

Full Council

Full Council

Date 27/06/2023
Time 19:30 - 20:30
Location Council Chamber

Agenda

FC116/23 - Attendance

For Information

To receive apologies

FC117/23 - Declarations of Interest

For Information

- 2.1 To receive declarations of interest from Councillors on items on the agenda
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.3 To grant any requests for dispensation as appropriate

FC118/23 - Minutes

For Decision

To approve as a correct record the minutes of the meeting held on 16th May 2023

FC119/23 - Matter Arising from the Minutes

For Information

To discuss matters arising from the minutes not discussed elsewhere on the agenda

- SF104/22 Thames Water at Jocks Lane - to receive an update from the Town Clerk
- SF43/23 Community Events - Councillors are encouraged to volunteer at the upcoming events, contact the Town Clerk if you can help
- ES26/23 Jealotts Hill Community Landshare visit - Councillors will be visiting the site on 23rd June 2023

FC120/23 - Mayor's Announcements

For Information

To receive an update from the Town Mayor

FC121/23 - Planning Committee

For Decision

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 16th May 2023
- 23rd May 2023
- 13th June 2023 - meeting cancelled

FC122/23 - Environmental Services Committee

For Decision

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 16th May 2023
- 6th June 2023

FC123/23 - Strategy and Finance Committee

For Decision

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 16th May 2023
- 20th June 2023 - papers to follow

FC124/23 - Staffing Committee

For Decision

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 16th May 2023
- 6th June 2023

FC125/23 - Composition of Committees

Full Council is requested to approve the addition of the following Councillors as substitutes on Strategy and Finance, Environmental Services, Planning and Staffing Committees

- a. Strategy & Finance – Jodie Watts, Imara Wright
- b. Environmental Services – Jenny Penfold, Graham Firth
- c. Planning – Naheed Ejaz, Graham Firth, Cherise Welch
- d. Staffing – Janet Cochrane, Ellen Mac Hale, Jenny Penfold

FC126/23 - Internal Auditor's Report

For Decision

- To review and note the Internal Auditor's reports for 2022-23
- To discuss the appointment of Claire Connell as the Internal Auditor for 2023-24

FC127/23 - Annual Governance Accountability Return (AGAR) 2022-23

For Decision

To approve the Mayor to sign the AGAR:

- Section 1 (page 4) – Annual Governance Statement section 1 – It is recommended that Council answer yes to all the questions detailed and for the Town Mayor and Town Clerk to sign the document
- Section 2 – Accounting Statements 2022-23 – It is recommended the Town Mayor and Town Clerk sign the document and to send to the external auditors

FC128/23 - Financial Statements 2022-23

For Decision

Council is recommended to approve the financial statements and for the Town Mayor to sign as a correct record

FC129/23 - Standing Orders

For Decision

There have been no legal changes to the Standing Orders. It is recommended that these are adopted by Full Council for the year 2023-24

FC130/23 - Financial Regulations

For Decision

There have been no legal changes to the Financial Regulations. It is recommended that these are adopted by Full Council for the year 2023-24

FC131/23 - Terms of Reference

For Decision

The Terms of Reference for all Committees are attached. Full Council is asked to approve these documents which have been reviewed by the individual committees. The Terms of Reference for the Working Groups will be brought to the next meeting of the Full Council

FC132/23 - Investments

The Town Clerk recommends moving £950,000 into the CCLA investment account to maximise the return available for BTC. Report and fact sheet attached

FC133/23 - FC150/23 Birch Hill Toilets

To receive an update from the Town Clerk and witness the Town Mayor signing the lease

FC134/23 - CIL Report

For Information

- To note the current CIL report
- To consider any additional items
- Councillors to send new CIL funding ideas to the Town Clerk