



Bracknell Town Council

## Strategy and Finance Committee Meeting

**Strategy & Finance Committee on Tuesday 17<sup>th</sup> September 2024 between 19:30 - 21:30**  
in the **Council Chamber at Brooke House**

---

### AGENDA

#### SF82/24 ATTENDANCE

To receive apologies, substitutions and requests for co-option

#### SF83/24 DECLARATIONS OF INTEREST

- 2.1 To receive declarations of interest from Councillors on items on the agenda
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.3 To grant any requests for dispensation as appropriate

#### SF84/24 MINUTES

To approve as a correct record the minutes of the meeting held 11th June 2024

#### SF85/24 MATTERS ARISING FROM THE MINUTES

To discuss any matters arising from the minutes not discussed elsewhere on the agenda

- Bracknell Matters
- Biodiversity Audit Reports
- Financial Regulations and Standing Orders
- Great Hollands till upgrade
- Pump track - planning update
- Play equipment - lead times
- Website
- Brooke House leases
- LCAS Quality Award
- Birch Hill lease
- TV Grants Working Group

#### SF86/24 FINANCE REPORTS

To review the Finance Reports to 31st July 2024, and if approved, recommend to Full Council that the Town Mayor signs them as a correct record



## Bracknell Town Council

### SF87/24 MAYORAL CHAIN

To discuss repairing the Mayoral Chain or looking to fund a replacement for the 70th Anniversary of Bracknell Town Council in 2025

### SF88/24 RISK REGISTER

To review and approve the Risk Register

### SF89/24 KIOSK AT BRAYBROOKE

To discuss operating a kiosk at Braybrooke selling drinks and snacks

### SF90/24 BUDGET MONITORING WORKING GROUP

To discuss the way forward for the Budget Monitoring Working Group. It has been agreed that the group will meet 4 times a year and the first meeting is proposed for the beginning of November 2024 to feed into the Strategy and Finance Committee.

Would the Committee prefer:

- A call to be held on Teams to discuss the documents, questions, and answers with the minutes being taken to Strategy and Finance
- Documents to be sent to the Working Group via email with a deadline of 5 working days for members to put forward questions to the Town Clerk and Finance Officer. A report would then be brought to the following Strategy and Finance Meeting detailing the answers

### SF91/24 BRACKNELL HISTORY WORKING GROUP

To receive an update from the Chair of the working group

- To review and approve the Terms of Reference
- To review a request for £50 for photocopying purposes

### SF92/24 BUDGET 2025-26

To note that work will begin shortly on the 2025-26 budget setting process. The next round of Committee meetings will all contain an agenda item where Councillors can put forward ideas or requests to be considered



## Bracknell Town Council

### SF93/24 CIL

- To review the CIL report - to follow
- To discuss new ideas put forward for CIL funding

### SF94/24 FUNDING REQUEST

#### Confidential Business

*To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.*

To review a request from The Lexicon to support the six weeks of Christmas Activities - this information is currently confidential and is not to be shared

### SF95/24 EVENT MANAGER ROLE

#### Confidential Business

*To move that in view of the confidential nature of the business to be transacted, that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as applied by Section 100 of the Local Government Act 1972, Members of the Press and Public be excluded from the meeting.*

To discuss the possibility of a joint job role