



Date 20/06/2023
Time 19:30 – 20.17
Location Council Chamber
Present Cllrs: Guy Gillbe, Anna Keen, Roy Bailey, Kathryn Neil, Graham Firth, Megan Wright
Virtual Cllr Kwabena Adutwum-Quaye
Officers Jackie Burgess, Rachel Gordge

Minutes

SF32 / 23 - Attendance

Apologies: None
Substitutions: None
Co-options: None

SF33 / 23 - Declarations of Interest

There were no declarations of interest

SF34 / 23 - Minutes

The minutes of the Strategy and Finance Committee meeting on 14th March were proposed by Councillor Megan Wright and seconded by Councillor Roy Bailey APPROVED

The minutes of the Strategy and Finance Committee meeting on 16th May were proposed by Councillor Guy Gillbe and seconded by Councillor Anna Keen APPROVED

SF35 / 23 - Matters Arising from the Minutes

SF104/22 Thames Water at Jocks Lane – Work has been completed
SF1076 Birch Hill Toilets – The final inspection I scheduled for 26th June and if all work is acceptable the lease will be signed and the toilet will be handed over on the 1st of July 2023
SF113/22 King's Portrait – The official portrait has not yet been released
SF14/23 Mill Park Access Survey – Following the survey a meeting with BFC and McDonald's will be organised

SF36 / 23 - Internal Auditors Report 2022/23

The Internal Auditor's Reports were reviewed and NOTED. The staff were thanked for their hard work in getting a clean internal audit, especially Serina Casella.

It was proposed that the recommendation to appoint Claire Connell as the Internal Auditor for BTC is recommended to Full Council by Councillor Guy Gillbe and seconded by Councillor Roy Bailey APPROVED

SF37 / 23 - Annual Governance Accountability Return (AGAR)

The AGAR was reviewed. The answers to questions 1-9 were discussed and it was agreed that the answer to all questions was yes. It was proposed by Councillor Guy Gillbe that Full Council is recommended to answer yes to questions 1-9 and for the Mayor to sign the document. This was seconded by Councillor Roy Bailey APPROVED

SF38 / 23 - Financial Statements

The Committee reviewed the Financial Statements 2022/23 and asked questions to gain a better understanding of the document. It was proposed by Councillor Roy Bailey to recommend that the statements are approved by Full Council and that the Town Mayor signs the documents. This was seconded by Councillor Graham Firth APPROVED

SF39 / 23 - Standing Orders

The Standing Orders were reviewed by the Committee. It was proposed by Councillor Guy Gillbe that Full Council are recommended to adopt the Standing Orders for the next year. This was seconded by Councillor Megan Wright APPROVED

SF40 / 23 - Financial Regulations

The Financial Regulations and the Investment Strategy were reviewed by the Committee. It was proposed by Councillor Roy Bailey that Full Council are recommended to adopt the Financial Regulations for the next year. This was seconded by Councillor Megan Wright APPROVED

SF41 / 23 - Terms of Reference

The Terms of Reference were reviewed by the individual Committees. It was proposed by Councillor Guy Gillbe that the Terms of Reference for Strategy and Finance, Planning, Environmental Services and Staffing are adopted by Full Council. This was seconded by Councillor Anna Keen APPROVED

SF42 / 23 - Investments

The Committee discussed the Town Clerk's recommendation to move additional funds into the CCLA Investment Fund. It was proposed that £950,000 in additional funding be moved into the CCLA Fund. The Clerk was requested to arrange for the CCLA to do a presentation to Council APPROVED

SF43 / 23 - Community Events Working Group

The date of the next meeting on 11th July at 6.30 pm was NOTED
Councillors were urged to volunteer to support Council Staff at the planned events below:

- 21st June - Teddy Bears' Picnic Great Hollands Rec
- 2nd August – Summer of Fun Great Hollands Rec
- 30th August – Summer of Fun Braybrooke
- 1st September – Merchant Navy Day Brooke House
- 23rd October – Diwali Celebration Great Hollands Pavilion
- 12th November – Remembrance Parade – Town Centre

SF44 / 23 - CIL

The CIL report and Wish List were scrutinised.

- Committee was asked to speak to other Councillors and bring new ideas to the Town Clerk
- The Town Clerk will complete more of the costings on the wish list by the next meeting

SF45 / 23 - South Hill Park Arts Trust

It was NOTED that the CEO of SHP Arts Trust will be presenting at 7 pm on the 27th of June 2023 before the Full Council Meeting

SF46 / 23 - Date of Next Meeting

The date of the next meeting on the 10th of October at 7.30 pm in the Council Chamber at Brooke House was NOTED

Councillors have received very positive feedback about the new Town Mayor and how well he has taken to the role.

Signed:

Date: