



Bracknell Town Council

Strategy and Finance Committee Agenda 2nd February 2021

Jackie Burgess, Town Clerk

To Councillors: Paul Bidwell, Gill Birch, Jennie Green, Isabel Mattick, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.

Substitutes Councillors: Cllrs Dai Roberts, Kathryn Neil, Mary Temperton.

Dear Councillors,

27th January 2021

The meeting will be held under the new legislation allowing for virtual meetings details can be found at: [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#)

Members of the Strategy and Finance Committee are hereby summoned to attend a meeting on Tuesday 2nd February 2021 at 7.30pm, the committee will meet virtually via Zoom (<https://zoom.us/>). Any member of the public who wishes to attend please contact clerk@bracknelltowncouncil.gov.uk for the password.

<https://us02web.zoom.us/j/81373594148?pwd=eGNrQUplYmhlNEJsTGQ5VHR5NmVPdz09>

The meeting is open to the press and the public.

Yours sincerely,

Jackie Burgess

Town Clerk

Agenda

1	To Receive Apologies
2	Declarations of Interest
	2.1 To receive declarations of interest from Councillors on items on the agenda 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) 2.3 To grant any requests for dispensation as appropriate
3	Minutes
	To approve as a correct record the minutes of the meeting held 10 th November 2020 (attached)
4	Matters Arising from the Minutes not listed as an Agenda Item
5	Covid Update
	To receive an update from the Town Clerk
6	Budget 2021-22
	To review and recommend the Budget to Full Council. Papers attached
7	CIL
	To review the requests received for CIL Spend Paper attached
8	Budget Monitoring
	To receive an update from the Chairman of the Budget Monitoring Working Group following their meeting on 19 th January 2021
9	BTNP Steering Group
	To receive an update regarding the Neighbourhood Plan following a meeting on 20 th January 2021



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10	Card Machine Policy
	To review and recommend a card machine policy for adoption at Full Council Papers attached.
11	Risk Assessment
	To review the Risk Assessment for Bracknell Town Council
12	Birch Hill Toilets
	To review the lease and examine options - papers to follow
13	Bracknell Matters
	To receive a report for Committee to review and decide on a way forward for the Bracknell Matters - Papers attached
14	Community Events 2020
	The next meeting of this working group is scheduled for 10 th March 2020
15	Internal Auditor
	The Committee is asked to approve the appointment of Claire Connell as the BTC Internal Auditor for the year 2021/22
16	Grants 2021/22
	Committee is requested to NOTE the letters of thanks received from Grant recipients. Report attached

Date of the next Meeting: **20th April 2021 at 7.30pm**

Notes on Declaration of Interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.