



Bracknell Town Council

Full Council Meeting
Tuesday 4th February 2025

Dear Councillors,

All Bracknell Town Councillors are summoned to attend this **Full Council Meeting** in the **Council Chamber, Brooke House** on the **Tuesday 4th February 2025** from **19:30 - 21:30**.

Please note that this is a face-to-face meeting and if Councillors attend virtually this will not be counted as attendance and they will not be able to vote.

The meeting is open to the press and the public, who may join either in person or virtually.

Yours sincerely,

Jackie Burgess

Jackie Burgess
Town Clerk

AGENDA

FC103/25 - Attendance

To receive apologies

FC104/25 - Declarations of Interest

- 2.1 To receive declarations of interest from Councillors on items on the agenda
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.3 To grant any requests for dispensation as appropriate

FC105/25 - Minutes

To approve as a correct record the minutes of the meeting held on 10th December 2024

Attachments

[2024-12-10 - Council - Minutes.pdf](#)

FC106/25 - Matter Arising from the Minutes

To discuss matters arising from the minutes not discussed elsewhere on the agenda

- BTC Website - To show the Council the draft website whilst Officers are working on it
- Financial Regulations and Standing Orders - Will be updated with the new model regulations issued by NALC and brought to Council later in the year
- Local Council Award Scheme - Work will start on this once our Financial Regulations and policies have been reviewed following BTC joining Bright HR and NALC
- Bracknell Matters - Work on this is paused due to capacity

FC107/25 - Mayor's Announcements

To receive an update from the Town Mayor and Deputy Town Mayor

FC108/25 - Planning Committee

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 17th December 2025
- 14th January 2025

Attachments

[2024-12-17 - Planning \[In-person\] - Minutes.pdf](#)

[2025-01-14 - Planning \[In-person\] - Minutes.pdf](#)

FC109/25 - Staffing Committee

Committee Chair to present the minutes of the meetings for approval from the following dates:

- 21st January 2025

Attachments

[2025-01-21 - Staffing - Minutes.pdf](#)

FC110/25 - Environmental Services Committee

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 21st January 2025

Including:

- New names added to the bank of street names

Attachments

[2025-01-21 - Environmental Services - Minutes.pdf](#)

FC111/25 - Strategy and Finance Committee

Committee Chair to present the minutes of the meetings for approval on the following dates:

- 28th January 2025 (Minutes will be sent separately)

Including:

- Mill Park Access Road - Officers authorised to continue conversations with McDonald's regarding a tree planting strategy

FC112/25 - Budget 2025-2026

To review the recommendation from the Strategy and Finance Committee to approve the budget for 2025-26

Attachments

[Proposed Budget 2025-26 with notes.pdf](#)

FC113/25 - Meeting Schedule 2025-2026

To note the meeting schedule for 2025-2026. The schedule includes all of the events planned for the year and all working group meetings so that Councillors can plan around them.

Attachments

[Full Meeting Schedule 2025-26.pdf](#)

FC114/25 - Committee List 2024-25

To approve the recommended changes to the Committees and Working Groups:

- To remove Councillor Guy Gillbe from the Bracknell History Working Group

FC115/25 - 70th Anniversary Working Group

- Meetings for the working group are booked for 12th February and 12th March
- To get a feel from the Council what type of event they would like to be planned at the Working Group. If a large-scale event is to be planned, the best available dates would be Thursday 17th April (during the school holidays) or Saturday 26th April 2025
 - Things to consider are planning time, budget and staffing at the event

FC116/25 - Town Centre Master Plan

To receive an update from Councillor Guy Gillbe regarding the Town Centre Master Plan

FC117/25 - CIL Report

- To note the current CIL report - to follow
- Councillors to send new CIL funding ideas to the Town Clerk
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FC118/25 - Received Income Transactions

To note received income transactions as reviewed by the Strategy and Finance Committee for the period 1st October 2024 to 30th November 2024 inclusive (available for inspection via the Town Clerk)

FC119/25 - Paid Expenditure Transactions

To authorise the Mayor to sign the paid expenditure transactions as reviewed by the Strategy and Finance Committee for the period 1st October 2024 to 30th November 2024 inclusive (available for inspection via the Town Clerk)

Date of the next Meeting: AGM 13th May 7.30pm at Great Hollands Pavilion