



Bracknell Town Council

Full Council Agenda

AGENDA

FC1/24 7PM PRESENTATION - THE WAYZ

To receive a presentation from Gareth Mepham from The Wayz on the youth work provision in BTC parks

FC2/24 7.30PM - ATTENDANCE

To receive apologies

FC3/24 DECLARATIONS OF INTEREST

2.1 To receive declarations of interest from Councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3 To grant any requests for dispensation as appropriate

FC4/24 MINUTES

To approve as a correct record the minutes of the meeting held on 7th November 2023

FC5/24 MATTER ARISING FROM THE MINUTES

To discuss matters arising from the minutes not discussed elsewhere on the agenda

FC6/24 MAYOR'S ANNOUNCEMENTS

To receive an update from the Town Mayor

FC7/24 PLANNING COMMITTEE

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 7th November 2023
- 28th November 2023
- 19th December 2023
- 16th January 2024
- 6th February 2024

FC8/24 ENVIRONMENTAL SERVICES COMMITTEE

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 23rd January 2024
 - The Funfair dates for 2024 are:
 - 7th May start
 - 14th July start
 - The school trip to Brooke House to discuss the changing landscape of Bracknell over the last 50 years was a success
 - Mill Park Boat House was broken into and is being managed by the Town Clerk, the Police and Insurance companies

FC9/24 STRATEGY AND FINANCE COMMITTEE

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 6th February 2024
 - The Birch Hill Toilets have been repaired following the arson and the door and lock is being replaced as the final part of the BFC handover
 - The Police Crime Commissioner is visiting Great Hollands on the 16th February at 2 - 4 pm to see how the £5000 funding has been spent on youth work in Bracknell, Councillors are encouraged to attend
 - The Internal Auditor visited Brooke House to complete the interim audit in January
 - The lease at Brooke House for Kite Griffin is being worked on by the BTC Solicitors ready to hand over to the new tenants
 - The BTC lease at Brooke House expires in 18 years
 - The BTC application for the King's portrait has been accepted
 - Officers are working on the next edition of the Bracknell Matters
 - The Town Clerk has been requested to appoint a Lease Company to assess the Birch Hill building to establish the lease value, and the lease would then be advertised for all lease enquiries for transparency

FC10/24 STAFFING COMMITTEE

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 9th January 2024
 - The Grounds Team salary comparison has been completed and found to be acceptable
 - The staff salary and value review has been completed and 5 cases were reviewed, amendments were made as necessary
 - The Town Clerk and RFM will be appraised by the end of April

FC11/24 GRANT APPLICATION RECOMMENDATIONS

To review and approve the recommended grant awards attached, which have been scrutinised by the Strategy and Finance Committee

FC12/24 BUDGET 2024-25

The Budget for 2024-25 is recommended for approval following scrutinisation by the Strategy and Finance Committee which includes recommendations of:

- £142,000 grant to South Hill Park Arts Centre

- £10,000 grant to Jealotts Hill Community Landshare
- 2% precept increase

FC13/24 TV GRANTS WORKING GROUP

- To review a request from the Strategy and Finance Committee to create a TV Grants Working Group to review how the grant can move forward.
 - If approved, to receive nominations for Councillors to join the Working Group

FC14/24 LOCAL COUNCIL AWARD SCHEME APPLICATION

To note the documents that are already in place for the LCAS Quality Application. The full list of evidence will be brought to the AGM and any documents that need to be adopted before the application will be brought to the Strategy and Finance Committee for scrutinisation first. The list of evidence will be tabled at the meeting.

FC15/24 BIODIVERSITY STATEMENT

The Environmental Services Committee have scrutinised the Biodiversity Statement and recommend approval and adoption of the document that is a legal requirement for Town and Parish Councils

FC16/24 MEETING SCHEDULE 2024 - 25

The meeting schedule has been reviewed by the Strategy and Finance Committee and is recommended for approval

FC17/24 INTERNAL AUDITOR APPOINTMENT 2024-25

To appoint Claire Connell as the Internal Auditor for 2024 - 2025

FC18/24 CIL REPORT

- To review and approve the current CIL report following change requests from the Committees
- Councillors to send new CIL funding ideas to the Town Clerk

FC19/24 RECEIVED INCOME TRANSACTIONS

To note received income transactions for the period 1st September 2023 to 31st December 2023 inclusive (available for inspection via the Town Clerk)

FC20/24 PAID EXPENDITURE TRANSACTIONS

To authorise the Mayor to sign the paid expenditure transactions for the period 1st September 2023 to 31st December 2023 inclusive (available for inspection via the Town Clerk)