



**Bracknell Town Council**  
FULL COUNCIL AGENDA  
10<sup>TH</sup> DECEMBER 7.30PM  
COUNCIL CHAMBER AT BROOKE HOUSE

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**AGENDA**

**FC84/24 7PM PRESENTATION FROM SOUTH HILL PARK**

To receive the annual report from South Hill Park Arts Centre

**FC85/24 ATTENDANCE**

To receive apologies

**FC86/24 MINUTE OF SILENCE**

To have a minute of silence to remember ex-Councillor Roger Meakes following his passing. He was a Member on Bracknell Town Council from 2015 - 2021

**FC87/24 DECLARATIONS OF INTEREST**

2.1 To receive declarations of interest from Councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3 To grant any requests for dispensation as appropriate

**FC88/24 MINUTES**

To approve as a correct record the minutes of the meeting held on 1st October 2024

**FC89/24 MATTER ARISING FROM THE MINUTES**

To discuss matters arising from the minutes not discussed elsewhere on the agenda

- Biodiversity Audit Reports - To receive an update from the Town Clerk
- Financial Regulations and Standing Orders - To receive an update from the Town Clerk
- Website - To receive an update from the Town Clerk
- Bus Stop Safety - To receive an update from Councillor Guy Gillbe
- Bright HR - To receive an update from the Town Clerk
- Mill Park Access Road Meeting - To receive an update from the Town Clerk

**FC90/24 MAYOR'S ANNOUNCEMENTS**

To receive an update from the Town Mayor and Deputy Town Mayor

## FC91/24 PLANNING COMMITTEE

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 15th October 2024
- 5th November 2024
- 26th November 2024

## FC92/24 ENVIRONMENTAL SERVICES COMMITTEE

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 19th November 2024
- Emergency Grant Request for £500 approved for SE Berks Gang Show

## FC93/24 STRATEGY AND FINANCE COMMITTEE

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 26th November 2024
- CIL request for Bracknell History Working Group of £4475 for 5 information panels recommended for approval
- Councillor Training approved for Councillor Watts and Councillor G. Gillbe with NALC recommended for approval
- £200 for skate competition, £500 for VE Day, £500 for VJ Day recommended for approval
- £5000 each for BFC Pride and Community and Culture Events recommended for approval
- TV License Grant to be increased from £30 to £57 and maintained at one-third of the cost of a colour TV license from 1st April 2025. The Task and Finish Working Group can be disbanded if this recommendation is approved.

## FC94/24 STAFFING COMMITTEE

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 19th November 2024

## FC95/24 BUDGET REPORT

To review the recommendation from the Strategy and Finance Committee to approve the budget principles in the attached report and to decide on a precept figure for the year 2025-26

## FC96/24 COMMITTEE LIST 2024-25

To approve the recommended changes to the Committees and Working Groups:

- To add Cath Thompson to the Planning Committee
- To appoint Councillor Elizabeth Mary Baker as a replacement on Carbon Reduction as Imara Wright has been given dispensation until June 2025
- To appoint the recommended Members to the Headquarters Relocation Working Group and to take nominations for a minimum of 3 further Councillors and 2 substitutes:

- Councillor Guy Gillbe
  - Councillor Paul Bidwell
- To appoint the recommended Members of the 70th Anniversary of BTC Working Group and to take nominations for a minimum of 3 further Councillors and 2 substitutes:
  - Councillor Ellen Mac Hale
  - Councillor Donna Pressland
- To appoint Councillor Donna Pressland to the following:
  - Environmental Services Committee
  - Carbon Reduction Working Group
  - Bracknell History Working Group
  - 70th Anniversary of BTC Working Group

#### FC97/24 BROOKE HOUSE LEASE

The Strategy and Finance Committee recommends that the Town Mayor and the Chair of the Strategy and Finance Committee signs the reassignment of the Brooke House Lease for the Solicitors from Kite Griffin to Foster Harrington. The BTC Solicitors have thoroughly checked this.

#### FC98/24 BIRCH HILL LEASE

To approve the Town Mayor and the Chair of the Strategy and Finance Committee to sign the Birch Hill Lease with Storyy. The BTC Solicitors have thoroughly checked this.

#### FC99/24 LOCAL COUNCIL AWARD SCHEME AND ASSOCIATED MEMBERSHIPS

To review the recommendation from the Strategy and Finance Committee to rejoin

- Berkshire Association of Local Councils (BALC)
- National Association of Local Councils (NALC)
- Local Government Association (LGA)

BTC decided to leave BALC in the past due to inadequate support. The importance of rejoining BALC to maintain access to NALC and the Local Government Association (LGA) resources, which are crucial for the council's operations and compliance with legislation was discussed at the Strategy and Finance Committee meeting. Despite concerns, they acknowledged the necessity of rejoining to retain access to model policies, financial regulations, training opportunities and support for Councillors and to be able to apply for the LCAS Qualification.

#### FC100/24 REMOTE ATTENDANCE CONSULTATION

All parish and town councils, county associations, and individual councillors and clerks are encouraged to participate in this essential consultation. Your responses are vital in demonstrating the continued strong support for this flexibility, building on the momentum from the previous call for evidence. The deadline for this consultation is 19th December 2024, Councillors are asked to follow the link below to take part.

[Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

## FC101/24 SOCIAL MEDIA - X

To discuss the following proposal from Councillor Guy Gillbe:

- Recognising that X (formerly known as Twitter) has become an incubator for far-right movements worldwide, this Council agrees to end its use of the platform and make use of alternative social media services.

## FC102/24 CIL REPORT

- To note the current CIL report - to follow
- Councillors to send new CIL funding ideas to the Town Clerk

## FC103/24 RECEIVED INCOME TRANSACTIONS

To note received income transactions as reviewed by the Strategy and Finance Committee for the period 1st April 2024 to 30th September 2024 inclusive (available for inspection via the Town Clerk)

## FC104/24 PAID EXPENDITURE TRANSACTIONS

To authorise the Mayor to sign the paid expenditure transactions as reviewed by the Strategy and Finance Committee for the period 1st April 2024 to 30th September 2024 inclusive (available for inspection via the Town Clerk)

## FC105/24 CONFIDENTIAL - ANNUAL GRANT AWARDS

*Confidential Business To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.*

To review the Annual Grant recommendations from the Strategy and Finance Committee following detailed scrutinisation of the applications.