



Date	27/06/2023
Time	19:30 - 20:28
Location	Council Chamber
Present	Councillors: Cath Thompson, Cherise Welch, Donna Sidebotham, Elizabeth Mary Baker, Ellen MacHale, Gerry Webb, Graham Firth, Guy Gillbe, Helen Purnell, Imara Wright, Janet Cochrane, Kathleen Nugent, Kathryn Neil, Kwabena Adu-Quaye, Lucy Young, Megan Wright, Paul Bidwell, Simon Carter, Roy Bailey, Ryan Frost
Apologies	Councillors: Anna Keen, Kandy Jefferies, Jenny Penfold, Naheed Ejaz, Mary Temperton, Jeffrey Gillbe
Virtual	Councillors: Jodie Watts, Caroline Eggleston
Officers	Jackie Burgess, Rachel Gordge

Minutes

FC116/23 - Attendance

Apologies received from Councillors: Anna Keen, Kandy Jefferies, Jenny Penfold, Naheed Ejaz, Mary Temperton, Jeffrey Gillbe
Councillors in attendance virtually: Caroline Egglestone, Jodie Watts

FC117/23 - Declarations of Interest

2.1 To receive declarations of interest from Councillors on items on the agenda
2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
2.3 To grant any requests for dispensation as appropriate
There were no Declarations of Interest

FC118/23 - Minutes

The minutes of the meeting held on 16th May 2023 were proposed by Councillor Simon Carter and seconded by Councillor Paul Bidwell APPROVED

FC119/23 - Matter Arising from the Minutes

To discuss matters arising from the minutes not discussed elsewhere on the agenda

- SF104/22 Thames Water at Jocks Lane – the works have been completed and Thames Water are vacating the site
- SF43/23 Community Events - Councillors are encouraged to volunteer at the upcoming events, contact the Town Clerk if you can help
- ES26/23 Jealotts Hill Community Landshare visit - Councillors visited on the 23rd of June and had a great tour with Kate Darrall

FC120/23 - Mayor's Announcements

Bracknell Town Mayor gave a report on the events that he has attended since the AGM in May. He has attended events with the Brownies and Girl Guides, Keep Mobile, Great Hollands Bowls Club, Youthline, Bracknell and Wokingham College and Sandhurst Town Council. The Teddy Bears' Picnic at Great Hollands was fantastic and the hard-working people that were holding stalls were a joy to speak to and network with. The Mayor's Charity for the year is Power of Parenting supporting looked after children with post-16 education bursaries, sports activities, tutoring and much more. Councillor Carter is running the Virtual London Marathon to raise funds for the charity.

Bracknell Deputy Mayor gave a report on the events she has attended. She has attended the Three Counties Cycle Ride, the Bracknell Interfaith Forum and the Teddy Bears' Picnic where there were at least 9 other Councillors present. Councillor Baker attended the opening of the Bracknell Craft Coop and the Easthampstead

Baptist Church Funday which was completely free to those that attended. Thank you to Jackie and the staff at BTC for their help and support.

FC121/23 - Planning Committee

Councillor Kwabena Adutwum-Quaye presented the minutes of the meetings for approval on the following dates. Councillor Cath Thompson seconded these minutes APPROVED

- 16th May 2023
- 23rd May 2023
- 13th June 2023 - meeting cancelled

FC122/23 - Environmental Services Committee

Councillor Kathleen Nugent proposed the minutes of the meetings for approval for the following dates. Councillor Gerry Webb seconded the minutes APPROVED

- 16th May 2023
- 6th June 2023

FC123/23 - Strategy and Finance Committee

Councillor Guy Gillbe presented the minutes of the meetings for approval for the following dates. Councillor Roy Bailey seconded these minutes APPROVED

- 16th May 2023
- 20th June 2023

FC124/23 - Staffing Committee

Councillor Cath Thompson presented the minutes of the meetings for approval for the following dates. Councillor Elizabeth Mary Baker seconded these minutes APPROVED

- 16th May 2023
- 6th June 2023

FC125/23 - Composition of Committees

Councillor Graham Firth proposed that the following Councillors be added en bloc to the Committees as Substitutes. This was seconded by Councillor Kwabena Adutwum-Quaye APPROVED

- a. Strategy & Finance – Jodie Watts, Imara Wright
- b. Environmental Services – Jenny Penfold, Graham Firth
- c. Planning – Naheed Ejaz, Graham Firth, Cherise Welch
- d. Staffing – Janet Cochrane, Ellen Mac Hale, Jenny Penfold

FC126/23 - Internal Auditor's Report

- The Internal Auditor's reports for 2022-23 were reviewed and NOTED

- The appointment of Claire Connell as the Internal Auditor for 2023-24 was proposed by Councillor Simon Carter and seconded by Councillor Guy Gillbe following a discussion on her qualifications and suitability APPROVED

FC127/23 - Annual Governance Accountability Return (AGAR) 2022-23

It was proposed by Councillor Graham Firth to answer yes to the 9 questions on the AGAR (Section 1) and Sign and to approve the mayor to sign Section 2 Accounting Statements. This was seconded by Councillor Guy Gillbe APPROVED

The document was signed by the Town Mayor.

FC128/23 - Financial Statements 2022-23

It was proposed by Councillor Graham Firth to approve the financial statements and for the Town Mayor to sign as a correct record and seconded by Councillor Ellen Mac Hale APPROVED.

These were signed at the end of the meeting.

FC129/23 - Standing Orders

It was proposed by Councillor Simon Carter to adopt the Standing Orders for 2023-24 and seconded by Councillor Cherise Welch APPROVED

FC130/23 - Financial Regulations

It was proposed by Councillor Simon Carter to adopt the Financial Regulations for 2023-24 and seconded by Councillor Megan Wright APPROVED

FC131/23 - Terms of Reference

It was proposed by Councillor Simon Carter to adopt the Terms of Reference for the Committees for 2023-24, this was seconded by Councillor Graham Firth APPROVED

FC132/23 - Investments

The Town Clerk recommended moving £950,000 into the CCLA investment account to maximise the return available for BTC. It was proposed to move the funds into the CCLA Investment Fund by Councillor Megan Wright and seconded by Councillor Guy Gillbe APPROVED

FC133/23 - FC150/23 Birch Hill Toilets

It was agreed that the Town Mayor sign the lease for the Birch Hill Toilets in order for BTC to take over the management of the facility APPROVED

FC134/23 - CIL Report

- The CIL report was NOTED
- There were no additional ideas presented
- Councillors were asked to send new CIL funding ideas to the Town Clerk
- JHCL was discussed and Council were keen to discuss support options with BFC
- The Town Clerk will split the CIL Wishlist into Committee lists for the individual Committees to discuss

Signed:

Date: