



Bracknell Town Council

Strategy and Finance Committee Agenda 16th June 2020

Jackie Burgess, Town Clerk

To Councillors: Paul Bidwell, Gill Birch, Jennie Green, Isabel Mattick, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.

Substitutes Councillors: Cllrs Roger Meakes, Dai Roberts, Kathryn Neil, Mary Temperton.

Dear Councillors,

9th June 2020

Members of the Strategy and Finance Committee are hereby summoned to attend a meeting on Tuesday 16th June at 7.30pm, the committee will meet virtually via Zoom (<https://zoom.us/>). A meeting invitation will be sent shortly, any member of the public who wishes to attend please contact clerk@bracknelltowncouncil.gov.uk for the password.

The meeting is open to the press and the public.

Yours sincerely,

Jackie Burgess

Town Clerk

Agenda

1	To Receive Apologies
2	Declarations of Interest
	2.1 To receive declarations of interest from Councillors on items on the agenda 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) 2.3 To grant any requests for dispensation as appropriate
3	Minutes
	To approve as a correct record the minutes of the meeting held on 21 st April 2020 and 12 th May 2020 (attached)
4	Matters Arising from the Minutes
	SF1309 Bracknell Matters – The new designer for the Bracknell Matters at The Printroom Group has a heavy workload at the moment and there is no scope to complete an online version at this point as the whole process needs to be started again due to a lack of a full handover from the previous designer. Communications are continuing between officers and the designer to find the right time to produce a publication. SF1365 Standing Orders – updated Standing Orders from SLCC have not been finalised. These will be brought to a future meeting once received.
5	Financial Statement and Annual Return for 2019/20 (Attached)
	Councillors are requested to review the Financial Statement and Annual Return for 2019/20 and to agree with the responses on page 4 of the Annual Return for approval at Full Council. If approved to recommend the report to Full Council to be ratified on 23 rd June 2020 and signed by the Town Mayor. Please contact the Town Clerk before the meeting if you have any queries.
6	To receive the final report from the Internal Auditor for the year ended 31st March 2020
	Councillors are requested to approve the report from the Internal Auditor for 2019/20 (papers attached)



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7	Financial Year 2020/21
	<ol style="list-style-type: none"> 1. The attached paper gives an over view of the affect on the 2020/21 budget from the Covid 19 lockdown 2. To confirm the current arrangements for supplier payments 3. To approve the virement from Events budget to Emergency Grant Funding as per the attached papers
8	Cloud Back up of BTC Server
	Please refer to the attached paper
9	Budget Monitoring Working Group
	An update will be given by the Chairman of the Budget Monitoring Working Group following their meeting on 2 nd June 2020
10	BTNP Steering Group
	An update will be given by the chairman of the BTNP Steering Group on the progress of the Neighbourhood Plan
11	Jealotts Land Share
	To receive an update on the move to a CIC (Community Investment Company) following a shareholder meeting on 10 th June 2020
12	Risk Registers
	To note the Risk Register (attached)
13	Events 2020
	<p>Due to physical events being postponed or cancelled, some events are being celebrated online via Social Media and the BTC Website.</p> <ul style="list-style-type: none"> • VE Day 8th May 2020– this was celebrated online with videos of the piper and town crier being published at the times specified by Bruno Peek. A total of 60 VE Day 75 mugs and pin badges were sent to the care homes that were due to attend our tea party. The invoices for cakes are being submitted to BTC for payment which enabled the residents to have a tea party at home • Mental Health Awareness Week 18-24th May 2020 – This was celebrated on social media with details of support available in the Borough being published • World Environment Day 5th June 2020 – this was celebrated online with a series of tips from the Environment Wardens to educate residents on how they can improve the local environment along with the work that the Environment Wardens do on a daily basis <p>VJ Day 15th August 2020 – Plans are in place to celebrate this online with videos from the piper and town crier being published at the times specified by Bruno Peek</p>



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	Confidential Business To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.
14	South Hill Park Trust
	<ul style="list-style-type: none">• To receive an update regarding South Hill Parks current position• To review possible events at North Lake/South Hill Park – more information to follow
15	Silva Homes
	To discuss an approach from Silva homes to rent an area for storage whilst their depot is being refurbished. (papers to follow)

Date of the next Meeting: **8th September 2020 7.30pm**

Notes on Declaration of Interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.