|  |  |
| --- | --- |
| Date | 16/05/2023 |
| Time | 19:35 – 20:14 |
| Location | Great Hollands Pavilion |
| Present | Cllrs: Kwabena Adutwum-Quaye, Roy Bailey, Elizabeth Baker, Paul Bidwell, Simon Carter, Caroline Egglestone, Naheed Ejaz, Ryan Frost, Guy Gillbe, Kandy Jefferies, Anna Keen, Kathryn Neil, Kathleen Nugent, Mary Temperton, Cath Thompson, Jodie Watts, Gerry Webb, Cherise Welch, Megan Wright, Lucy Young |
| Present: | Mr. Dai Roberts, Mr. Alvin Finch, Officers, Members of the public |
| Apologies | Cllrs: Graham Firth, Jeffrey Gillbe, Helen Purnell, Donna Sidebotham, Imara Wright, Janet Cochrane, Ellen Mac Hale, Jenny Penfold |
| Note Taker | Jackie Burgess, Rachel Gordge |

### Minutes

## FC141/23 - Annual General Meeting Attendance

Apologies were received from Cllrs: Graham Firth, Jeffrey Gillbe, Helen Purnell, Donna Sidebotham, Imara Wright, Janet Cochrane, Ellen Mac Hale, Jenny Penfold

## FC142/23 - Bracknell Town Mayor's Welcome

Bracknell Town Mayor 2022/23, Dai Roberts welcomed everyone to the meeting.

## FC143/23 - Appointment of Town Mayor 2023/2024

Town Mayor 2022/23 requested nominations for the appointment of the Town Mayor 2023/24. It was proposed by Cllr Mary Temperton that Cllr Simon Carter be appointed Town Mayor 2023/24. This was seconded by Cllr Paul Bidwell. Cllr Simon Carter was appointed Town Mayor 2023/24 APPROVED

Cllr Simon Carter read the Declaration of Acceptance of Office and signed the document to accept the role of Bracknell Town Mayor and received his Chain of Office

Cllr Carter presented Dai Roberts with the Past Mayor’s badge and thanked him for his service. Dai has attended over 100 events over the last year.

Mayoress Christine Carter received her chain

## FC144/23 - Appointment of Deputy Town Mayor 2023/2024

Cllr Simon Carter requested nominations for the appointment of Deputy Town Mayor. It was proposed by Cllr Mary Temperton that Cllr Elizabeth Mary Baker be appointed Deputy Town Mayor 2023/24. This was seconded by Cllr Lucy Young. Cllr Elizabeth Mary Baker was appointed Deputy Town Mayor 2023/24 APPROVED

Cllr Elizabeth Mary Baker received her Chain of Office

Cllr Baker thanked Alvin Finch for all the work he did last year, supporting local organisations and events as Bracknell Town Deputy Mayor and for being an effective Chair of the Planning Committee.

## FC145/23 - Declarations of Interest

There were no Declarations of Interest

## FC146/23 - Committee Appointments

It was proposed by Cllr Caroline Egglestone to move the nominations for the Committee appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED

***Strategy and Finance Committee***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Guy Gillbe |   | *Cllr Donna Sidebotham*  |
| Cllr Megan Wright  |   | *Cllr Cherise Welch*  |
| Cllr Anna Keen |   | *Cllr Paul Bidwell*  |
| Cllr Kathryn Neil  |   | *Cllr Kandy Jefferies*  |
| Cllr Graham Firth  |   |   |
| Cllr Roy Bailey  |   |   |
| Cllr Kwabena Adutwum-Quaye  |   |   |

***Environmental Services Committee***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Lucy Young |   | *Cllr Donna Sidebotham*  |
| Cllr Imara Wright  |   | *Cllr Helen Purnell*  |
| Cllr Caroline Egglestone  |   | *Cllr Naheed Ejaz*  |
| Cllr Jeffrey Gillbe  |   |   |
| Cllr Mary Temperton  |   |   |
| Cllr Kathleen Nugent  |   |   |
| Cllr Simon Carter   |   |   |
| Cllr Gerry Webb  |   |   |
| Cllr Ryan Frost  |   |   |
| Cllr Janet Cochrane  |   |   |
| Cllr Jodie Watts  |   |   |
| Cllr Ellen Mac Hale   |   |   |

***Staffing Committee***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Anna Keen |   | *Cllr Donna Sidebotham*  |
| Cllr Elizabeth Mary Baker   |   | *Cllr Guy Gillbe*  |
| Cllr Simon Carter  |   | *Cllr Helen Purnell*  |
| Cllr Roy Bailey  |   |   |
| Cllr Cath Thompson |   |   |
| Cllr Mary Temperton  |   |   |

***Planning Committee***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Kwabena Adutwum-Quaye |   | *Cllr Donna Sidebotham*  |
| Cllr Lucy Young  |   | *Cllr Ryan Frost*  |
| Cllr Janet Cochrane |   | *Cllr Cath Thompson*  |
| Cllr Ellen Mac Hale  |   |   |
| Cllr Jennifer Penfold   |   |   |

## FC147/23 - Working Group Appointments

It was proposed by Cllr Caroline Egglestone to move the nominations for the Working Group appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED

***Carbon Reduction Working Group***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Mary Temperton |   | *Cllr Paul Bidwell*   |
| Cllr Guy Gillbe  |   | *Cllr Ryan Frost*  |
| Cllr Megan Wright  |   |   |
| Cllr Imara  Wright  |   |   |
| Cllr Gerry Webb  |   |   |
| Cllr Donna Sidebotham   |   |   |

