



# Bracknell Town Council

## Environmental Services Tuesday 19th November 2024

Date	Tuesday 19th November 2024
Time	19:30 – 20:19
Location	Council Chamber, Brooke House
Present	Councillors: Janet Cochrane, Ellen Mac Hale, Kathleen Nugent, Mary Temperton, Cath Thompson, Jodie Watts, Gerry Webb, Lucy Young
Apologies	Councillors: Simon Carter, Ryan Frost, Imara Wright
Substitutes	Councillors: Jenny Penfold, Donna Sidebotham
Observing Officers	Councillor Donna Pressland Jackie Burgess, Rachel Gordge

## Minutes

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### ES60/24 ATTENDANCE

Councillor Donna Pressland was welcomed, who was attending to observe the Environmental Services Committee. Apologies for absence were received from Councillors Simon Carter, Ryan Frost, and Imara Wright. Substitutions were noted, with Councillors Jenny Penfold and Donna Sidebotham attending in place of the absent members. Councillor Imara Wright has dispensation for being absent until June 2025.

### ES61/24 DECLARATIONS OF INTEREST

There were no declarations of interest from the attendees.

### ES62/24 MINUTES

The minutes of the previous meeting held on 10th September 2024 were presented for review. Councillor Kath Nugent, who chaired the previous meeting, proposed the minutes as an accurate record, and Councillor Jodie Watts seconded the motion. The minutes were approved without any amendments and signed by the Chair as a correct record.

**Decision:** The minutes of the previous meeting held on 10th September 2024 were approved without any amendments.

### ES63/24 MATTERS ARISING

There were no matters arising from the minutes.

#### **ES64/24 CLERK'S REPORT**

The Town Clerk provided updates on several ongoing projects:

- The new play equipment for Jocks Lane has been ordered, and installation is expected to start within the next two weeks.
- The Mill Park ship renovation has been completed, and the area will be ready for public use by the weekend.
- The pump track project is progressing, with a planning pre-application submitted.
- The biodiversity audit reports have faced delays. The reports are expected to be with Officers at the beginning of December.
- The public rights of way report from BFC was noted, detailing the areas worked on over the past year.
- Councillors were asked to send budget requests to the Town Clerk for the next round of meetings.
- The Town Clerk will check availability at Birch Hill and Braybrooke halls for potential Youth Club spaces.

#### **ES65/24 ONGOING PROJECTS**

The following updates to ongoing projects were NOTED:

- The solar panels over the car parks were deemed not viable and removed from the list.
- The pump track and Jocks Lane play area projects are ongoing
- The Indian Bean Tree for Braybrooke has been ordered and is awaiting planting.
- The five-year plan for refurbishing play areas is still in progress.
- Pipe lagging and overhead insulation in BTC buildings are being addressed, with some work planned to be completed in-house following staff training.
- Hedging is to be planted at The Elms.
- The Mill Park ship refurbishment has been completed.

#### **ES66/24 EMERGENCY GRANT REQUEST**

An emergency small grant request from the SE Oxford Gang Show was reviewed. They requested £500 to support their variety show at South Hill Park in February 2025. The grant was needed for costumes, props, and scenery. The committee discussed the importance of the event and its benefits to the community. Approval of the grant request was proposed by Councillor Mary Temperton, seconded by Councillor Jenny Penfold and approved unanimously.

**Decision:** The emergency small grant request from the SE Oxford Gang Show for £500 was approved unanimously.

## **ES67/24 COMMUNITY EVENTS**

The committee discussed completed and upcoming community events:

The completed events were noted:

- 27th/28th/29th September 2024 McMillan Coffee Morning - Close to £300 raised by BTC Staff – well done!
- 6th October 2024 Silver Sunday - tea and cake served. Suggestions were made to advertise directly to carers and care homes, organise a bigger event, or advertise in ward publications.
- 25th October 2024 100th anniversary of The Angel - informative display in Brooke House Foyer.
- 10th November 2024 Bracknell Town Remembrance Event - Superbly organised – thank you to the Officers involved.
- 11th November 2024 Remembrance Service at The Angel.

Upcoming Events:

- 13th December Bracknell Town Mayor's Quiz Night Great Hollands 7pm.
- Christmas Activity Great Hollands to be held in the café.
- 21st February Twinning Quiz Night Great Hollands 7pm.
- April school holiday Skate Competition Mill Park - Confirmed to go ahead and tie in with the pump track.
- 22nd April 2025 70th Anniversary of Bracknell Town Council - Working Group to be formed at Full Council.
- 8th May 2025 VE Day 80 - Looking into this as no information has been received yet.
- June 2025 SHP Food Festival.
- June 2025 Teddy Bears' Picnic.
- June 2025 Community and Culture Day - BFC have asked us to contribute £5000 or more, this will be discussed at the Strategy and Finance Committee
- July 2025 Pride Event - BFC have asked us to contribute £5000 or more, this will be discussed at the Strategy and Finance Committee
- 6<sup>th</sup> August Great Hollands Summer of Fun.
- 15th August 2025 VJ Day 80 - awaiting information.
- 20th August Braybrooke Summer of Fun.
- 3rd September 2025 Merchant Navy Day.
- End of September MacMillan Coffee Morning.
- 9th November 2025 Bracknell Town Remembrance Event.
- 11th November 2025 Armistice Day at The Angel.
- 2027 60th Anniversary of Great Hollands.

## **ES68/24 CARBON REDUCTION WORKING GROUP**

The last meeting of the Carbon Reduction Working Group was held on 14th November, and the minutes were tabled for review. Proposed actions in the Carbon Reduction Plan included installing bird and bat boxes with cameras to monitor wildlife, recycling initiatives, and energy-saving measures such as changing all lighting to LED. The committee discussed the progress made in reducing the carbon emissions and the importance of continuing these efforts.

## **ES69/24 CIL**

The CIL report was noted, and new ideas for CIL funding were discussed.

Some of the suggestions discussed were:

- Committee was reminded that research regarding enhancing gym equipment in public areas was ongoing
- Replacing all bins when required with dual bins
- The Town Clerk will chase Councillor Guy Gillbe for the report about bus stop safety.

**TASK:** Town Clerk to chase Councillor Guy Gillbe for a report about bus stop safety.

**ES70/24 WORK START AND COMPLETED**

The committee reviewed and NOTED the work started and completed by the Grounds Team.

**Date of the next Meeting: 21<sup>st</sup> January 2025 at 7.30 pm in the Council Chamber at Brooke House**

Sign:

Date: