



Bracknell Town Council

Strategy and Finance Committee Agenda 20th April 2021

Jackie Burgess, Town Clerk

To Councillors: Paul Bidwell, Gill Birch, Jennie Green, Isabel Mattick, Sanjeev Prasad, Malcolm Tullett, **Chris Turrell**.

Substitutes Councillors: Cllrs Dai Roberts, Kathryn Neil, Mary Temperton.

Dear Councillors,

14th April 2021

The meeting will be held under the new legislation allowing for virtual meetings details can be found at: [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#)

Members of the Strategy and Finance Committee are hereby summoned to attend a meeting on Tuesday 20th April 2021 at 7.30pm, the committee will meet virtually via Zoom (<https://zoom.us/>). Any member of the public who wishes to attend please contact clerk@bracknelltowncouncil.gov.uk for the password.

<https://us02web.zoom.us/j/83826032509?pwd=VTV0U2U1eUJjcElYaVA4ZzJzL0R2Zz09>

The meeting is open to the press and the public.

Yours sincerely,

Jackie Burgess

Town Clerk

Agenda

1	To Receive Apologies
2	Declarations of Interest
	2.1 To receive declarations of interest from Councillors on items on the agenda 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) 2.3 To grant any requests for dispensation as appropriate
3	Minutes
	To approve as a correct record the minutes of the meeting held 2 nd February 2021 (attached)
4	Matters Arising from the Minutes not listed as an Agenda Item
	SF1307 Covid Update – Great Hollands will be used as a Lateral Flow Testing site until the end of June and the coffee shop at Jocks Lane reopened for take-away at the end of March SF1318 Grants 2021/22 – The Look In Café have sent a letter of thanks to BTC for approving their grant
5	Great Hollands Car Park
	To NOTE that a pre-app is being submitted for planning permission to create a larger car park near Great Hollands Depot
6	Braybrooke Scout Hut
	To NOTE that planning application has been submitted for the scout hut at Braybrooke including details of the classroom space which can be used for BTC educational projects. There will be a lease between BTC and the Scouts detailing the usage of the Scout Hut
7	Carbon Reduction Report
	<ul style="list-style-type: none"> The carbon Reduction Working Group has received a quotation from a specialist to provide an Energy & Carbon audit in support of its Carbon Reduction Policy. The cost would be



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	<p>£1971 with additional costs of £900 if a second visit was requested. This report, if commissioned would put BTC in a better position when applying for future green/climate change grants. Committee are requested to approve this spend with the notation that this is a specialist field and comparison quotations might not be available</p> <ul style="list-style-type: none">• To approve a request for two vinyl footprint posters costing £183 + VAT to be placed in the window of Brooke House to promote Carbon Reduction
8	Asset of Community Value
	To notify Committee that an Asset of Community Value has been applied for on an area of Great Hollands Recreation Ground – papers attached
9	LTA Grant for Great Hollands
	To NOTE that BTC were successful in the application for the LTA Grant of £12,000 and that new gates have been installed at Great Hollands. The tennis courts will be up and running once the electrician has wired the gates in so that they can be used with the online booking system. The surfacing has been repaired and the Town Clerk is in the process of preparing a loan application to the LTA to upgrade the flood lights
10	Allan Moffat's Retirement
	To discuss a request for a retirement party to celebrate Allan's retirement and 21 years of service at BTC. It is proposed that the event take place in July as long as Government guidance allows on one of our sites with facilities
11	CIL
	To review the requests received for CIL funding and progress of current projects - papers to follow
12	Budget Monitoring
	To receive an update from the Chairman of the Budget Monitoring Working Group following their meeting on 19 th January 2021 (papers attached) and 13 th April 2021 - 13/04/21 papers to follow
13	BTNP Steering Group
	To receive an update regarding the Neighbourhood Plan
14	Risk Assessment
	To review the Risk Assessment for Bracknell Town Council – papers attached
15	IT Consultant
	The BTC IT Consultant has decided to retire and committee is to NOTE that Officers are receiving quotes from other IT companies. Frank has been a wonderful asset to BTC and has worked for many years without increasing his charges. Officers will be looking at larger providers with a view to upgrading the software used to become more efficient and modernising some of our processes. Quotes will be brought to the next meeting
16	Hybrid Meetings
	As Councils around the UK are awaiting updates on the legislation around virtual meetings, Committee is to NOTE that Officers are receiving quotes from companies for the installation of conferencing equipment in the Council Chamber in order to allow hybrid meetings should the legislation allow. Quotes will be brought to the next meeting if the legislation is amended
17	Bracknell Matters
	To NOTE that a paper copy of the Bracknell Matters will be delivered between the 4 th and 11 th June 2021. It is to include pages on the BTNP, the 2021/22 Mayor, Mill Park Improvements and Allan and the new RFM amongst others
18	Community Events Working Group



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	To receive an update from the Chair of the Working Group following the meeting on 10 th March 2021 – papers attached
	Confidential Business <i>To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.</i>
19	South Hill Park Trust
	To review the notes of the recent meeting with SHP and BTC on grant spending and to discuss an idea on partnership working in the future – papers to follow
20	Birch Hill Toilets
	The updated lease has still not been received. Three quotes have been received and are to be reviewed – papers to follow
21	Grant Request
	To review an Exceptional Funding grant request from Bees Community and Schools Programme – papers attached

Date of the next Meeting: **22nd June 2021 at 7.30pm**

Notes on Declaration of Interest

Members are requested to declare any personal interests. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Town Clerk that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as a Disclosable Pecuniary Interest. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter to the Monitoring Officer for a decision.