***Community Events***

|  |  |  |
| --- | --- | --- |
| Members  |   | Substitutes  |
| Cllr Jodie Watts  |   | *Cllr Helen Purnell*  |
| Cllr Lucy Young  |   | *Cllr Ryan Frost*  |
| Cllr Cath Thompson  |   |   |
| Cllr Janet Cochrane  |   |   |
| Cllr Mary Temperton  |   |   |
| Cllr Donna Sidebotham  |   |   |

## FC148/23 - Outside Body Appointments

It was proposed by Cllr Caroline Egglestone to move the nominations for the Outside Body appointments en bloc. This was seconded by Cllr Mary Temperton APPROVED

|  |  |
| --- | --- |
| ***South Hill Park Trust*** *(Charity* *number 265656 Company no* 1104422***)*** *1 representative and 1 substitute*  | *Member:* Cllr Paul Bidwell  *Substitute: Cllr Jennifer Penfold*  |

|  |  |
| --- | --- |
| ***Community Associations***  |   |
| Birch Hill  | Cllr Janet Cochrane  |
| Bullbrook  | Cllr Caroline Egglestone  |
| Crown Wood  | Cllr Elizabeth Mary Baker  |
| Easthampstead & Wildridings  | Cllr Guy Gillbe  |
| Great Hollands  | Cllr Lucy Young  |
| Hanworth  | Cllr Kathleen Nugent  |
| The Parks  | Cllr Kwabena Adutwum-Quaye  |
| New Priestwood  | Cllr Ellen Mac Hale  |
| Jennett’s Park  | Cllr Jeffrey Gillbe  |

|  |  |
| --- | --- |
| ***Bracknell Forest Council (BFC)***  |   |
| Borough/Parish Liaison Committee *2 representatives*  | Cllr Kwabena Adutwum-Quaye Cllr Graham Firth  |
| Lily Hill Park Steering Committee  | Cllr Caroline Egglestone  |
| South Hill Park - Management Group *2 representatives*  | Cllr Kathleen Nugent Cllr Jennifer Penfold   |
| BFC Code of Conduct Panel *1 single-hatted representative*  | Cllr Anna Keen  *(NB: term of office runs to 2024)*  |

|  |  |
| --- | --- |
| ***Local Organisations***  |   |
| Age Concern  | Cllr Megan Wright  |
| Bracknell Twinning Association *Mayor + 2 representatives*  | Cllr Guy Gillbe Cllr Anna Keen  |
| Bracknell Forest Nature Partnership  | Cllr Helen Purnell  |
| Citizens Advice Bureau  | Cllr Simon Carter   |

## FC149/23 - Minutes

It was proposed by Cllr Mary Temperton to approve and to authorise the Mayor to sign as a correct record, the minutes of the meeting held on 21st February 2023. This was seconded by Cllr Paul Bidwell APPROVED

The minutes were signed by the Town Mayor as a correct record.

## FC150/23 - Matters Arising

* The Birch Hill toilets are not yet open as the work is not completed to a high enough quality
* Roughly 18 Coronation Grants were awarded including requests for flowerbed planting, tea parties, litter pick on May and some celebrations
* Twinning quiz night raised £350 to help welcome the Leverkusen guests in September

## FC151/23 - Mayor's Announcements

Councillor Simon Carter gave a short speech and extend his thanks to all Bracknell Town Council staff for all their hard work. Cllr Carter is hoping to learn all he can about Bracknell Town, the people of Bracknell and how best to serve the community as Town Mayor. The Mayoral charity for the year will be announced on the Bracknell Town Mayor’s social media pages.

## FC152/23 - Planning Committee Reports

The following minutes of the Planning Committee were NOTED as a correct record

* 21st February 2023
* 14th March 2023
* 4th April 2023
* 2nd May 2023

Councillors paid tribute to Alvin Finch as the Chair of the Planning Committee for the past 4 years and his support to new Councillors in the meetings.

## FC153/23 - Environmental Services Committee Reports

The following minutes of the Environmental Services Committee were NOTED as a correct record

* 28th February 2023

## FC154/23 - Strategy and Finance Committee Reports

The following minutes of the Strategy and Finance Committee were NOTED as a correct record

* 14th March 2023

## FC155/23 - Staffing Committee Reports

The following minutes of the Staffing Committee were NOTED as a correct record

* 7th March 2023

## FC156/23 - To Adopt the General Power of Competence

It was proposed by Councillor Paul Bidwell to adopt the use of the General Power of Competence for 2023-2027 as set out in the Parish Councils ((General Power of Competence) Prescribed Conditions) Order 2012. This was seconded by Councillor Mary Temperton APPROVED

## FC157/23 - Meetings and Events Schedule 2023/2024

* The changes to the Meeting Schedule for 2023/24 were NOTED
* The Events Schedule and essential Councillor training dates for 2023 were NOTED

## FC158/23 - Received Income Transactions

The received income transactions from 1st November 2022 to 31st January 2023 were NOTED

## FC159/23 - Paid Expenditure Transactions

It was proposed by Councillor Paul Bidwell that the Paid Expenditure Transactions from 1st November 2022 – 31st January 2023 are approved and signed as a correct record by the Town Mayor. This was seconded by Councillor Jodie Watts APPROVED

## FC160/23 - Date of Next Meeting

It was noted that the next Full Council meeting is being held on Tuesday 27th June 2023 at 7.30pm in the Council Chamber at Brooke House

Signed:

Date: