



Minutes

Date	27/09/2022
Time	19:30 – 20.55
Location	
Present	Councillors Gill Birch, Sanjeev Prasad, Dai Roberts, Marc Brunel-Walker, Jennie Green, Isabel Mattick, Chris Turrell , Diana Henfrey, (Paul Bidwell virtually – left at 7.58pm)
Apologies	Councillor James Alexander
Officers	Jackie Burgess, Rachel Gorge

Minutes

SF100 / 22 - Attendance

- Apologies were received from Councillor James Alexander
- Councillor Paul Bidwell was virtually in attendance
- Councillor Marc Brunel Walker substituting for James Alexander

SF101 / 22 - Declarations of Interest

There were no declarations

SF102 / 22 - Minutes

The acceptance of the minutes of the meeting on the 14th June 2022 was proposed by Councillor Chris Turrell and seconded by Councillor Diana Henfrey **APPROVED**

SF103 / 22 - Matters Arising from the Minutes

- SF1076 Birch Hill Toilets – The refurbishment of the toilets is due to start on 17th October lasting 10 weeks
- SF1172 Open Spaces Leases – The leases have been signed and returned, however, they will not be taken over by BTC until BFC has cut the meadows. All sites will be assessed once BTC takes them over

SF104 / 22 - Clerk's Report

The Town Clerk gave a report to the Councillors including the details below:

- The Great Hollands Depot insurance claim has been paid in full by the BTC insurers and further security measures have been installed including a monitored alarm system.
- Defibrillators are now installed at 4 sites and training is organised for some staff members and regular users of the sites
- The Angel War Memorial has been cleaned and maintained in a joint operation with BFC
- Thames Water Works have started at Jocks Lane

SF105 / 22 - Budget Monitoring Working Group

The last meeting of the W/G has been postponed until October (19/10/2022) due to the passing of the Her Late Majesty The Queen. A dual update will be brought to the next meeting

SF106 / 22 - Community Events Working Group

The last meeting of the W/G was postponed until October due to the passing of the Her Late Majesty The Queen. The Chair of the Working Group gave a short report that the summer events were a success along with the Queen's Platinum Jubilee earlier in the year.

Thanks to Jackie and Rachel for their organised and efficient response to the announcement of the Late Queen's passing during the meeting and also the partnership with Bracknell Forest Council over the days following the event

SF107 / 22 - Play Areas Working Group

The Town Clerk gave an update on the Working Group, the meeting has been postponed until October (13/10/2022) and an update will be brought to the next meeting

SF108 / 22 - CIL

The CIL report was **NOTED** and new ideas for CIL funding were discussed including:

- Improving the three new play areas (Beedon Drive, Barry Square and Deepfield Road)
- Replacement of the trampoline at Oareborough
- Installation of a long bench next to the Queensway Stone, as this is not BTC land permission will be required from BFC
- Donations of trees would be welcomed by the Priestwood Environmental Group as they are planting them around the Borough. Also it was clarified that the group needs to send Officers the exact location of the noticeboard that has been requested so that the owner of the land can be identified for permission to be requested
- The request for a new Speed Watch camera has been researched and is more costly than originally thought. Training would be required online and registration for the users is needed before the use of the equipment. The additional funds of £2000 were proposed by Councillor Chris Turrell and seconded by Councillor Gill Birch **APPROVED**

SF109 / 22 - Vehicles

Committee will recommend to Full Council that the Town Clerk can place the order for replacement electric vehicles within the next 6 weeks subject to agreeable quotations being received. This will be recommended to Full Council at the next meeting **APPROVED**

SF110 / 22 - External Auditor

- The Town Clerk has received another clean external report. Thanks to all staff for their work on this.
- The option to opt-out of the external auditor appointment was discussed. It was proposed by Councillor Chris Turrell and seconded by Councillor Isabel Mattick that BTC continues to opt into the SAAA **APPROVED**

SF111 / 22 - Press and Media Policy

The Press and Media Policy will be recommended to Full Council for adoption after questions were asked and answered. A few minor changes were made to the wording **APPROVED**

SF112 / 22 - IT Policy

The IT Policy will be recommended to Full Council for adoption **APPROVED**

SF113 / 22 - Royal Portraits

Following the passing of the Her Late Majesty The Queen, the Royal portrait is to be moved to a respectful place (to the left of the TV screen in the Council Chamber) once the official portrait of the King is released. The purchase of the new portrait was proposed by Councillor Chris Turrell and seconded by Councillor Gill Birch **APPROVED**

SF114 / 22 - Confidential - South Hill Park Arts Trust

The report of the South Hill Arts Trust was presented by Councillor Dai Roberts who is the observer at the SHP meetings. Councillors suggested questions for Councillor Roberts to take to the next meeting. The accounts were scrutinised by the Committee and it was confirmed that the Pension issue has been resolved.

SF115 / 22 - Confidential - Jealotts Hill Community Landshare

Following receipt of a letter from SILVA Homes, the Town Clerk has recommended that a grant request is submitted by JHCL before the BTC deadline in order to ensure the funding for Jealotts Hill Community Landshare can be reviewed as part of the Annual Grant application procedure.

It was requested that a letter acknowledging the letter be sent to SILVA Homes asking for the deadline to be brought forward and asking how we can ensure the continuity of the Landshare until a final decision is made.

The quicker the CIC is put in place, the more grants the Landshare can apply for.

Silva Homes have clarified that their board will be making a decision in December 2022 not 2023

Signed:

Date: