr Kathleen Nugent Cllr Jennifer Penfold
BFC Code of Conduct Panel <i>1 single-hatted representative</i>	Cllr Anna Keen <i>(NB: term of office runs to 2024)</i>

<b>Local Organisations</b>	
Age Concern	Cllr Megan Wright
Bracknell Twinning Association <i>Mayor + 2 representatives</i>	Cllr Guy Gillbe Cllr Anna Keen
Bracknell Forest Nature Partnership	Cllr Helen Purnell
Citizens Advice Bureau	Cllr Simon Carter

### FC149/23 - Minutes

It was proposed by Cllr Mary Temperton to approve and to authorise the Mayor to sign as a correct record, the minutes of the meeting held on 21st February 2023. This was seconded by Cllr Paul Bidwell APPROVED  
The minutes were signed by the Town Mayor as a correct record.

### FC150/23 - Matters Arising

- The Birch Hill toilets are not yet open as the work is not completed to a high enough quality
- Roughly 18 Coronation Grants were awarded including requests for flowerbed planting, tea parties, litter pick on May and some celebrations
- Twinning quiz night raised £350 to help welcome the Leverkusen guests in September

### FC151/23 - Mayor's Announcements

Councillor Simon Carter gave a short speech and extend his thanks to all Bracknell Town Council staff for all their hard work. Cllr Carter is hoping to learn all he can about Bracknell Town, the people of Bracknell and how best to serve the community as Town Mayor. The Mayoral charity for the year will be announced on the Bracknell Town Mayor's social media pages.

### FC152/23 - Planning Committee Reports

The following minutes of the Planning Committee were NOTED as a correct record

- 21st February 2023
- 14th March 2023
- 4th April 2023
- 2nd May 2023

Councillors paid tribute to Alvin Finch as the Chair of the Planning Committee for the past 4 years and his support to new Councillors in the meetings.

### FC153/23 - Environmental Services Committee Reports

The following minutes of the Environmental Services Committee were NOTED as a correct record

- 28th February 2023

### FC154/23 - Strategy and Finance Committee Reports

The following minutes of the Strategy and Finance Committee were NOTED as a correct record

# Bracknell Town Council

## Annual General Meeting



- 14th March 2023

### **FC155/23 - Staffing Committee Reports**

The following minutes of the Staffing Committee were NOTED as a correct record

- 7th March 2023

### **FC156/23 - To Adopt the General Power of Competence**

It was proposed by Councillor Paul Bidwell to adopt the use of the General Power of Competence for 2023-2027 as set out in the Parish Councils ((General Power of Competence) Prescribed Conditions) Order 2012. This was seconded by Councillor Mary Temperton APPROVED

### **FC157/23 - Meetings and Events Schedule 2023/2024**

- The changes to the Meeting Schedule for 2023/24 were NOTED
- The Events Schedule and essential Councillor training dates for 2023 were NOTED

### **FC158/23 - Received Income Transactions**

The received income transactions from 1st November 2022 to 31st January 2023 were NOTED

### **FC159/23 - Paid Expenditure Transactions**

It was proposed by Councillor Paul Bidwell that the Paid Expenditure Transactions from 1<sup>st</sup> November 2022 – 31<sup>st</sup> January 2023 are approved and signed as a correct record by the Town Mayor. This was seconded by Councillor Jodie Watts APPROVED

### **FC160/23 - Date of Next Meeting**

It was noted that the next Full Council meeting is being held on Tuesday 27th June 2023 at 7.30pm in the Council Chamber at Brooke House

Signed:

Date: